



Cavan County Council
Annual Report
Tuarascáil Bhliantúil
2018



“Putting people first”

Comhairle Contae an Chabháin
Cavan County Council



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Note: This Annual Report can be made available in Accessible Format. Please contact Corporate Affairs Section on 049 437 8300



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Our County

Cavan is the beautiful land of lakes in the middle of our island. A place away from it all; but not that far away. Quietly gaining a reputation as a food county, our restaurants rank among the best in the country and our love of music is known to continue into the early hours.

“An Cabhán” is an old Irish word meaning “The Hollow”: and in a simple way that says a lot about County Cavan. People, food, lakes, mountains and certain serenity are here in spades and the County has a marvellous series of calming and mysterious waterways.

Cavan is known as fishing country, and rightly so as it is well-stocked waters have been attracting German, French and English anglers for decades, but there is, of course, more to Cavan than that. Many visitors note that once you get here, the pace of things seems to slow down a bit. Whatever the reason for this change of pace, visitors are always surprised by just how many great attractions and activities we have to fill all that wonderfully slowed-down Cavan time.

County Cavan has a population of 76,092. It is predominantly a rural county although in recent years there have been significant population increases in its main urban centres. The County is characterised by drumlin countryside dotted with many lakes and small hills. The North West of the County is sparsely populated and mountainous with many areas of high scenic landscape. It is also home to a number of international tourism attractions including the Shannon Erne Waterway and the Marble Arch Caves Global Geopark.

The M3 has improved access to our County with the County Boundary south of Virginia now less than an hour from Dublin. Cavan Town is also strategically located and is acknowledged as a gateway to and from Northern Ireland. Cavan Town was designated as a Hub Town in the National Spatial Strategy.



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Cathaoirleach's Address

Mar Cathaoirleach ar Comhairle Contae an Chabháin tá athas orm fáilte a chuir roimh tuarascáil na bliana 2018

As Cathaoirleach of Cavan County Council I am delighted to welcome the publication of the 2018 Annual Report.



Throughout 2018, we the elected members have been delighted to support the sterling work of the staff and management of Cavan County Council in continuing to deliver vital services and community development despite myriad challenges, not least the extremely inclement weather conditions.

The final six months of the year in particular - during which I was proud to wear the chain of An Cathaoirleach - have afforded me the opportunity to bear witness to the excellent work that is being undertaken by Cavan County Council and by our local communities, not just in my own district, but across the county.

The sheer volume and range of events I've been privileged to attend are too many to list here, but some of the highlights have included the Pride of Place Awards, the Foodie Destinations Awards, and most recently the Chambers Ireland Awards where Cavan County Council picked up the 'Health and Wellbeing' Award.

Through the work of Cavan Arts and the Youth Arts Lab, I have been privileged to witness some extraordinary creativity from our young people in Shercock, Bailieborough, Dowra, Kingscourt, Cootehill and everywhere in between, not to mention the re-birth of the Cavan Arts Festival in September, the wonderful Creative Ireland 'Cruinniú na nÓg' event in June, and Heritage Week in August.



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I have also been present for the opening of fantastic new capital investments in our county, such as the new Breffni College building, and the new €4m Water Treatment plant in Kingscourt, which will serve their communities for years to come. Cavan is a modern, outward-looking county, and I was pleased to play my role in promoting our Diaspora Strategy, an extremely important document which looks to bring Cavan people and friends of Cavan all over the world for mutual exchange of ideas, culture, and enterprise.

I have had the honour of representing this council and the people of Cavan from Virginia to Würzburg, and from Lavey to London, spreading the message about our Diaspora strategy and promoting our home as a place to visit, to work in, and to invest in.

In the past year, we have also welcome dignitaries and visitors from across Europe, including the Georgian ambassador, a delegation from Kürnach; a place with whom we share a deep bond; and a deputation from the French Senate, upon whom I impressed my gratitude for their nation's continued support of Ireland and the border region during the fractious Brexit negotiations.

I was also honoured to welcome An Taoiseach to Ballyjamesduff in October to visit our fantastic County Museum and World War One Trench and 1916 Rising Experience. I am a regular visitor to the museum and was there last month for the WWI centenary event and the launch of the Cavan Roll of Honour, and it really is an exceptional facility.

Ba mhaith liom mo bhuíochas a gabháil le mo chomhbhaill tofa as dtacaíocht agus gcomhoibriú i rith na bliana. Nuair a glacann duine mar cathaoirleach chuireann son d'fhiachaibh air seasamh siar ó pholaíocht páirtí; Agus sin deanta aige, léirítear do go bhfuil gach duine den 18 mball ag oibrí go díograiseach ar son contae an Chabháin. Faoi dheireadh ba mhaith liom an deis seo a thapú le mo bhuíochas a chuir in iúl don phríomh-fheidhmeannach an tUsal Tommy Ryan dá fhoireann bainistíochta agus dá fhoireann oibre as a gcuid iarrachtaí ar son an contae i 2018.



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I would like to thank my fellow elected members for their support and co-operation over the past twelve months. Taking on the role of Cathaoirleach forces you to take a step back from party politics, and in doing so, it is clear to see all 18 elected members work incredibly hard for the betterment of County Cavan. Finally, I wish to take this opportunity to thank our Chief Executive, Mr Tommy Ryan, his management team and staff for their efforts on behalf of the county during 2018.

Councillor Madeleine Argue, Cathaoirleach



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Chief Executive's Report

Is brea liom ár dtuarascáil bhliantúil a chuir in bhur laithir- Tuarascáil in a léirítear a bhfuil deanta agus a bhfuil bainte amach ag comhairle contae an Cabhán sa bliain 2018.

Tugann an tuarascáil bliantúil seo deis dúinn meabhrú ar an raon leathan de ghníomhaíochtaí agus de sheirbhísí a bhí ar suil ag ár n-eagraíocht le linn na bliana



I am pleased to introduce our annual report, which outlines the achievements and activities of Cavan County Council for the year 2018.

The annual report provides an opportunity to reflect on the wide range of activities and services carried out by our organisation during the year.

The year was a challenging one for the local authority, not least due to the exceptionally severe weather experienced during Storm Emma and the so-called 'Beast from the East'.

I would like to take this opportunity to pay tribute to the fire, roads, and municipal district staff of Cavan County Council; along with our Civil Defence volunteers; for their bravery and hard work in ensuring the safety of the public and minimising the disruption to services during this time. The community spirit and volunteerism on display during these weather phenomena was truly inspirational.

A number of staff members represented Cavan County Council at a reception hosted by An Taoiseach at Dublin Castle in April and that is testament to the esteem in which our employees' efforts are held.

Despite the many challenges faced during 2018, I am happy to report that much good was achieved in the county, and the pages of this document outline the



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achievements of our staff in furthering our stated mission statement of “Promoting Cavan as a unique place to live, work, visit and do business”.

Once again, in 2018, the Cavan Local Economic and Community Plan (LECP) provided the strategic groundwork for much of our efforts, along with ancillary plans such as the Cavan Tourism Development Plan, Cavan Food Strategy, Cavan Diaspora Strategy, Cavan Arts Strategy, and Cavan Sports Partnership’s ‘Sport and Activity For Life, For All’ plan.

Through the LECP, in 2018, Cavan County Council and partners including Breffni Integrated leveraged over €4.6 million for the county through schemes such as SICAP, the Outdoor Recreation Infrastructure Scheme, Town and Village Renewal, CLÁR, and the Rural Regeneration Fund.

Thanks to the strategic planning of the past few years, this funding is assisting with the economic and social development of the county in a targeted and structured way, helping the county reach its potential.

The hard work of this organisation and its staff in 2018 will see communities throughout the county reap the rewards for many years to come.

2018 marked a number of significant achievements by the local authority:

- Cavan County Council and its interagency partners were the winners of the Health and Wellbeing Award for the Cavan Rainbow Youth LGBT+ Youth Project at the Chambers Ireland Excellence in Local Government Awards, held in Dublin on in November.
- In 2018, 14 new social housing units were completed; four in Butlersbridge and eight in Ballyhaise. Significant progress was made on the construction of a further 8 houses at Rosehill, Mullagh, while 25 houses progressed to Stage 2 Planning and Design in 2018. Cavan County Council also completed the acquisition of 31 houses in 2018.



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- The Taste of Cavan was once again a major success, drawing significant media attention as Hollywood star Jesse Eisenberg dropped by to sample some delicious local produce.
- Cavan food's star continued to rise, as Cavan was named one of Ireland's Top Ten Foodie Destinations in the 2018 Restaurants Association of Ireland Foodie Destination competition.
- Cavan scooped two awards at the LAMA All-Ireland Community and Council Awards 2018 which took place in Croke Park in February. Cavan Older People's Council Chairman Mr Bob Gilbert was named 'Community Volunteer of the Year' and the Cavan Pop-Up Gaeltacht organised by Comhairle na nÓg an Chabháin and supported by Cavan County Council won the gong for 'Best Irish Language Initiative'.
- Work commenced on Cavan County Museum's new PEACE IV-funded Shared Space. This modern yet complementary new addition to the 19th century museum building will further enhance the museum's award-winning peace-building programmes and provide a new entrance, revitalising the visitor experience.
- Cavan Arts Office and the Creative Ireland Culture Team supported a huge variety of projects including a new Cavan Arts Festival, which was a big success.
- The new water treatment plant in Kingscourt opened in November, ensuring an improved and more reliable quality of water for 3,200 customers in the Kingscourt area.
- The Voices of the Trouble Oral History Catalogue was launched by Minister Heather Humphreys. This historic archival work, commissioned by Cavan County Library Service, saw members of both communities affected by The



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Troubles in Counties Cavan and Fermanagh tell their stories. The project was featured on RTÉ Radio One's flagship news programme, 'Morning Ireland'.

- 'Healthy Cavan' was launched in February as part of the national 'Healthy Ireland' initiative, working towards a Cavan where everyone can enjoy physical and mental health, where wellbeing is valued and supported at every level of society.
- The 'Healthy Ireland at Your Library' programme saw several large audiences attend events at Cavan Library Service branches on everything from Childhood resilience, to 'Minding your gut'.
- Local Enterprise Office, Cavan succeeded in supporting Cavan businesswoman Jessica Kavanagh of Olann in reaching the National Finals in the 'Ireland's Best Young Entrepreneur' competition.
- The N55 Corduff to South of Killydoon realignment scheme, Section A, which involves a 3km realignment of the N55 at two distinct locations to the south of Ballinagh, was substantially completed in 2018.
- Four Cavan projects were nominated for the 2019 LAMA Community and Council Awards. The inaugural Cavan Energy Expo, which took place as part of the 3rd annual Cavan Monaghan Science Festival, was nominated for Best Environmental/Ecological Project/Initiative. The Fun Activities 4 All project was nominated for 'Best Disability Access & Inclusion Initiative'. Cavan Older People's Council's 'The Best Years of Our Lives Have Yet to Come' play was nominated for 'Best Community Based Initiative', while Coláiste Dún an Rí Kingscourt was nominated for 'Best Educational Building'
- Minister for Business, Enterprise and Innovation, Heather Humphreys launched the County Cavan PEACE IV Local Authority Action Plan in October.



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- Following the Tender process for the construction of a new fire station in Virginia, Gowra Construction was appointed as the principal contractor on 28th August 2018.
- Cavan County Museum rounded off the year with a prestigious Chambers Ireland Excellence in Local Government award for its commemoration education programme.
- Work commenced on the renovation of Cavan's Town Hall. This iconic building will be secured as a future arts and cultural hub for generations to come thanks to investment from the Department of Culture, Heritage and the Gaeltacht, PEACE IV, and Cavan County Council
- 86 staff members with 25 years' service or more and 15 recent retirees were acknowledged for their efforts in service of the people of Cavan at a special reception in December.
- Work commenced on the Ballyconnell to Bellaheady recreational trail, a joint project between Cavan County Council and Waterways Ireland, funded through the Outdoor Recreation Infrastructure Scheme, that will form part of a broader greenway initiative. An additional €500,000 was announced under the Outdoor Recreation Infrastructure Scheme 2018 for the Belturbet to Corraquill section of this project in November.
- In November, Cavan County Council leveraged €867,174 under the Rural Regeneration and Development Fund to help create jobs in Cootehill and the surrounding region following a successful application for the Cootehill Industrial Estate project.
- Also in November, the Department of Housing, Planning, and Local Government announced funding in the region of €250,000 for an integrated urban development project in Cavan Town under the Urban Regeneration Development Fund.



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- The Cavan Culture and Creativity Strategy was developed by the Cavan County Council Culture Team and local Creative Ireland Programme coordinator, in consultation with local artists, creatives, cultural and heritage organisations, community groups, the creative industries, centres of education and schools.
- Under the Outdoor Recreation Infrastructure Scheme, funding was secured for Killykeen Forest Park (€221,000); Deerpark Forest, Virginia (€24,000); Dun a Rí Forest Park (€180,000) and Cavan Town Greenway (€257,466).
- A new strategy for the arts, 'Inclusivity and Ambition – A Strategy for Cavan Arts 2018 – 2023', was launched in March 2018.
- In August, Cavan County Council hosted a delegation from the German municipality of Kürnach and the city of Würzburg in the latest strengthening of a friendship between Cavan and Germany that dates back over 1,000 years.
- Cavan Disability Network, in conjunction with Breffni Integrated, Cavan County Council, and Cavan Public Participation Network, hosted a one-day conference, 'It's Our Space Too' in September.
- Twenty Town and Village Revitalisation plans were developed by Gaffney & Cullivan Architects in association with Tyréns, urban renewal specialists.
- Cavan celebrated Cruinniú na nÓg, Ireland's day of youth and creativity, on Saturday, 23rd June, with successful events in Ballyjamesduff, Bailieborough, Cootehill, Butlersbridge, and a Pop-Up Gaeltacht in Cavan Town's Market Square.
- In April, the Town and Village Renewal Scheme was announced by Michael Ring TD, Minister for Rural and Community Development. Seven towns and villages successfully secured funding under this scheme; Cootehill was awarded €200,000, Bailieborough and Virginia were awarded €100,000 each whilst Ballinagh and Shercock secured €40,000 with Bawnboy and Kilcogy



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also securing €25,000. Works under the Town and Village renewal schemes will be completed in 2019.

