



**Comhairle Contae
an Chabháin**
Cavan
County Council

Choice Based Letting (CBL) Information Leaflet

What is Choice Based Letting?

Choice Based Letting (CBL) is a method that can be used for the allocation of Social Housing which is designed to offer more choice and involvement for applicant households in selecting a new home. Available Social Housing is let by being openly advertised, allowing qualified households to apply for available homes.

Who can apply?

A qualified household is one which has applied for Social Housing Support and whose application has been approved or one which is already in receipt of Social Housing Support and who has applied to transfer to another form of support whose application for such transfer has been approved. Applicants act on their own initiative to respond to advertisements and apply for dwellings which they would like to live in.

What properties will be available under CBL?

The Scheme only applies to dwellings which have been specifically designated by the Housing Authority for CBL, which are then referred to as 'bid dwellings'.

The type of properties that will be made available through CBL initially include:

- Refurbished Cavan County Council stock
- Approved Housing Body properties

The type of properties that will not be made available through CBL initially include:

- Specially Adapted properties
- Properties identified for older persons
- New build Cavan County Council stock

How are properties advertised?

Available dwellings are advertised on Cavan County Council's website @ www.cavancoco.ie/cbl. Notices inviting bids will be published on the first Tuesday of every month in which a property is available.

How can households apply for a property which has been advertised?

Households that wish to be considered in the allocation of a bid dwelling must, within 10 days of the publication of the notice, apply in writing or by emailing cbl@cavancoco.ie. You must place an expression of interest on a property advertised, otherwise we will not be able to consider you for the allocating of the property under Choice Based Letting.

Can I apply for properties beyond the areas of choice I have selected?

Yes, you can apply for any suitable property throughout County Cavan. However, priority consideration will be given to those applicants who apply for a property within one of their selected areas of choice.

How are properties allocated?

Where more than two households of the same category / class apply for a dwelling, the decision as to who will be offered the tenancy will be based on Cavan County Council's Allocation Scheme. However, notwithstanding this general provision, Cavan County Council reserves the right to refuse to allocate or defer the allocation where the Authority considers it is not in the interest of good estate management or that the person failed to provide information which the Authority considers necessary in connection with an application for an allocation. Furthermore, when considering the allocation of a bid dwelling to a particular household, the Housing Authority shall review the Social Housing assessment carried out in respect of that household and make a fresh determination of the household's qualification for Social Housing Support.

Why is CBL being introduced?

CBL is being introduced as a pilot scheme to offer choice to social housing applicants. It will show you available properties on offer to allow you a say in where you want to live. It has worked well elsewhere, and Cavan County Council believes it will work here too.

I don't have access to the internet – What should I do?

If you don't have access to the internet, you are welcome to telephone the Housing Department, our staff will be happy to help you. You can also go to your local library to use the internet.

Refusal of an Offer of a Bid Property?

Where a household refuses a reasonable offer of the allocation of a bid dwelling, that household shall not, for the period of one year commencing on the date of such refusal, be entitled to make a further application under CBL to Cavan County Council for the allocation of a bid dwelling.