- The new SICAP Programme for 2018-2022 commenced in January 2018. It is being delivered by the local development company, Breffni Integrated CLG, on behalf of the LCDC. SICAP supported 559 individuals, 6 social enterprises and 48 local community groups during 2018, exceeding targets.

Is mian liom buíochas a ghabháil len ár gcathaoirleach an comhairleoir Paddy McDonald agus leis an comhairleoir Madeleine agus leis na ball tofa, na coistí, polasaithe straitéiseacha, leis na gníomhaíochtaí pairtnearaacha agus leis na heagraíochtaí deonacha agus pobail, as an obair agus an tacaíocht a chuireadar ar fáil i 2017

Ba mhaith liom go hairithe aitheantas a thabhairt don meid atá deanta acú le feabhas a chuir ar an gCabhán ar son phobail uilig. Ba mhaith liom mo bhuíochas a gabháil len ár bhfuirionn as an dúthracht bhuan, an dílseacht agus an curam a thug said don eagraíocht, agus athaintas a thabhairt dá sar iarrachtaí sa bhlian 2017

I wish to thank our Cathaoirligh, Councillor Paddy McDonald and Councillor Madeleine Argue and the Elected Members, Strategic Policy Committees, Partner Agencies, Voluntary and Community Organisations for their input and support in 2018 and to acknowledge their contribution in making Cavan a better place for all our citizens.

I would like to thank our staff for their continued hard work, dedication and commitment to the organisation and acknowledge their excellent contribution during 2018.

Tommy Ryan, Chief Executive



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Municipal Districts and their Elected Representatives

Bailieborough-Cootehill Municipal District

- Carmel Brady, Fine Gael
- Fergal Curtin, Fianna Fáil
- Clifford Kelly, Fianna Fáil
- Paddy McDonald, Sinn Féin
- Sarah O'Reilly, Fianna Fáil
- Val Smith, Fine Gael

Cavan-Belturbet Municipal District

- Madeleine Argue, Fine Gael
- Damian Brady, Sinn Féin
- Daniel Downey, Sinn Féin
- John Paul Feeley, Fianna Fáil
- Peter McVitty, Fine Gael
- Sean Smith, Fianna Fáil

Ballyjamesduff Municipal District

- Winston Bennett, Fine Gael
- Philip Brady, Fianna Fáil
- Noel Connell, Sinn Féin
- Paddy O'Reilly, Fine Gael
- Shane P O'Reilly, Fianna Fáil
- Paddy Smith, Fine Gael



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Meetings of Local Authority

Meeting	Number
Monthly, Reconvened and Special	12
Ballyjamesduff Municipal District Meetings	7
Bailieborough-Cootehill Municipal District Meetings	6
Cavan-Belturbet Municipal District Meetings	6
Annual General Meeting	1
Annual Budget Meeting	1
Corporate Policy Group Meetings	11
Housing, Community, Social & Cultural Strategic Policy Committee	2
Environment and Planning Strategic Policy Committee	5
Roads & Infrastructure Strategic Policy Committee	2
Economic Development	4
Joint Policing Committee	4
Audit Committee	4

Conferences, Seminars, Events Attended by Elected Members

Conference / Seminar / Event	Location	Purpose	Members Attended
Celtic Conferences	The Clonakilty Hotel, Co. Cork	EU Cohesion Policy 2014 to 2020	4
Parnell Summer School	Avondale, Co. Wicklow	Summer School	3
McGill Summer School	Glenties, Co. Donegal	Summer School	9



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Foreign Travel by Elected Members

Location	Purpose	Number who attended
New York	Attendance by Cathaoirleach at St. Patrick's Day Parade and Cavan Association Dinner	1 (Cathaoirleach)
Wurzburg, Germany	Development and strengthening of links with Wurzburg where St. Killian born in Mullagh was martyred	5
London	Attendance by Cathaoirleach at Cavan Association Annual Dinner Dance	1 (Cathaoirleach)

Training Availed of by Elected Members

Title of Training	Body that Provided Training	Location	Number who attended
Module 1 – Councillors & Journalists – How best to convey your message through the media	Association of Irish Local Government (AILG)	Lakeside Manor Hotel, Virginia;	5
		Seven Oaks Hotel, Carlow;	6
		Mullingar Park Hotel	1
Module 2 – Councillors & Community Safety	Association of Irish Local Government	Castlecourt Hotel, Westport	13
Module 3 – Irish Water & a Single Public Water Utility	Association of Irish Local Government	Great Northern Hotel, Bundoran;	6
		Crowne Plaza Hotel, Dundalk	1
Module 4 – ePlanning & the National Building Management Project	Association of Irish Local Government	Bush Hotel,	3
		Carrick on Shannon;	3
		County Arms Hotel, Birr; Silver Springs Hotel	6



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Module 5 – Local Authority Finance & Budgeting	Association of Irish Local Government	Sligo Park Hotel; Radisson Blu Hotel, Limerick	13 1
Module 6 – GDPR & the Elected Member	Association of Irish Local Government	Hotel Kilmore, Cavan; Hotel Kilkenny; Springfield Hotel, Leixlip	4 1 1
Spring Training Seminar	Association of Irish Local Government	The City North Hotel, Gormanstown, Co. Meath	13
Annual Conference	Association of Irish Local Government	Park Hotel, Dungarvan, Co. Waterford	12
Autumn Training Seminar	Association of Irish Local Government	Hillgrove Hotel, Monaghan	11
Spring Training Seminar	Local Authority Management Agency (LAMA)	The Central Hotel, Donegal town	11
Autumn Training Seminar	Local Authority Management Agency	River Island Hotel, Castleisland, Co. Kerry	13

Public Authorities and Other Bodies Elected Members are represented on

Cavan Monaghan Education and Training Board	Clifford Kelly, Shane P. O'Reilly, Madeleine Argue, Carmel Brady, Patrick O'Reilly, Paddy McDonald, Sarah O'Reilly
Health Service Executive Regional Health Forum, Dublin North East	Philip Brady, Peter McVitty, Paddy McDonald
Cavan Local Sports Partnership Board	Philip Brady, Madeleine Argue, Paddy McDonald
Northern & Western Regional Authority	Sean Smith, Paddy Smith
Irish Central Border Area Network (ICBAN)	Winston Bennett, Fergal Curtin



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Irish Public Bodies Mutual Insurances Limited	Paddy O'Reilly
Association of Irish Local Government (AILG)	Philip Brady, John Paul Feeley, Carmel Brady
Local Authority Members' Association (LAMA)	Winston Bennett
Cavan Local Community Development Committee	Clifford Kelly, Patrick O'Reilly, Paddy McDonald
County Cavan Joint Policing Committee	Shane P. O'Reilly, Clifford Kelly, Fergal Curtin, John Paul Feeley, Winston Bennett, Carmel Brady, Peter McVitty, Paddy Smith, Madeleine Argue, Damien Brady, Noel Connell, Paddy McDonald, Sarah O'Reilly
North East Regional Drugs Task Force	Shane P. O'Reilly
Local Traveller Accommodation Consultative Committee	John Paul Feeley, Paddy Smith, Daniel Downey, Damien Brady
Local Monitoring Committee (Rural Water Programme)	Sean Smith, Winston Bennett, John Paul Feeley
County Cavan Heritage Forum	Val Smith, Damien Brady, Sarah O'Reilly

Payments to Members of Cavan County Council

Annual Expenses Allowance (travel, subsistence and miscellaneous expenses)	€ 90,670.68
Representational Payments	€303,697.98
Cathaoirleach / Leas Cathaoirleach Allowances (including Municipal Authorities)	€ 40,053.62
Chairpersons of Strategic Policy Committees	€ 24,000.00
Travel, Subsistence for attendance at Conferences, Seminars	€ 8,619.15
Travel, Subsistence for attendance at Training Events	€ 37,021.23
Travel, Subsistence for attendance at events abroad	€ 3,615.35



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Strategic Policy Committees from June 2014 to June 2019

Enterprise & Economic Development	Environment and Planning
Councillor (Cllr) John Paul Feeley, Chair Cllr Carmel Brady Cllr Peter McVitty Cllr Sarah O'Reilly Chris Kirk, Public Participation Network (PPN) Thomas Rogers, Agriculture Garry Allison Nikki McGoohan	Cllr Damian Brady, Chair Cllr Winston Bennett Cllr Fergal Curtin Cllr Val Smith Cllr Madeleine Argue Fintan McCabe, Environmental Barry Kavanagh, PPN Thomas Cooney, Agriculture Andrew O'Gorman, Chambers Ireland
Housing, Community, Social and Cultural	Roads and Infrastructure
Cllr Val Smith, Chair Cllr Noel Connell Cllr Clifford Kelly Cllr Patrick O'Reilly Cllr Shane P O'Reilly Thomas Maughan (PPN) Madeleine Ui Mhealoid (PPN) Larry McCluskey (PPN)	Cllr. Paddy O'Reilly, Chair Cllr Paddy McDonald Cllr Paddy Smith Cllr Sean Smith Cllr Philip Brady Jim Maguire Philip Smith (Agriculture) Gary Meehan Pauline Brady Flood



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Political Donations

The Local Elections (Disclosure of Donations & Expenditure) Act, 1999 (as amended) requires that Elected Members of Local Authorities furnish donation statements to their Local Authority by 31st January each year giving details of donations received by them in the preceding twelve-month period. No political donations were declared by the elected members for the period 1st January 2018 to the 31st December 2018 as per donations statements submitted by each elected member by the 31st of January 2018.

Corporate Plan

Mission Statement: “Putting Cavan First”

Our Values

We will endeavour to demonstrate these values in how we treat people, provide services and engage with the public and other organisations

Honesty	Tell the truth
Courteous	be polite and respectful
Helpful	be willing to assist others
Ambitious	be successful
Innovative	explore new ideas
Progressive	continuously improve
Responsible	take our duty seriously
Reliable	can be counted on
Inclusive	embrace diversity
Hard working	deliver on our objectives

By living out these values in our language, behaviour, relationships, and decision making, Cavan County Council, will create a positive ethos for our staff, elected members, our stakeholders and everyone who is a recipient of the services we provide.



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Review of the Corporate Plan

The Corporate plan was adopted in April 2014 and outlines the Local Authority's strategic framework for activity during the lifetime of the Council. (It is adopted in accordance with section 134 of the Local Government Act 2001 as inserted by section 49 of the Local Government Act 2014)

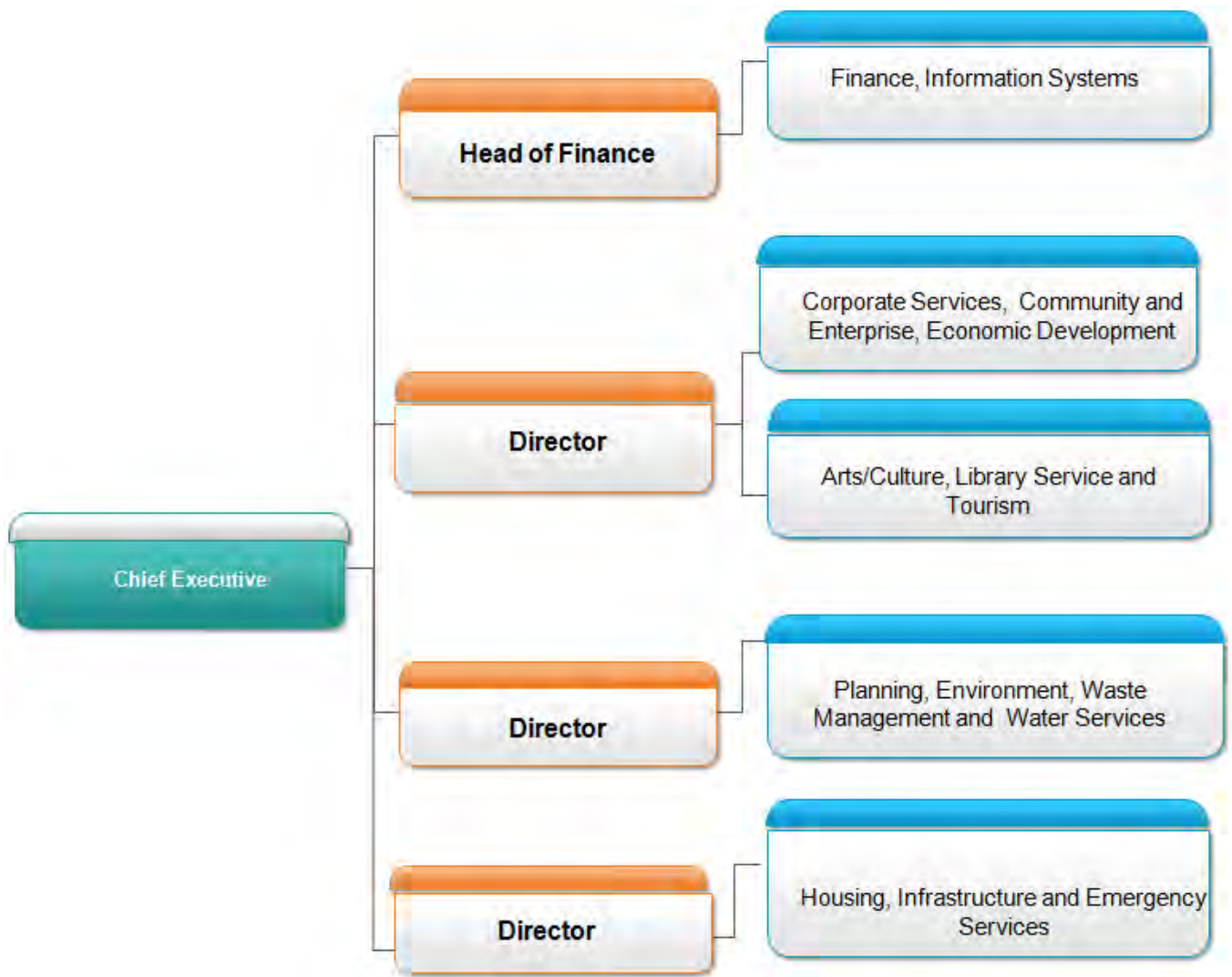
The Strategic Objectives identified in the Corporate Plan 2015-2109 are as follows:



In accordance with section 134 (9) (a) of the local Government Act 2001 Cavan County Council is required to prepare an Annual Progress Report on the implementation of the Corporate Plan. This annual review was carried out and presented as part of the budget report submitted to the members at the time of the statutory budget meeting. The annual progress report included reports by the various departments and is supplemented by the Annual Service Delivery plan and the chief executives' monthly reports. The report highlighted progress made during 2017 and also sets out progress made in relation to commitments set down by the Council's Corporate Plan for the period 2014 -2019.



Management Team





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Corporate Affairs, Human Resources, Community and Enterprise, Tourism, Cultural Affairs

Corporate Affairs and Human Resources

Human Resources Department is responsible for the delivery of all aspects of the human resources function which includes the recruitment, selection, and organisation of staff, training and development, staff welfare, industrial relations, performance management and development, workplace partnership, equality and diversity and superannuation.

At year end 408 staff was employed by the Council. The numbers of core staff in each of the categories:

Staffing	Number
Managerial	5
Clerical/Administrative	177
Professional/Technical	60
Outdoor	140
Contract Posts/Projects	19
Temporary/Seasonal	7
Total	408

Staff Welfare

We are conscious of the need for staff to balance their working and domestic lives. Employees have access to a wide range of schemes that aspire to assist employees achieve a proper work life balance. Schemes include parental leave, force majeure leave, work sharing, term time leave, shorter working year and career breaks



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Service Indicators:

% of working days lost to sickness

	Certified Sick Leave	Uncertified Sick
2010	4.19%	0.34%
2011	4.17%	0.25%
2012	3.14%	0.39%
2013	3.39%	0.18%
2014	3.01%	0.18%
2015	2.43%	0.19%
2016	3.44%	0.23%
2017	3.68%	0.23%
2018	4.51%	0.20%

CORPORATE	2018
C1.Total Number of WTEs	
Wholetime equivalent staffing number at year end	383
C2. % of Working Days lost to Sickness (certified / uncertified)	
% of paid working days lost due to sickness absence through medically certified leave	3.74%
% of paid working days lost due to sickness absence through self - certified leave	0.2%

Register of Electors

With responsibility for the compilation of the Draft and Live Register of Electors and also for the compilation of the Supplement to the Register, the Register is published every year on the 1st February and comes into effect on 15th February of that year. The Register is comprised of the following categories of electors: Presidential, Dáil, European and Local Government electors. A person's citizenship will determine their category and the type of election at which they may vote as shown below.



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Citizenship	Type of election at which eligible to vote
Irish Citizens	All Elections and Referenda
British Citizens	Dáil, European and Local Elections
Other EU Citizens	European and Local Elections
Non-EU Citizens	Local Government Elections only

To be eligible for registration as an elector, a person must be:

- 18 years or over on 15th February in the year in which the Register comes into force.
- Be normally resident in one of the three electoral areas on the 1st September of the year before the Register comes into force.

The total number of Electors in the County for the 2018/2019 Register of Electors was 55,746. (Cavan Monaghan 45,291 and Sligo Leitrim 10,455). The Constituency Commission Report of 2012 removed 36 electoral divisions, loosely alluded to in the report as “west” of County Cavan, from the Cavan-Monaghan constituency to the new constituency incorporating Sligo, Leitrim and part of Donegal. In relation to the Electoral Amendment (Dáil Constituencies) Act 2017 (No. 39 of 2017) which was signed into law by the President on 23 December 2017 the Counties of Cavan and Monaghan, with some population from the constituency of Meath East will form the Cavan-Monaghan constituency which will become a 5-seat constituency.

Local Electoral Area	Number of Electors
Bailieborough-Cootehill	19,867
Ballyjamesduff	19,745
Cavan-Belturbet	17,929
Total	57,541



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Learning & Development

A comprehensive Training Programme continued to be delivered to enable staff carry out their role in a confident, competent manner and contribute effectively to the overall vision of the organisation and the accomplishment of its goals and objectives. Staff training was delivered with specific emphasis on health & safety and mandatory organisational training needs. Support continued to be provided to staff wishing to pursue further education study programmes. Congratulations to all who achieved qualifications. Training continued to be delivered to all our Elected Members.

Performance Management and Development System (PMDS)

Performance Management and Development System (PMDS) is the mechanism used to support and improve performance at individual, team and organisational levels and is a means of engaging, supporting and developing individual staff members. The Full Performance Cycle is a key component of PMDS. The competency framework, now embedded in the organisation for both Senior and Middle Managers, is an integral part of our PMDS process. Performance Management and Development System in Cavan County Council is driven by the Senior Management Team

Freedom of Information (FOI)

The Freedom of Information Act came into effect on 21 April 1998. The following rights were conferred on members of the public:

- right of access to official records held by public bodies
- right to have personal information about them held by such bodies corrected or updated where necessary
- right to be given reasons for decisions taken by public bodies which affect them.

The Current Freedom of Information (FOI) legislation was enacted and applied to local authorities in October 2014. The 2014 FOI Act provides that every person has the following legal rights to:



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- access official records held by Government Departments or other public bodies as defined by the Act.
- have personal information held on them corrected or updated where such information is incomplete, incorrect or misleading.
- be given reasons for decisions taken by public bodies that affect them.

Freedom of Information (FOI) Statistics:

Cases brought forward from 2017	3
Number of applications received:	88
Number of applications granted:	65
Number of applications part granted:	5
Number of applications refused:	13
Withdrawn/Dealt with outside FOI:	4
Number live at 31 st December, 2018	4

Protected Disclosures

The Protected Disclosures Act 2014 became operational on the 15th July 2014. In accordance with Section 22 of that Act, Cavan County Council has an obligation to report on the number of protected disclosures made to the Council in the preceding year.

Section 22 states that:

- (1) Every public body shall prepare and publish not later than 30 June in each year a report in relation to the immediately preceding year in a form which does not enable the identification of the persons involved containing information relating to the matters specified in subsection (2).
- (2) Those matters are -
 - (a) the number of protected disclosures made to the public body,
 - (b) the action (if any) taken in response to those protected disclosures,and



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- (c) such other information relating to those protected disclosures and the action taken as may be requested by the Minister from time to time.

In accordance with Section 22 of the Protected Disclosures Act 2014, Cavan County Council reported that it received 1 no. protected disclosure in the 12-month period ending on 28th June 2018 and that the issues raised in this protected disclosure are under consideration.

Data Protection

GDPR and Data Protection Act 2018 came into effect in May 2018. GDPR has wider scope, standards and sanctions & is seen more fit for purpose in the digital age.

The following rights have been conferred on members of the public:

the right to be informed;

- the right of access;
- the right to rectification;
- the right to erasure;
- the right to restrict processing;
- the right to data portability;
- the right to object;
- rights in relation to automated decision making and profiling.

As a Data Controller Cavan County Council is legally obliged under legislation to:

- Process it lawfully, fairly, and in a transparent manner;
- Collect it only for one or more specified, explicit and legitimate purposes, and do not otherwise use it in a way that is incompatible with those purposes;
- Ensure it is adequate, relevant and limited to what is necessary for the purpose it is processed;



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- Keep it accurate and up-to-date and erase or rectify any inaccurate data without delay;
- Where it is kept in a way that allows you to identify who the data is about, retain it for no longer than is necessary;
- Keep it secure by using appropriate technical and/or organisational security measures;
- Be able to demonstrate your compliance with the above principles; and
- Respond to requests by individuals seeking to exercise their data protection rights (for example the right of access).

Data Protection Statistics 2018:

Subject Access Requests 4

Community, Enterprise and Tourism

The Department of Community, Enterprise and Tourism is responsible for the Local Community Development Committee, Town and Village Revitalisation, Cathaoirleach's Awards, Social Inclusion, Cavan Drug and Alcohol Forum, Age Friendly County Programme, Peace IV Programme, Comhairle na nÓg (Junior Council), Community and Voluntary Grants, Cavan Sports Partnership and Healthy Cavan, the Tourism Office, and major annual events such as Taste of Cavan and Cavan Walking Festival. The Department supports and funds the Public Participation Network, an independent network of community and voluntary groups in County Cavan that has a remit for improving engagement with citizens. It is closely involved with the Cavan Children and Young People's Services Committee and the Local Connecting for Life Suicide Prevention plan.

Local Community Development Committee (LCDC)

The LCDC co-ordinates various programmes and funding streams for the county including SICAP (Social Inclusion & Community Activation Programme), LEADER and Peace IV. It is responsible for implementing the community elements of the Local Economic and Community Plan.



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2018 was a significant year for Cavan LCDC in advancing the LEADER and Peace IV programmes, launching the Healthy Cavan initiative, and commencing the new SICAP programme which will span the 2018-2022 period. There continued to be excellent engagement at LCDC meetings by both statutory and non-statutory members during the year. There were eight meetings of the LCDC during the year. An annual report on 2018 LCDC activity was prepared and submitted to the Department.

The new SICAP Programme for 2018-2022 commenced in January 2018. It is being delivered by the local development company, Breffni Integrated CLG, on behalf of the LCDC. SICAP supported 559 individuals, 6 social enterprises and 48 local community groups during 2018 exceeding targets for both KPI 1 and KPI 2. In 2018 two new outreach offices were open, one in Ballyjamesduff and the other in Belturbet.

LCDC members were provided with various presentations from members and external bodies to increase familiarity with sectors of work and improve opportunities for networking and service enhancement.

Four subgroups operate under the LCDC: the LCDC Equality Subgroup, the SICAP Monitoring Subgroup, the LEADER Sub-Committee and the Healthy Cavan Subgroup. The Healthy Cavan oversaw and completed phase 1 of Healthy Ireland funding for LCDCs during the year and was awarded phase 2 funding for follow on actions.

Healthy Cavan

The phase two application for Healthy Ireland funding was awarded €75,000 for projects that included Fit Towns, West Cavan Schools Health and Wellbeing Initiative, Branding and Promotional Work, and Family Fizzical Fun Programme. The phase two Healthy Cavan Programme commenced in April 2018 and runs until June 2019.

Local Economic and Community Plan (LECP)

The Cavan Local Economic and Community Plan was reviewed twice during 2018 which illustrated good progress with almost every action in the plan. A local LECP newsletter was published twice during 2018 to communicate about developments related to the plan's actions.



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During 2018, there was continued progress with actions in the community plan, notably:

- Launch of 4Cs Multicultural Network for County Cavan
- Volunteer Information Service
- Drugs and alcohol training provided for teachers in collaboration with An Garda Síochána and the Cavan Drug and Alcohol Forum
- Children and Young People's Services Committee operating effectively with Parenting Cavan Initiative and Cavan LGBT Youth Service launched in 2018
- Connecting for Life strategy being implemented and monitored
- New LocalLink transport services around Cavan town and Cavan-Monaghan routes
- Travellers Health workshop held in September relating to CHO Area 1 plan
- Cavan Disability Network second annual conference 'It's Our Space Too'
- Intergenerational projects between the Older People's Council and TY students took place with St. Bricin's College, Belturbet, Virginia College and St. Clare's College, Ballyjamesduff. The OPC also worked on the production of their new drama 'The Best Year of our Lives Are Yet To Come' in conjunction with the Social Inclusion Unit and the Arts Office
- Newly established Sustainable Energy Community and Cavan Energy Expo took place in November 2018.

LEADER Programme

- The Local Action Group [LAG] met a total of 10 times over the course of the year.
- During 2018, a total of 22 Projects was approved LEADER funding in the amount of € 1,822,718. A total of € 2,650,107 was committed for 2017-18 period.



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CLÁR

CLÁR is a targeted investment Programme for rural areas that aims to provide funding for small infrastructure projects in area that experience disadvantage.

There was an allocation of €5million in total for 2018, of which, up to €4 million was available under 2 measures to be operated via Local Authorities for a range of School and Community projects.

- Measure 1: Support for Schools/Community Safety Measures (€2m)
- Measure 2: Play Areas (€0.75m)

In 2018 Cavan County Council submitted 15 projects to the Department for approval and subsequently received an allocation of € 551,488 for all 15 Projects under Measures 1 and 2.

Social Inclusion

The role of the Social Inclusion Unit is to improve services for marginalised customers and to work on an interagency basis to address poverty and exclusion in the county.

Significant areas of social inclusion activity during 2018 included:

- Further development of the Age Friendly County Programme
- Supports for the Cavan Older People's Council
- Cavan Traveller Interagency Group
- Cavan Drug and Alcohol Forum
- Support for the Local Connecting for Life suicide prevention steering committee, led by the HSE
- Support for the Children and Young People's Services Committee, led by TUSLA
- Support the implementation of social inclusion actions under the LECF.



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Age Friendly Programme

The Cavan Age Friendly County Programme is steered by an Alliance of senior managers from the main public sector agencies, older people's representatives and other organisations.

Notable age friendly activity in 2018 included:

- Housing and Public Realm training delivered for local authority staff
- Older people's interests represented on the LCDC
- Older People's drama performed in the County Museum and Castlemanor Retirement Centre
- Walkability adults in Cootehill Town, Kingspan Breffni Park, Cavan General Hospital and at Taste of Cavan.
 - Sports Partnership programming targeting older people.



Older People's Council at Chambers Ireland Awards Ceremony



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Traveller Interagency Group

The Social Inclusion Unit co-ordinates the Cavan Traveller Interagency Group. This is a statutory group that provides an interagency response to social exclusion issues among the Traveller community. The group implements a work plan every year.

Activity during 2018 included hosting a Traveller Health seminar in September to focus on the local implementation of the HSE's CHO Area 1 Traveller Health Plan. Members of the Traveller community and the Traveller Interagency Group attended a performance of a drama on the topic of suicide in the Traveller community in September.

Cavan County Council supports a community development service provided by Cavan Traveller Movement [CTM]. During 2018 CTM ran a Traveller youth project, worked with a women's group and supported the Traveller Men's Shed.

Drug and Alcohol Forum

The Cavan Drug and Alcohol Forum provides networking opportunities for relevant services and implements a work plan. Approximately 20 organisations are represented ranging from HSE services, public sector agencies, drug and alcohol services, youth, community and family support services. A key achievement from 2018 was the delivery of a school's education seminar on drug awareness with support from An Garda Síochána and Cavan Drug Awareness. The forum also produced a Drugs & Alcohol Directory of Services for the County.

County Cavan Joint Policing Committee (JPC)

The function of the Joint Policing Committee is to serve as a forum for consultations, discussion and recommendations on matters affecting the policing of the Local Authority's administrative area. County Cavan Joint Policing Committee met four times over 2018.

Key achievements included:

- The roll out of the Community Property Marking Initiative within County Cavan. Property Marking Ireland launched the national Property Marking Initiative in Killeshandra hosted by Killeshandra Community Alert in recognition of the delivery of their local scheme as best practice.



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- Support for community groups applying for the Department of Justice's Community CCTV Scheme.
- Hosted one public JPC Meeting along with two public information meetings across the county.



Pride of Place

The Pride of Place Awards ceremony 2018 took place on 17th November in Cork City Hall. Three groups from County Cavan were nominated: Cootehill Arts Festival, Cavan Autism Parents Support (CAPS) and Killeshandra Tourism Project. The competition promotes and celebrates the best in community development and recognises the selfless efforts of people in making their neighbourhoods better places to live work and socialise.

Cavan Diaspora Engagement Strategy 2017 – 2021

Cavan County Council developed the Cavan Diaspora Project to support us in reaching out to the global Cavan family and to forge modern links that strengthen those ancient ties handed down from generation to generation. This community is made up of people from every walk of life with a link to Cavan in some way, by ancestry, through business or community connections as well as friendship.

The Cavan Diaspora Strategy will guide our efforts and charts a number of measures that will help us achieve our aims. As part of this strategic effort we have developed a website **cavandiaspora.com** that will help you on your way should you wish to forge links with County Cavan. We also have a newsletter that will keep you abreast of all the goings on in the Breffni county.

Taste of Cavan 2018



Jesse Eisenberg at Taste of Cavan 2018

The food world descended on Cavan Town on Friday and Saturday 10/11th August for the Taste of Cavan food festival at Cavan Equestrian Centre.

The major attraction at this year's event was the Cook Along with Neven Showcases. This involved the public being able to cook along with a celebrity chef at 8 Classes over the two days. In 2018 a specialist Craft Fair was an additional attraction to the event and it was so successful that this will be continuing for 2019.

Community/Festival Grants Scheme

Grant funding of €45,000 was allocated to 77 community groups in 2018.

Cathaoirleach's Awards

The Cathaoirleach's Awards gives due recognition to those in County Cavan who, through participating in unpaid Community & Voluntary activities, have had a significant impact on the quality of life of their communities. It is delivered by the Community and Enterprise Section in conjunction with the Cavan Public Participation Network. 300 people attended the Awards Night to celebrate with the 50 nominees. In 2018, the recipients of the awards under the various categories were:



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Youth:	Kilnaleck Junior Tidy Towns Committee by Bernie Boylan
Social Inclusion:	Jet Calders by Jerry Fitzpatrick
Community:	Natasha and Ciarán Ó Draighneain of Erica's Fairy Forest,
Sports:	Loreto College Cavan, Senior A and Loreto Junior A Teams
Active Age:	Rita Clarke
Arts/Culture/Heritage:	Crosserlough Scor na Nóg Set Dancers

Loreto College Cavan, Senior A and Loreto Junior A Teams won the overall winner's prize winning €1000 for her School Virginia College.

Accessibility 2018

A new group was established in 2016 called "Cavan Disability Network" to act as an umbrella group and give a voice to the many disability groups and individuals across the county with an interest in this area. The Access Officer with Cavan County Council attends monthly meetings held by "Cavan Disability Network" to help support access and quality of life for people with disabilities. Any issues raised are taken onboard and dealt with, where possible. "Cavan Disability Network" held a one-day conference entitled "It's Our Space Too" in the Hotel Kilmore at the end of September 2018 which was highly successful and very well attended.

We have reviewed a number of towns throughout the county with a view to making accessibility improvements in these areas.

Ballyconnell to Bellaheady Recreational Trail

In partnership with Waterways Ireland, Cavan County Council has been approved over half a million euro in funding under the Outdoor and Recreation Infrastructure Scheme 2017 (Department of Rural and Community Development) for the first Greenway development in Cavan and work is continuing on this project.

The recreational trail extends 5.5km from Ballyconnell town to Bellaheady Bridge along the Woodford River on the Shannon-Erne Waterway and is part of a larger 54km Cavan and Leitrim Greenway development from Belturbet to Dromod.

This Greenway will be a major asset to the surrounding areas, connecting



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Bellaheady community to Ballyconnell town, bringing the old towpaths of the Woodford River back into use and it will link with the existing 6km Ballyconnell Canal Loop trail.

Angling Access along Prospect Shore at Brackley Lake

Cavan County Council was approved in excess of €31,000 in funding under the National Strategy for Angling Development Fund 2017 (Inland Fisheries Ireland) for improving angling access at Brackley Lake. The total cost of the project is €51,444 with Cavan County Council providing the match funding through own labour and cash contribution and work.

Prospect Shore at Brackley Lake is renowned for being one of the top fishing locations in one of Europe's most prestigious coarse angling events.

Strategic Policy Committees

Service Indicators	2017	2018
Percentage of local schools involved in the local Youth Council/Comhairle na n-Óg scheme	100%	100%
Number of organisations registered with the Public Participation Network	280	272

Cavan Public Participation Network (Cavan PPN)

Cavan Public Participation Network was established in July 2014 and now includes almost 200 registered groups as part of its network. There is a Committee of 24 community representatives from the Secretariat of the Cavan PPN, with representation being fulfilled on 19 boards and committees. These representations come from the three themed sectors of Environment, Social Inclusion and Community/Voluntary and three geographic sectors of Cavan-Belturbet, Ballyjamesduff and Bailieborough-Cootehill Municipal Districts.

Cavan PPN assists in networking community news and events with the publication of E-Newsletters and social media updates. The PPN also arranges training sessions and active representation on a variety of bodies.



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The PPN National Conference was held in Athlone over two days in October. This brought together all the co-ordinators for the PPN and the Local Authority staff involved in the PPN Structure to discuss the successful projects being achieved within the PPN /LA collaboration and also to provide prospective outlook for new projects going forward.

Cavan Sports Partnership (CSP)

Cavan Sports Partnership successfully delivered the second year of its implementation plan of 'Sport and activity for life, for all 2017-2021'. CSP accessed approximately €393,350 for sport and physical activity related initiatives for the county with 12,416 people participating throughout 270 programmes delivered locally.

Highlights for 2018 were the development of the dormant accounts funded Kilnaleck activity hub and Belturbet activity hub.

In 2018 we had 32 programmes delivered throughout the county as part of our active adults 50+ programme, with 463 participants.

Cavan Sports Partnership also delivered 6 primary school initiatives supporting 5 National Governing Bodies with a total of 3,330 children taking part.



Women on Water Kayaking Programme



Official launch of Kilnaleck Activity Hub



PEACE IV

A total of €3,128,825.00 was allocated to Cavan Co Council for the 2016-2019 period to deliver their Peace IV Local authority action plan which contains projects under the themes of:

- Children and Young People;
- Shared Spaces and Services; and
- Building Positive Relations

Cavan Co Councils PEACE IV Action Plan is a targeted and locally based response to the needs that were identified during Cavan Co Councils PEACE IV public consultations.



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Outputs:

- **Children and Young People;** Cavan will contribute programmes which engage 1,448 unique/distinct children and young people in programmes which will facilitate them in forming positive and effective relationships with others of a different background – number of participants to date = 2,255.
- **Building Positive Relations;** Cavan will deliver an action plan which promotes positive relations, characterised by respect and where cultural diversity is respected. The delivery methods for these outputs are a mix of partnership deliveries, Tenders – open call and small grants.
- **Shared Spaces and Services;** local initiatives that facilitate the sustained usage on a shared basis of public areas/buildings. Cavan will contribute to the achievement of this output by implementing a minimum of one integrated programme which increases the provision of shared spaces within County Cavan. 3 shared spaces are currently being developed in County Cavan



Comhairle na nÓg 2018

The Department of Children and Youth Affairs (DCYA) Comhairle na nÓg Development Fund provides €20,000 annually to local authorities to run an effective Comhairle na nÓg. Local authorities also provide resources for Comhairle na nÓg. Comhairle na nÓg Development Fund is managed and supported by Foróige and administered by Pobal. Comhairle na nÓg are child and youth councils in the 31 local authorities of the country which give children and young people the opportunity to be involved in the development of local services and policies. Cavan's Comhairle AGM took place on Thursday 18th October 2018 in the Castlesaunderson Scouting Centre with over 120 young people in attendance. 25 new members were elected onto



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Comhairle na nÓg for 2018/19.

Town and Village Renewal Scheme

In April 2018 the Town and Village Renewal Scheme was announced by Michael Ring TD, Minister for Rural and Community Development. Seven towns and villages successfully secured funding under this scheme; Cootehill was awarded €200,000, Bailieborough and Virginia were awarded €100,000 each whilst Ballinagh and Shecock secured €40,000 with Bawnboy and Kilcogy also securing €25,000. Works under the Town and Village renewal schemes will be completed in 2019.

Town & Village Revitalisation Plans

Cavan County Council appointed Gaffney & Cullivan Architects in association with Tyréns, urban renewal specialists, to prepare Town & Village Revitalisation Plans for twenty towns and villages in County Cavan. These plans were completed in Q.4 2018. The aim of the plans is to propose how improvements can enhance the towns and villages as attractive places in which to live and work; the towns and villages included are; Cavan, Virginia, Bailieborough, Ballyjamesduff, Cootehill, Kingscourt, Belturbet, Mullagh, Ballyconnell, Ballinagh, Ballyhaise, Shercock, Killeshandra, Arva, Kilnaleck, Swanlinbar, Butlersbridge, Blacklion, Gowra and Dowra. These plans are due to be officially launched in February 2019.





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Town Teams

Under Action 8.1a of the Local Economic Community Plan, Cavan Co Council, as Lead Partner, committed to establishing ‘Town Teams’ in a number of towns throughout the County. Town Teams are now in place in Cavan, Cootehill and Virginia and all are progressing a number of actions. The needs, aspirations and vision of the local communities is at the core of the Town Plans.

Cavan Food Strategy

The Cavan Food Strategy 2017 – 2022 aims to promote a more coordinated and collaborative approach to the development of the ‘Cavan Food Product’. The Food Strategy Coordinator was appointed in Q4 2018 and an internal working group formed to assist implement the Food Strategy. The implementation of the actions set out in the strategy will help strengthen our current food initiatives, encourage new activity and support all those involved in the food sector in Cavan.

A key stakeholder steering group will be established to oversee the implementation of the strategy and will act as a catalyst for its success in early 2019.

Digital Hub

During 2018 considerable progress was made in respect of the development of a new Digital Hub on the outskirts of Cavan Town with both the lease agreement signed in respect of the premises and the appointment of a contractor to complete the fit out of the new hub. The development when complete in early 2019 will span over 4 floors and some 13,000 sq feet. It will have the potential to accommodate 90 ‘employees’ through a combination of generic office space and hot desking. Cavan Digital Hub is a critically important project in positioning Cavan for future investment, particularly in the digital and technology sector. A full time Digital Hub Manager was appointed in 2018 whose role will be to engage with and attract clients for the hub and to promote the development of the digital sector in the County.



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Tourism in County Cavan

2018 was a positive year for tourism in County Cavan. 47% of Cavan tourism businesses reported that 2018 was a better year than 2017.

Tourism Strategy

Cavan tourism continues to work towards the implementation of the County Tourism Strategy which aims to increase things for visitors to do in the county and increase bednights and spend. This has resulted in positive funding announcements in 2018 for Killykeen Forest Park (€221,000); Deerpark Forest, Virginia (€24,000); Dun a Rí Forest Park (€180,000) and Cavan Town Greenway (€257,466). The council has plans to further develop Cavan Burren Park and are also looking at building-on visitor numbers at Cavan County Museum, as well as delivering on angling initiatives for the County as per the County Angling Strategy.



Killykeen Forest Park

Funding was achieved in 2018 to link the village of Killeshandra with Killykeen Forest Park, creating 15Km of enhanced and upgraded cycle and walking trails. Cavan Tourism was also granted €15,472 in 2018 under the Outdoor Recreation scheme 2018 to deliver a new Trails Guide to Cavan, a new suite of trails photography and to enhance the trails section of the tourism website.



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Fáilte Ireland

County Cavan is now part of Fáilte Ireland's new marketing proposition for the middle of the country – Ireland's Hidden Heartlands. The eastern half of County Cavan remains in Ireland's Ancient East.

Promotion

This is Cavan! attended the Holiday world Show in January 2018, Ireland Angling Expo in Swords in February, Irish Tour Operators Association workshop in April, Active Retirement Show in Dublin in May, the Taste of Cavan in August and the World Canal Conference in Athlone in September.

This is Cavan! is online on Facebook (15,836 followers), Twitter (5,759 followers), Pinterest and Instagram. Advertising campaigns took place in Angling Times; Spirit of Ireland Magazine; The Anglo Celt amongst others.

The Bridge Street Resource and Community Centre

The Bridge Street Resource and Community Centre provides room hire for community and voluntary organisations, training providers, youth and family support groups in Cavan, offering a safe, secure and neutral environment to meet in and has a diverse and ever-expanding range and number of service users.

The Centre plays an integral part in facilitating, supporting and promoting social inclusion, the community & voluntary sectors and family support services in Cavan town and the surrounding areas.

The established tenant groups based in the Centre are Breffni Community Employment, Cavan Traveller Movement, Tearmann Domestic Abuse Service, the Youth Advocate Programme, and Foróige's Youth Education and Training Initiative (YETI) project.



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Oifig Fiontair Áitiúil Local Enterprise Office

The Local Enterprise Office Cavan (LEO Cavan) engaged in a broad range of activities throughout 2018. LEO Cavan forms part of a strong collaborative framework within County Cavan delivering supports and services to new and existing small businesses. The demand for our services is growing year on year as local businesses are expanding and competing in international markets. Demand for our services also reflects a wider trend of growing interest in self-employment and entrepreneurship. Local Enterprise Week 2018 included the introduction of a new initiative from Cavan Library, in partnership with the Local Enterprise Office. 'Work Matters at the Library' is a new Business and Employment Support initiative, which aims to enhance the resources available to entrepreneurs and jobseekers. During 2018 it was rolled out across the County in 5 Libraries - Johnston Central Library, Bailieborough, Cootehill, Arva and Belturbet Library. Pictured at the launch of Local Enterprise Week 2018 and the Work Matters Initiative:



L-R: Teresa Treacy, Cavan County Council Library, Cllr. Paddy McDonald, Cathaoirleach Cavan County Council, Eoin Doyle, Director of Services, Cavan County Council; Tommy Ryan, Chief Executive, Cavan County Council; Jonathan Smith, Cavan County Council Library, Andrea Corrigan, Local Enterprise Office Cavan.



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The impact of BREXIT and the uncertainty surrounding future trading relationships and regulatory requirements understandably changes the economic landscape, particularly in the Border Region, and poses additional challenges to businesses in our county. As a LEO, we provide a range of supports for our clients to inform and assist them in dealing with the potential barriers they will undoubtedly face, as the uncertainty becomes a reality. This forms part of our ongoing drive to support our clients to evaluate their competitiveness and business operations, as they look to market diversification and try to remain resilient, viable and sustainable. Throughout 2018 and continuing for 2019, LEO Cavan has been delivering a suite of Brexit related supports including, for example, customs training workshops, mentoring, Lean for Micro projects and events, Technical Assistance for Micro Exporters and Trading Online Vouchers.

Reflecting upon 2018, there have been some key outputs for LEO Cavan, illustrating the innovative and ambitious nature of our entrepreneurs in County Cavan. For example, 19 businesses were approved a total of €406,256 in financial assistance. In addition, 15 business were approved for Trading Online Voucher scheme funding in 2018 to develop their online trading presence and capacity. The number of gross jobs created in businesses supported by the LEO in 2018 was 228. Over the course of the year, 50 enterprise related training programmes and 16 network events/seminars were delivered by LEO Cavan and attended by over 1400 participants availing of knowledge-based learning and information. This includes tailored networking workshops and seminars throughout the year aimed at increasing opportunities for businesses to network and communicate and develop their business skills and potential. Also, during 2018, 95 businesses availed of our mentoring programme across a wide range of business areas, including ecommerce and trading online. Demand and membership for our business networks remains strong and we look forward to continuing developing our business networks in 2019.

The ongoing Co-Innovate Programme, a partnership led by InterTradeIreland and involving the six LEOs in the Border Region which was introduced in 2017, brought a timely opportunity for innovative SMEs to access research and development supports. During 2018, 38 Cavan businesses commenced or continued with their engagement



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in the programme. Another 20 businesses are expected to commence the programme in 2019.

Promoting and highlighting enterprise and entrepreneurship as widely as possible is supported by initiatives such as Local Enterprise Week which took place from March 5th to 9th, Ireland's Best Young Entrepreneur (IBYE), Student Enterprise Programme and the National Enterprise Awards. In March 2018, LEO Cavan was successful in having a runner-up at the National Finals of Ireland's Best Young Entrepreneur.

The Local Enterprise Network National Enterprise Awards Programme aims to recognise and reward the commitment, dedication and entrepreneurial spirit of small businesses at local and national level. LEO Cavan encourages small businesses to showcase their business achievements, supporting their application through the county competition process. In 2018 LEO Cavan closed Local Enterprise Week with a special reception to announce the Cavan County Enterprise Award winners. Pictured at the National Enterprise Awards Cavan County Final 2018 in The Olde Post Inn:



L-R: Tommy Ryan, Chief Executive Cavan County Council; Eoin Doyle, Director of Services, Cavan County Council; Cllr. Paddy McDonald, Cathaoirleach, Cavan County Council; Donal De Paor, Veltig, Overall Winner National Enterprise Awards Cavan County Final 2018; Andrea Corrigan, Local Enterprise Office Cavan; Cllr. John Paul Feely, Chair of Economic and Enterprise SPC.



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Networking remains a core demand led business support that LEO Cavan have successfully provided over the past number of years. CBWC (Cavan Business Women's Club) and CNET (Cavan Employers HR and Skills Network), have continued to flourish and retain an engaging, interactive membership.

Local Enterprise Office Cavan is a partner on the Enterprise Europe Network initiative which helps Irish businesses to innovate and grow internationally through tailored support, new business and technology partnerships, commercial opportunities, licensing deals, and partner searches for EU funded R&D. On November 21st 2018 Local Enterprise Office Cavan and 14 Cavan engineering firms participated in the EENGINEX Meet the Buyer and Matchmaking Event at the new Combilift factory complex in Monaghan. The event, which was organised by EEN through the Local Enterprise Offices and Enterprise Ireland, offered Cavan businesses a valuable opportunity to engage in pre-arranged, face-to-face sales meetings with key buyers and other suppliers from Ireland and UK and also included support for businesses on issues such as Brexit and LEAN manufacturing. LEO Cavan will continue to promote the Enterprise Europe Network (EEN) in 2019 to facilitate linkages and potential business partnership and trading opportunities across the EU.

LEO Cavan is actively engaged in all National LEO programmes and initiatives including the Local Enterprise Village at the National Ploughing Championships, Showcase, National Women's Enterprise Day, Food Academy as well as local strategies for County Cavan including the Food and Digital Strategies.

LEO Cavan hosted a National Women's Enterprise Day event on October 18th 2018 with over 100 women from the Cavan region, including members and guests of Cavan Business Women's Club, attending the networking event to celebrate female entrepreneurs in the region.



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Pictured at Cavan's National Women's Enterprise Day event 2018 are: *L-R: Margaret McKeon Boyle, Co-Ordinator, Cavan Business Women's Club; Ann Rudden, Aines Chocolates; Cllr. Madeleine Argue, Cathaoirleach Cavan County Council; Heather Humphreys T.D., Minister for Business Enterprise and Innovation; Mary McKenna, Tour America; Marcella Rudden, Head of Enterprise, LEO Cavan.*

Our commitment in 2019 is to continue to provide the best service we can to our clients, encouraging and fostering new start-ups, supporting the expansion of established businesses and utilising the resources, knowledge and expertise that we have, in pursuit of a thriving sustainable county economy.



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Cultural Affairs

Library Service

The Department of Rural and Community Development launched 'Our Public Libraries 2022 in June which is the blueprint for the development of the library service nationally for the next five years. Three initiatives embedded in the strategy which will play an integral part in Cavan library programming for the future are 'Healthy Ireland' which is a vital for the wellbeing of the community, 'Right to Read' which supports literacy and 'Work Matters' which provides support for business and employment.

'Evolving Libraries' the Cavan library development plan was presented to Council members in December 2017 and was publicly launched by Cathaoirleach Paddy McDonald on 20th February 2018 in conjunction with the 'Healthy Ireland at your Library' programme.

An extensive programme of Healthy Ireland initiatives took place throughout the branch library network during the year and in various locations in the county in partnership with the HSE and other practitioners. Highlights included double lung transplant recipient David Casey speaking in Bailieborough library and former Cavan footballer Alan O'Meara discussed 'A Healthy Ireland starts with a Healthy You' in



Healthy Ireland event: Bully proof kids: Raising Happy kids in an anxious world

Left to right: Pauline McDonald Smith, Jonathan Smyth, Teresa Treacy Library co-ordinator Healthy Ireland, Stella O'Malley, Author and Psychotherapist, Sinead Tormey Cavan County Council Co-Ordinator Healthy Ireland, Mal Lowry and Amy Smyth.



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Cavan town library. The Irish Heart Foundation mobile unit visited Cavan town library in June and September and the public responded very positively.

The Cruinniú youth day took place on Saturday 23rd June and the Gonzo youth theatre performed in Cavan town library coupled with a full day of activity in conjunction with Comhairle na nOg on the Market Square, Cavan.

Cavan library service is conscious of the importance of promoting the Irish language and Seachtain na Gaeilge and an extensive programme of activities was provided in April coupled with the provision of a number of Gaeltacht scholarships which was well



Oliver McArdle taking part in Cavan Monaghan Science Festival Robotics Event in Cootehill Library.

received. The national Spring into Storytime initiative took place in April also and children and parents participated in Cavan town, Bailieborough and Cootehill libraries. The annual Bealtine festival takes place in May and highlights included 'Fuss on the Buss' in Cavan town, oil painting classes in Bailieborough library with Martin Fullen and the weekly get together in Cootehill library where older members met to chat and socialise with a cup of tea. The annual Summer Stars proves very popular and the programme of events in branch libraries included story time, art workshops, dance and drama, poetry, lego and fairycraft. The Science festival in conjunction with Monaghan County Council and Cavan Monaghan ETB has now become an annual feature and



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the theme for 2018 is a focus on energy. The Cavan Monaghan programme for 2017 won a Chambers Ireland award

for Excellence in Local Government award.

The library service plays an integral role in the delivery of the Creative Ireland programme for the county and the main highlight in 2018 was the inaugural Cavan Arts Festival which took place on 21st and 22nd September in conjunction with Culture Night. On Culture night in Cavan Town library the highlight was Séan O Cualáin and Seosamh O Súilleabháin who delivered a presentation on the importance of place names and using modern technology to map them. Performers at the Cavan Arts festival included Rebecca OConnor, Martin Donohoe, The Andensomes, Darragh Slacke, Fred Cooke, Fanzini Brothers, Noel Monahan, The Hacklers Theatre Company, Cavan Sinfonia and the NYAH comhaltas group.

The library service runs an extensive programme of lectures in branch libraries and a selection held in 2018 included Alan Ford delivering the Annual Bishop Francis MacKiernan memorial lecture on 'Catholic Protestant religious identity in Ireland 1600- 2000'.The library service has close links with the local historical group, Cumann Seanchais Bhreifne and in March Dr Ciaran Reilly spoke on 'Relief and Public Work Schemes in Tullyvin/Drung during the Famine'.Fr Liam Kelly delivered a lecture on the Kilann parish in Bailieborough library in April and local historian Patrick Cassidy spoke on the 'Sinn Fein East Cavan Bi Election 1918' in Cootehill library.

Peace funding was obtained to interview over 100 participants from the Cavan /Fermanagh border area regarding their experiences of living with 30 years of conflict in Northern Ireland from 1968 to 1998. Facilitated sessions were also held in Ballyjamesduff, Belturbet and Enniskillen where there was positive and respectful engagement amongst all involved. The project, 'Voices of the Troubles' was officially launched by Minister Heather Humphreys in Hotel Kilmore on Friday 19th October. The 85 interviews will be made available to the public through Cavan County Library Service. Maurice O'Keeffe who carried out the interviews gave a public lecture on the project in Cavan town library on Thursday November 29th.



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Bailieborough library linked with the local Midsummer Festival in July when Heather Brett delivered a poetry and art workshop and in Cootehill the Arts Festival continues to grow and the acclaimed writer the late Dermot Healy was celebrated. A children's competition was organised to illustrate a Dermot Healy poem in the local library.



Seachtain na Gaeilge Drama Event in Johnston Central Library

There are close links with the Lithuanian community in Cavan for several years and in May the centenary of Lithuanian independence was celebrated by the local community in Cavan town library. The weekly visits from the Lithuanian week end school to Cavan town library continued throughout the year.

Reading groups in Cavan libraries continue to prosper and there are active groups in Bailieborough, Belturbet, Cavan and Cootehill libraries. Club Leabhar an Chabhain meets monthly in Johnston Central library.

Architects have been appointed to develop plans for the library and cultural centre in Virginia.

The library newsletter 'The Bookmark' is in print and electronic format, continues to be widely used and keeps the public informed of all library events.



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	2017	2018
Issues	96,923	107,555
Visitors	179,053	181,772
Membership	9,229	9,558
Budget	1,979,962	2,031,657

Promotion of the Irish Language Cavan library service actively promote the Irish language in County Cavan. The language is now interwoven into practically all library events, such as Culture Night, Bealtaine Festival, Children's Books Festival, Creative Ireland programme, Decade of Commemoration programme, even Science Week (on the value of learning languages). Seachtain na Gaeilge being the focal point of the year. The Seachtain na Gaeilge programme begins in February and runs to May when the Gaeltacht scholarships are awarded annually. From Seachtain na Gaeilge have sprung many events which take place regularly in the libraries from basic conversational groups, comhrá, ranganna, a reading group, Club na nÓg, oral Irish workshops, lectures, author and storyteller visits and much more. This varied programme of events is delivered annually to assist people of all ages and abilities and gives them an opportunity to engage with the Irish language in a relaxed and enjoyable forum. Ba é cuairt Seán Ó Cualáin, stiúrthóir scannán agus Seosamh Ó Súilleabháin, aoichainteoir ar stair áitiúil an buaicphointe i 2018. Thug siad cuntas faoi "Pobal ag bailiú logainmneacha" agus conas a cruth siad suíomh gréasáin chun oidhreacht an áit a caomhnú.

Oibrimid le roinnt grúpaí difiriúil chun an Ghaeilge a chur chun cinn, Glór Bhréifne, Coláiste na bhFiann, Ógras, Oifig Sheachtain na Gaeilge, Oireachtas, Conradh na Gaeilge agus Gaelscoil Bhréifne



Arts

A new strategy for the arts was launched in March 2018. This was informed by community consultation in Virginia, Belturbet, Cavan and Bailieborough, stakeholder meetings, consultation with the Strategic Policy Committee and the Senior Executive and approved by the Council Members.

Inclusivity and Ambition – A Strategy for Cavan Arts 2018 - 2023

Mission

Cavan County Council will, through our guiding principles of **Inclusivity and Ambition**, nurture and create the conditions in which great art can happen while at the same time ensuring that as many people as possible can engage and participate in high quality arts experiences.

The priority areas identified are:

- Artistic Priorities
- Audience Development
- Diversity
- Infrastructure



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Kim McCafferty, circus performer with Paddy McDonald, Cathaoirleach at the launch of Inclusivity and Ambition, Strategy for Cavan Arts 2018, Photo Credit Lorraine Teevan.

Artistic Priorities

Cavan County Council arts office provides support to artists in the form of arts awards, bursaries, opportunities and CPD training.

Arts Awards and Bursaries 2018

	Received	Awarded	Total Value
Professional Artists	25	10	€9,5000
Arts Awards under Arts Act	39	23	€12,000

The successful artists were: Jessie Keenan, dance artist, Kim McCafferty, circus and spectacle, Paul Flynn, composer, Eilish McCann, visual artist, Kasia Zimnoch and Pawel Kleszczewski, animators, Edel Cox, visual artist, Niamh McCormack, singer, Marie Smith, sculptor, Mateusz Lubecki, visual artist and Jackie O'Neill, visual artist.



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The Tyrone Guthrie Bursary

Two bursaries were awarded for the Tyrone Guthrie Centre. The recipients were Mairéad Donnellan, poet and Kieron Smith, theatre artist.

The Moth Retreat

Two young artists bursaries at The Moth Retreat Centre were awarded.

Collaborations

- Poet, Noel Monahan and musician, Darragh Slacke worked on a collaboration for Culture Night and the Cavan Arts Festival.
- Daragh Slacke also collaborated with Konik Studios on Sean Lamh, music and video animation.
- Anú Productions created Zero Hour at Cavan County Museum, a bespoke theatre piece created for the World War 1 Trenches supported by the arts office.
- Research on an exhibition entitled Women of Influence with historian Laura Servilan Brown and guidance from Margaret Mc Curtin, historian.

Other Supports

- Launch support for Chalk Dust, the eight collection of poetry by award winning poet Noel Monahan from Salmon Publishing.
- 'He Is Mine and I Have No Other' debut novel by Rebecca O Connor launched.
- No Party for Billy Burns by Padraic Conaty was launched at Odeon Cinema.

Continuing Professional Development

Through the PEACE IV Youth Arts Lab the following CPD was provided:

Diversity Training with Open Minds Consulting
Boundaries and Self Trust with Julie Aldridge
Child Protection Awareness with Youth Work Ireland
Art Therapy with Austin Craven.



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The Irish Writers Commission

The Irish Writers Centre collaboration continued with presentations and workshops from Valerie Bistany, Caelainn Hogan, Colm Keegan, Noel Monahan, Moyra Donaldson, Conor Kostick and Selena Guinness on memoir, the novel, creative non-fiction and poetry. 64 professional and emerging writers participated.

Audience Development Priorities

Arts and Education

- In association with lead partner CMETB and Monaghan County Council, Cavan County Council is part of the Local Arts and Education Partnership.
- Four schools in Cavan were successful in the Arts Council Creative Schools Initiative. They were St Mary's National School Ballyhaise, Knocktemple National School, Gowna National School and Dun a Rí College, Kingscourt.
- Local artists Mary Farrelly and Joanne Behan were selected as Creative Artists on Creative Schools
- Mairéad Duffy was appointed as the Music Development Officer for Music Generation Cavan Monaghan.



Hacklers Theatre Group Damien O'Brien and Michael O'Connell performing an extract from Dermot Healy as part of Culture Night 2018, photo credit Adrian Donohoe.



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Festivals

- 2018 was a particularly good year for the growth and development of arts festivals in County Cavan. Many festivals were delivered by community groups and committed volunteers and there is an increasing number of festivals many developed by local Comhaltas branches.
- The 15th NYAH festival promoted events throughout the year including collaborations with the Marching and Ulster Scots traditions and received €7,300 from the Arts Council.
- The Cootehill Arts Festival succeeded in receiving €3,500 Arts Council funding and the programme included a new work by Pat Mc Cabe inspired by the writing of Dermot Healy performed by Aisteoirí Muinchille
- The Bailieborough Poetry Festival collaborated with visual artist Ruth Mc Donnell creating poetry inspired by studio visit.
- The Cavan Arts Festival was brought to life by Kim Mc Cafferty and a group of artists and volunteers including Grace Mc Kiernan, Rosie Cole, Shane Carroll, Chris O'Brien, Aisling Farrelly and many of the artists who worked in a voluntary capacity at Townhall in the past three years. The festival which coincided with Culture Night brought the Con Smith Park to life with installation, poetry, comedy, theatre and music showcasing many Cavan talents including The Hacklers most recent interpretation of the work of Dermot Healy.



No Party for Billy Burns by Padraic Conaty with Kevin McGahern, lead actor, Rhonda Tidy, Cavan Arts and a full house at Odeon Cinema, Photo Credit Sheila Rooney.

Culture Night

Culture Night was attended by 2,800 persons at 23 venues with a total of 35 events. It is an initiative of the Department of Culture, Heritage and the Gaeltacht and is organised and promoted by Cavan County Council with financial support of €8,250 from the Department.

A Call from the Musical Heart of Cavan, Archive and Legacy

This legacy project supported by Creative Ireland on traditional arts in County Cavan received a local launch in Belturbet. Martin Donohoe holds a large repository of material and with the guidance of the Irish Traditional Archive and Cavan County Council IT this will be archived. The legacy launch included guest speaker Aidan O Hara, historian and archivist with performances from: Belturbet Comhaltas, Isaac Scanlan, Marian Crowe Sean Nós Dancers, the Bradys, Milltown and Ellen O Brien, Cavan Comhaltas among the excellent performers.

Exhibitions

- The Ancient and Wild Exhibition was hosted at Johnston Central Library featuring ten artists as a joint initiative of the Heritage, Geopark and Arts offices.
- 212 children took part in workshops facilitated by artists Heather Brett and Elena Duff.
- A selection of work from five artists who participated in the Bullock Lane Residencies at Townhall, Cavan in 2017/18 featured the work of: Jolene Mok, Sarah Lundy, Amanda Jane Graham, Mateusz Lubecki and Elena Duff. This contemporary exhibition was the last visual art show hosted by the creatives at Townhall, Cavan.
- 124 children and adults participated in the outreach programme for The Tyrone Guthrie Touring Exhibition.
- Cavan Camera Club held their annual show at Johnston Central Library.



Coláiste Dún an Rí's students talking about their origami project with artist Anna West with Madeleine Argue, Cathaoirleach, Councillor Clifford Kelly, Catriona O Reilly and Kim Doherty, Cavan Arts, Photo Credit Adrian Donohoe.



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Diversity Priorities

Youth Arts Lab

- The Peace IV Youth Arts Lab provided a series of cultural legacy and resilience building workshops for 275 children and young people. Children and Young People in Dowra, Templeport, Blacklion, Kingscourt, Kilnaleck, Ballyjamesduff, Billis, Cavan, Cootehill, Shercock and Ballyconnell were involved.
- 17 artists were engaged to deliver this work.
- A group of young traveller women took a field trip to Belfast as inspiration for their banner project facilitated by artists Heather Brett and Rita Duffy.



Peace IV Youth Arts Lab Participants, Templeport Forogie and Sandra McIntyre, with Cathaoirleach Madeleine Argue, Councillors John Paul Feeley and Peter Mc Vitty, Bee Smith, Tony Cuckson and Morag Donald, artists, Jane Crudden and Kim Doherty, Cavan County Council and Patricia O'Rourke, Dowra Courthouse Committee. Photo Credit Lorraine Teevan.



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Arts in Settings

- A play entitled 'The Best Years are yet to Come', an 'Age Friendly' social commentary that uses humour to explore older people's unique perspective on the world was written as a collaboration with members of the Older People's Council, theatre practitioner Maura Williamson and funded by Social Inclusion Unit and the Arts Office. The play won the 2019 All Ireland Community and Council Awards for best community initiative.
- A grant of €20,000 from the Department of Children and Youth Affairs was secured to support Continuing Professional Development, networking and evaluation.
- A Forum of relevant stakeholders was established to develop arts in health and community settings. Work commenced with the Choices Group and Ballyjamesduff Senior Social Club.

Public Art Programme

- Through the Public Art programme Ray Fitzsimons was appointed as the Curator of Stories to promote the art of storytelling.
- The artist Rita Duffy travelled to Argentina, Brazil and Chile meeting artist, curators and human rights activists as part of a BBC initiative. She is researching a project as a response to Brexit.

Youth Theatre

- The independent youth theatre sector in County Cavan is growing with KYDS in Kilnaleck who performed their play Cyber Gossip facilitated by Alice Lynch at Ramor Theatre and which was adapted for screen with Pádraig Conaty supported through Creative Ireland.



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- The Gonzo Youth Theatre commissioned Philip Doherty to write a play facilitated by Kevin O Connor and Calantha Ford.
- Kingscourt and Cavan Youth Theatre continues to operate, and Ramor Youth Theatre has been re-branded to better represent the young people and is now Place of Drama, POD.



Students from Shercock National School with Madeleine Argue, Cathaoirleach sharing work from Colm Mullen, multidisciplinary project as part of Peace IV Cavan Youth Arts Lab, Photo Credit Adrian Donohoe

Infrastructure Priorities

- **Capital Works**

Restoration and conservation work commenced on Townhall, Cavan. JJMcCauley was appointed contractor and BLUETT AND O DONOGHUE Project Managers are overseeing the work. This project is funded by the Department of Culture, Heritage and the Gaeltacht, Peace IV SEUPB and Cavan County Council and the budget is €1.75 million.

Resources

The Arts Council provided a grant of €49,200 to the arts office. The total budget provided in the Estimates was €351,600.



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Cavan County Museum

2018 was another exceptional year for the Museum. While visits by school and tour groups increased significantly, walk in visitor numbers surpassed our expectations. The outdoor exhibitions continue to attract people especially the WWI Trench Experience, 1916 Rising and Battle of the Somme Exhibitions

In March 2018 the Museum launched another inspirational and thought-provoking exhibition 'Road to War – Path to Reflection' which tells the story of 15 people who died as a result of their part in the First World War. The exhibition details the lives of a number of Cavan men from different religious backgrounds who died on the same day, and often in the same battle. As part of the launch ANU Productions performed a new drama, 'Zero Hour', specially written for the exhibition. ANU delivered twenty-five performances of 'Zero Hour' for schools, tour and special interest groups and visitors to the Museum over the opening weekend.



Launch of 'Road to War – Path to Reflection' Exhibition by Cllr. Paddy McDonald, Cathaoirleach and Heather Humphreys T.D. Minister for Business, Enterprise, and Innovation



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'Zero Hour' cast members from ANU Productions

The Museum's Commemoration Education Programme received The Chambers Ireland Excellence in Local Government Award and the Public-Sector Magazine National Award for Best County Museum 2018.

In partnership with Cavan Monaghan Education Training Board and St. Joseph's Church Committee the driveway to the Museum was developed and enhanced with foot paths and lighting.

Planning permission approval has been granted for the provision of an additional Shared Space facility funded under Peace IV to be located at the rear of the Museum which will open in 2019.

Each month the Museum hosts varied events including drama, music, art, literature, lectures, quilting with many workshops and lectures of historical content.





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Launch of Michael Cullivan Exhibition by Michael Harding in June 2018

The generosity of people who continue to kindly donate interesting and historical memorabilia to the Museum's already unique collection is much appreciated.

The Museum were delighted in October to welcome An Taoiseach, Leo Varadkar during his visit to County Cavan.



In November to commemorate 'The End of the First World War' Minister Heather Humphreys officially launched the Museum's publication 'A First World War Centenary Roll of Honour for County Cavan' by Dr Michael Finnegan. This publication includes details on over 750 men associated with the county who died because of their involvement in the First World War.

A pathway around The Nun's Walk was completed in December which makes this beautiful walk more accessible especially for wheelchairs users, senior citizens and children.

As one of Ireland's Ancient East Sites and an award-winning tourist destination attracting tens of thousands of visitors annually, Cavan County Museum also plays a key role in driving the local economy, attracting tourists from all corners of Ireland and overseas.



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Ramor Theatre

Background to The Ramor Theatre

Ramor Theatre will celebrate 20 years open to the public in 2019 having opened its doors in September 1999 and since then it has been the central hub of the cultural and artistic life in County Cavan being the only professional performance space in the county.

The theatre's aim is to encourage, nurture and develop an interest and participation in the arts in the county. This is done by presenting a varied programme of performances by professional artists in all the art-forms together with encouraging and facilitating professional theatre companies, youth arts, community based amateur groups and individual artists to develop projects and showcase them in the venue.

The Theatre is run by the Local Authority with significant financial support from the Arts Council.



The Ramor Theatre, Main St. Virginia, Co. Cavan

Public Engagement

Public engagement with our local community is hugely important to us at The Ramor Theatre. We are constantly engaging with the general public in order to attract them



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to shows we are presenting as well as encouraging them to participate in arts activities.

We are constantly reaching out through community organisations to attract as diverse a demographic from our locale as possible. This is also done by having a wide and varied programme of events to suit all tastes and needs.

We at The Ramor Theatre feel we are already getting a box-office response from audiences because of our new signage outside the theatre. This includes large hanging banners on the building together with large A0 poster boxes for individual shows. We feel this has increased our presence in the local community along with passing traffic on the Main Dublin - Donegal route the N3.

The majority of The Ramor Theatre ticket sales continue to come from our seasonal events brochure, which is distributed three times a year. Our mailing list for these brochures continues to grow and currently stands at 2400. This events brochure is also sent by email to 600 further customers.

In 2018 and the arrival of GDPR we reviewed our mailing lists for mailouts, emails lists and text messaging services. These were all updated following permission from customers. This review means only customers wishing to receive information from us does so and therefore is already proving to be a more efficient and cost effective way of marketing.

100% of customers details are now been captured at the point of booking through our Ticketsolve system. This information is analysed and checked against new GDPR databases which are then targeted for future events in the relevant artforms.

Our website has grown in popularity in recent times and feedback indicates it is appealing and easy to use for customers with 60% of total sales now online.



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Support for Artists



Together with other cultural sectors of Cavan County Council, Cavan Arts Office, Cavan County Museum and the libraries we work to ensure that the arts is integrated as a core function of Cavan County Council and our ambition is to place the artist together with the audience at the centre of this.

While in the past it has been instrumental in the development of organisations like Livin Dred Theatre Company, NOMAD Theatre Network and individuals such as Padraic McIntyre (Writer and Director) and Seamus O'Rourke (Writer and Performer) the focus was mainly audience participation. In 2018 under the new manager The Ramor has endeavoured to readdress the balance in keeping with The Arts Council objectives of Making Great Art Work to reline the role of the artist to a more central position at The Ramor Theatre.

In 2018 Ramor Theatre was executive producer on SHOW DAY a documentary film by local filmmaker Alan Bradley. Ramor Theatre used its portion of 2017 Creative Ireland Funding from Cavan County Council to fund this film. It was premiered at The Ramor Theatre in January and has since gone on to be shown on RTE 1 television airing on Monday 16th July at 7:00pm.

Also in 2018 we have engaged with artists which include: Gonzo Theatre, Fanzini Circus, Livin Dred Theatre Company, Louis Lovett (Theatre Lovett) Louise Lowe (ANU Productions) Kim McCafferty, Aaron Monaghan, Clare Monnelly, Mitch Mitcelson and Geoff O'Keaffe.

It is The Ramor's ambition to increase our engagement with and support for artists in 2019 across a more diverse areas of the arts, including theatre, art and literature, with plans already in place to engage with ANU PRODUCTIONS (Artists in



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Residence at The Ramor in 2019) Livin Dred Theatre Company (Trad 2019) Gonzo Theatre (Workshop of Phonix: A New Play by Philip Doherty) Noel Monahan (In-house production of 'Chalk Dust') Michelle Boyle (Portraits of 20 Years of performance at The Ramor) and Fanzini Circus (Rehearsal, Office and Storage space).

It is our ambition that The Ramor Theatre will be seen by artists as a place where their work and careers can be nurtured and grow through an inclusive, diversive and creative arts programme which we aim to develop in 2019 and beyond.

Governance and Leadership

Cavan County Council implements the MS4 Procurement checks through the Agresso Financial Management System - requisitions are in line with Irish public Sector and EU Guidelines. Cavan County Council has an Internal Auditor, an Audit Committee and is externally audited by the Local Government Auditor. As part of Cavan County Council, Ramor Theatre is bound by the Accounting Code of Practice and Accountancy Regulations for Local Authorities.

Control and Safeguarding of funds are all controlled by Accounts Dept. of Cavan County Council through their Agresso MS4 Milestone 4 computerised system with a yearly audit carried out by the internal Council auditor. Procurement Procedures are in line with EU and National Government Guidelines. Individual Government Departments require monitoring and evaluation material for audit purposes. In relation to the control and safeguarding of funds at The Ramor Theatre, requisitions are created by the clerical officer and approved by the Theatre Manager. In turn limits are placed on these approvals and amounts in excess of a certain cap require Senior Management approval.

Strategic Planning forms part of the strategy document Inclusivity and Ambition - A Strategy for Cavan Arts 2018 - 2023 together with the Arts Council plan Making Great Art Work, Cavan County Council Community & Enterprise Department Performance Plan, the Local Economic Community Development Plan and Individual Performance Plans.



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The Ramor Theatre management attends to business planning through its own internal plans and reviews throughout the year. Programming is usually planned between six and nine months in advance with programme been announced quarterly. These programmes and other business and artistic objectives are regularly reviewed in house through feedback from audiences and artists. We also conduct an Annual Service Plan Review with Cavan County Council and Arts Council Strategic Review with The Arts Council.

A full Health & Safety Audit was completed by Cavan County Council Health & Safety Officer and all recommendations sited have now been completed. A new Health & Safety Induction for all visiting companies and artists have been put in place which is carried out by the theatre's technical manager and signed off on by the companies or artist represented.

We have introduced a new GDPR policy in conjunction with Cavan County Council Data Protection Officer.

We constantly monitor our achievements and strive to improve our performance by reviewing box office performance, analysing feedback from audiences, artists and companies. This is done through surveys, data analysis and team meetings.

The new Theatre Manager is Padraic McIntyre and was appointed in December 2017 following the retirement of Mary Hanley in April 2017.

Ramor Staff



Nuala McCabe



Frances Brady



Annette McGovern



Paddy Farrelly



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Theatre Manager Padraic McIntyre

Technical Manager Paddy Farrelly

Administrator Nuala McCabe

Box Office Frances Brady

Front of House Annette McGovern

Front of House/Coffee Bar Helen Foy

Professional Theatre



From Under The Bed by Seamus O'Rourke at The Ramor April 2018

Twenty-four performances of Professional Theatre were hosted at The Ramor Theatre in 2018 up from 15 in 2017 an increase of 46%.

Performances hosted included: From Under the Bed, And Thank You, The Man in Woman's Shoes, I Hear You and Rejoice, Autumn Royal, The Pat Kinevan Trilogy, Jane Eyre, Pilgrim and Holy Mary.



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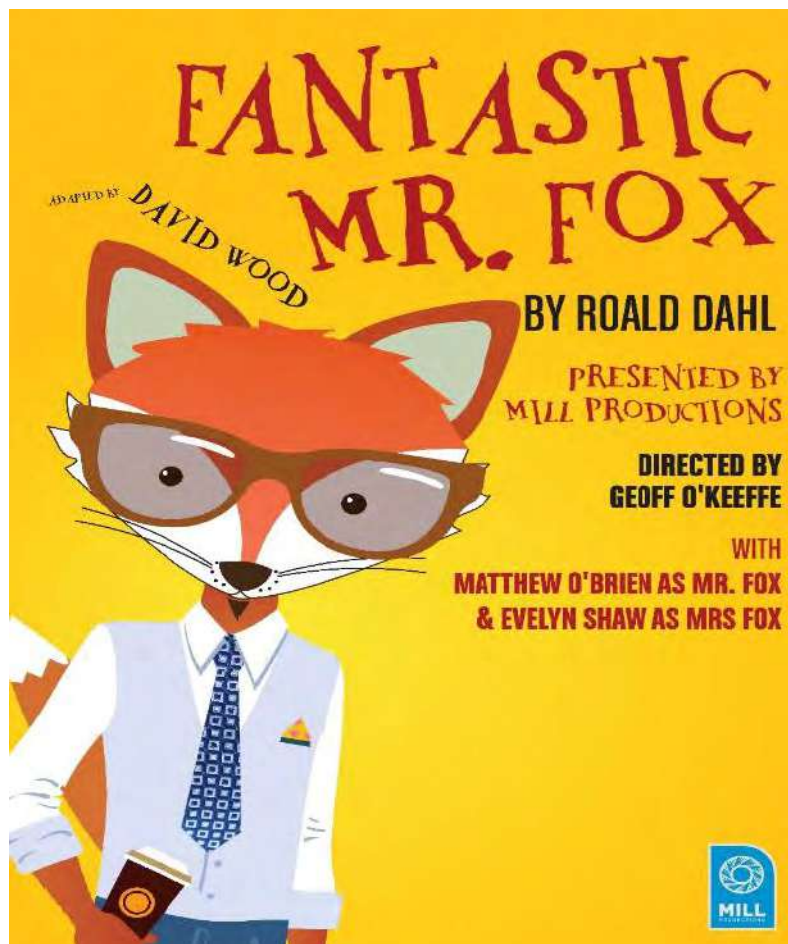


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Pan Theatre Company made its first visit to The Ramor Theatre performing their production The Importance of Nothing.

Teac Damsa production of Swan Lake by Michael Keegan Dolan in association with NOMAD visited in March, a big departure for the venue with this production been produced off-site, for two performances. On this project we worked with Killinkere Community Centre and GAA Club who provided us with the venue as well as volunteers.

Children's Theatre



Mill Theatre's production of The Fantastic Mr. Fox by Roald Dahl at The Ramor June 2018

Nine performances of Children's Theatre were hosted at The Ramor Theatre in 2018 up from 5 in 2017 an increase of 44%. There was a total audience of 1475 compared to 473 in 2017. Under the new management a strategic plan was devised to develop



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the children's audience at The Ramor Theatre. This was done through engagement with National School's in the county and direct marketing campaigns aimed at families.

Performances hosted which included: Lambert Puppet Theatre (Hansel & Gretel), Mill Theatre (The Fantastic Mr. Fox) and Meath County Councils Arts Office (Me and Molly and Moo).

Film



Three Billboards Outside Ebbing Missouri by at The Ramor September 2018

Nineteen Screenings in association with Access Cinema took place in the Ramor Theatre in 2018 including Irish, International, Foreign Language and Documentary films.

Film @ The Ramor continues to support Irish Film with Drummer and the Keeper, Maze and Dublin Oldschool having their only Cavan Showings at The Ramor in 2018. No Party for Billy Burns made by Cavan filmmaker Pdraig Conaty also gets a screening.



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In an attempt to build new film audiences we have ran Film and Food and Girls Nights Out.

Ramor Theatre was executive producer on SHOW DAY a documentary film by local filmmaker Alan Bradley. Ramor Theatre used its portion of 2017 Creative Ireland Funding from Cavan County Council to fund this film. It was premiered at The Ramor Theatre in January and has since gone on to be shown on RTE 1 television airing on Monday 16th July at 7:00pm.

Music



Pilgrim St. at The Ramor December 2018

Music continued to be a major part of Ramor Theatre's programme in 2018 with 14 performances by music artists and an audience of 1987. It is the ambition of the new



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management to cover all genres of music presenting not only established Irish artists but new and emerging talent across the music spectrum including Classical Music (Vladimir & Anton), Independent Singer/Songwriters (Declan O'Rourke and Charlie McGettigan) New and Emerging Bands (The Lost Brothers, Pilgrim St. and Hero's in Hiding), Established Irish artists (Jack L and Don Baker) and Traditional Music (Sharon Shannon, Cavan Town Comhaltas).

Community Arts



Sillan Players Production of *Una Pooka* by Michael Harding at The Ram or February 2018

Our Community Arts Programme continues to be a huge part of the programme here at The Ramor Theatre. We had 24 performances in 2018 with the majority of them local amateur drama groups in the area but also some from a music background. We have worked with 14 organisations in all. The theatre offers these groups and



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organisations PR, Marketing and Advertising together with technical expertise, technical rehearsal time and mentoring and with this continued involvement of professional personnel we feel we are raising the standard of amateur drama and community arts in our region.

Community arts groups we have engaged with in 2018 are Sillan Players, Bailieborough Drama Group, Beeznee Theatre Company, Bow Productions, The Virginians, Sliabh Glah Drama Group, Virginia College, Cavan Town Comhaltas, Virginia Gospel Choir and Virginia Ballet.

Commercial Theatre



ABBA FOREVER at The Ram or December 2018



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Some of our programme are events which we regard as Commercial Theatre. We will host 12 Commercial events in 2018. These include popular music events like The Furey's, Declan Nearney, Cavan Big Band, The Illegals, Johnny Brady, Robert Mizzell and ABBA Tribute Shows. These are booked on a hire or box office split and bring in additional income to the venue as well as connecting to and responding to demands of our audience. These successful high profile acts continue to raise the profile of the Ramor Theatre in County Cavan and beyond.

Drama & Theatre Workshops



Kim McCafferty Physical Theatre Workshop Ramor Theatre May 2018

As stated as one of our plans in last years application Ramor Theatre undertook an ambitious strategy to develop Drama & Theatre workshops at The Ramor Theatre. This involved Professional Theatre Artists delivering both weekly and weekend courses at the venue to both professional, semi-professional and amateur individuals and groups based in our region.

Five courses in all were delivered in 2018;

*6 Week Acting Workshop: Led by actor, director and tutor Geoff O'Kearffe attended by 23 participants.

*Weekend Theatre Masterclass with Theatre Lovett attended by 32 participants.

*4 Week Physical Theatre Workshop: Led by actor, clown and mime artist Kim McCafferty attended by 10 participants.



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*The Magic Theatre: Ramor Theatre in association with CavanTheatreLab hosted two weekend workshops led by director and theatre practitioner Mitch Mitchelson. These two weekends were attended by 40 participants.

*Placemaking-A Theatre Workshop with Louise Lowe (ANU) looked at collaborating together to create theatre in non-traditional sites in and around Virginia town. 15 participants took part.

Youth Drama

As outlined in our plans for 2018 in last years application Ramor Theatre has now restructured its Youth Drama. Youth Theatre@The Ramor will now replace Ramor Young Players with a new emphasis in developing participants skills and the advancement of the artistic, personal and social development of young people through drama as well as enhancing young people's understanding of theatre as an art form. There are 55 members.

DRAMA FOR YOUNG PEOPLE WITH SPECIAL NEEDS: Ramor Theatre are running a 6 week pilot project in September 2018 aimed at bringing Drama to Young People with Special Needs. These workshops aim to use drama as a medium for learning and as a means of expression for children with special needs. This will be done through dramatic explorations and playfulness through both group and individual work. There is 23 participants.

In-House Production



Little Gem by Elaine Murphy at The Ramor May 2018

Little Gem by Elaine Murphy and directed by Theatre Manager Padraic McIntyre was the inhouse production for 2018. it had two runs in May and November and proved



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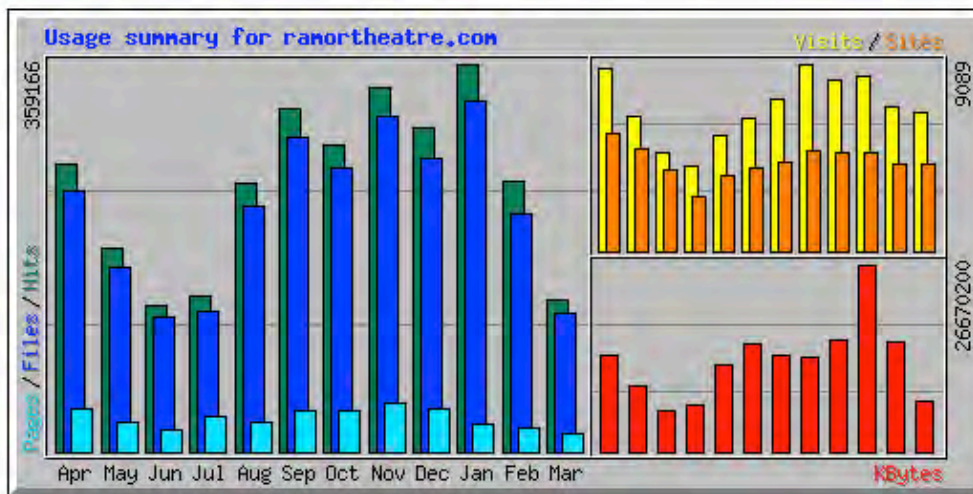
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extremely popular with audiences. We feel that these in-house productions are very important for the venue not only as a source of income but continues our engagement with the artistic community of our region.

Service Indicators

Visitor Statistics: ramortheatre.com

Summary by Month
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Summary by Month										
Month	Daily Avg					Monthly Totals				
	Hits	Files	Pages	Visits	Sites	KBytes	Visits	Pages	Files	Hits
Mar 2019	6407	5799	796	307	4192	7291518	6754	17533	127579	140971
Feb 2019	8920	7881	790	249	4220	15759138	6990	22124	220687	249784
Jan 2019	11586	10499	843	273	4797	26670200	8488	26150	325494	359166
Dec 2018	9646	8770	1272	266	4787	16001897	8265	39441	271881	299036
Nov 2018	11231	10357	1498	302	4857	13508671	9089	44941	310737	336938
Oct 2018	9143	8447	1198	237	4350	13652872	7347	37160	261873	283451
Sep 2018	10614	9708	1239	215	4060	15246586	6470	37177	291257	318448
Aug 2018	8002	7310	912	180	3682	12322640	5581	28301	226639	248062
Jul 2018	4661	4195	1040	134	2670	6537634	4169	32251	130071	144503
Jun 2018	4502	4144	697	159	3959	5944699	4783	20928	124344	135076
May 2018	6099	5534	889	211	4959	9518182	6562	27568	171580	189099
Apr 2018	8857	8048	1319	293	5682	13767942	8815	39593	241450	265739
Totals						156221979	83313	373167	2703592	2970273

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Audience Figures 2018

GENRE OF SHOWS AT THE RAMOR 2018	NO. OF SHOWS	AUDIENCE
KIDS FILM	6	215
FILM	19	597
WORKSHOPS	8	93
PROFESSIONAL THEATRE	23	2789
COMMERCIAL	8	1350
COMMUNITY	28	4138
MUSIC	8	1123
CLASSICAL MUSIC	4	466
KIDS THEATRE	14	2293
COMEDY	4	623
IN HOUSE PRODUCTION	3	503
KIDS WORKSHOPS	5	27
YOUTH DRAMA	13	715
SPECIAL NEEDS DRAMA	6	144
TOTALS	149	15076

Public Engagement 2018

Type	Weekly	4 Monthly	Total 2018
Brochure		2500	7500
Emails	112		5376
Text	259		12432
TOTAL			25308

Payments 2018



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TYPE OF PAYMENT	%
CASH	16.72%
CREDIT CARD	78.68%
CHEQUE	3.02%
CHIP & PIN	1.22%
VOUCHER	1.75%
CREDIT CARD REFUND	-1.62%
TOKEN/SPONSORSHIP	0.05%
BANK TRANSFER	0.18%
TOTAL	100%

Point of Sale 2018

LOCATION	%
Box Office	15%
Online	43%
Phone	42%
TOTAL	100%

2018 Funding from Arts Council

€50,000



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Roads & Transportation

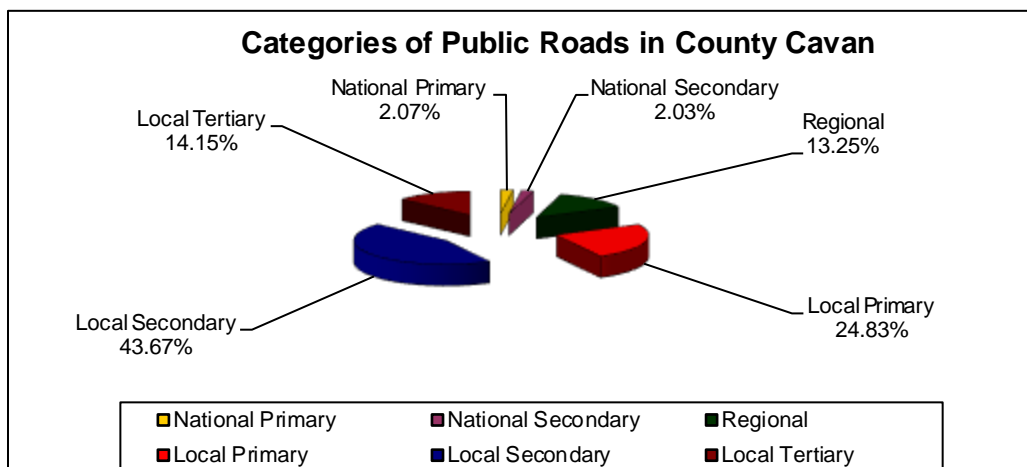
Cavan County Council is responsible for the maintenance and improvement of all National, Regional and Local roads within the County. In total, Cavan County Council is responsible for the maintenance of in excess of 3,000km (1,880 miles) of public road annually.

Cavan Road Network Classification

The total estimated value of the road network in the County is over €1.1billion, with the Regional and Local Road network accounting for €1 billion of this total. There are a total number of 779 road bridges (span greater than 2 metres) in the county.

Road Type	Length (Kilometres)
National Primary	62.21
National Secondary	61.07
Regional	399.14
Local Primary	747.83
Local Secondary	1315.08
Local Tertiary	426.03
	3011.36

The total length of public roadway in County Cavan is 3,011km.





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Funding

Funding for the improvement and maintenance of public roads in Cavan comes primarily from three sources. Transport Infrastructure Ireland (TII), provides funding for National Roads with the Department of Transport, Tourism and Sport (DTTAS) providing funding for the Regional and Local Road Network. Technical and administrative backup for this funding is provided by the TII as required. Cavan County Council provides a substantial annual allocation from own resources towards the upkeep of the Local and Regional Road Network.

2018 Funding Allocations

The table below shows the funding allocated by each funding source at the start of 2018.

Road Category	Funding Source	Initial Allocation
National Roads	Transport Infrastructure Ireland	€ 12,315,260
Non-National Roads	Dept. of Transport, Tourism & Sport (DTTAS)	€ 10,732,275
Non-National Roads	Cavan County Council	€ 2,326,379
		€ 25,373,914

Cavan County Council Contributions

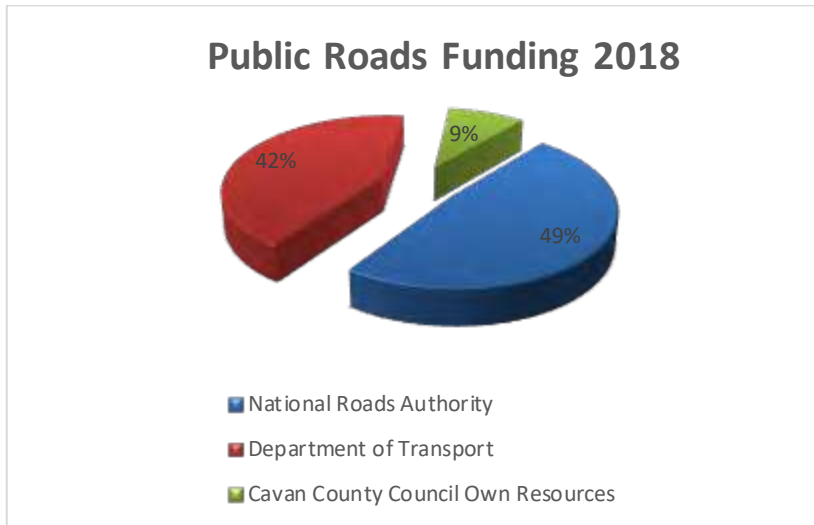
At the start of 2018, Cavan County Council provided €2.32 million of its own resources towards the Maintenance and Improvement of the Non-National Roads Network (Local and Regional Roads). This demonstrated the Council's ongoing commitment to maintaining its roads network.



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Additional Allocations

During 2018 Cavan County Council was able to avail of additional TII and DTTAS funding. This was primarily due to projects being ready in advance and an emphasis on maximising income into the county for the improvement of our roads infrastructure an example of this was additional €500,000 for severe weather works as well as an additional allocation of €114,400 on Bridges Rehabilitation. Also, an additional €150,000 (€50,000 per Municipal District) was provided by Cavan County Council for footpath repairs.

National Roads

The National Primary road network consists of the N3 and N16. The N3 is the Dublin/Enniskillen/Ballyshannon Road; the N16 is the Sligo/Enniskillen Road. The National Secondary network consists of the N54 Cavan/Monaghan road between Butlersbridge and the County Boundary at Leggykelly, the N55 Cavan/Athlone road and the N87 from Staghall Roundabout, Belturbet to the Border at Swanlinbar.

Major Schemes

Virginia Bypass

Cavan County Council have obtained approval from TII to progress the Planning and Design of the Virginia Bypass in accordance with Phase 1 to



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Phase 3 inclusive of the TII Project Management Guidelines. TII Approval has also been obtained to proceed with a Tender Competition for the procurement of Consultants to progress the scheme in accordance with Phases 1-4 of the Project Management Guidelines.

Minor Improvement Schemes

N55 Corduff to South of Killydoon, Section A

Section A, which involves a 3.2km realignment of the N55 at two distinct locations to the south of Ballinagh, Phase 1 is 1.1km long between the townlands of Garrymore and Pottahee and Phase 2 is 2.1km long between the townlands of Corduff and Ballytrust. Fox Building & Engineering Ltd were appointed as Contractor for the Main Construction Contract and works commenced in June 2017. The new alignment at Phase 1 opened to traffic in July 2018 while the Phase 2 alignment opened to traffic on 15th October 2018. The Scheme reached substantial completion on 30th November 2018. The Scheme is currently in the defects and handover period.



Aerial picture of surfacing and lining on Phase 1 at Garrymore



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N55 Corduff to South of Killydoon, Section B

Section B is a 3.7 km long scheme immediately south of Section A and includes the bypass of Killydoon. Consultants have completed the Preliminary Design of the Scheme and a Compulsory Purchase Order (CPO) application was submitted to An Bord Pleanála on the 3rd May 2018.

Following receipt of a number of objections, An Bord Pleanála decided to hold an Oral Hearing into the CPO and Appropriate Assessment for the scheme. This was held on the 4th December 2018 in the Cavan Crystal Hotel. Cavan County Council awaits the decision of An Bord Pleanála with respect to the CPO application before the scheme may be advanced further. A decision is expected in Q1 of 2019.

N3 Virginia to Maghera

Tobin Consulting Engineers have been appointed to progress the N3 Virginia to Maghera Road Improvement Scheme through Phases 1 & 2 of the Project Management Guidelines. The primary aim of this project is to address the significant safety issues on this section of road.

N3 Dublin Road Roundabout Scheme

Cavan County Council have appointed RPS Consulting Engineers to progress this Scheme through Phases 1, 2 and 3 of the Project Management Guidelines. The primary aim of this scheme is to address capacity and safety issues (pedestrians/cyclists) at the roundabout.

National Road Safety Schemes

N3 Virginia Main Street HD15 HCL Scheme

Preliminary Design was completed for N3 Virginia Main Street HD15 Scheme - Phase 2

through the Main Street. Consultation meetings have taken place with Municipal District Councillors, the Town Team and the Development Association. The scheme has been amended in light of the comments and concerns raised. A revised proposal was submitted to TII for approval and



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no objections have been received from TII to the revision. The proposal will now be put forward for further public consultation. A design brief has been completed for this scheme and we are awaiting TII approval before sending this to the consultants. The consultants have been appointed to this scheme and will advance the scheme through Part 8 planning.

National Road Bridge Projects

At the end of 2015, Cavan County Council received an allocation of €2,138,390 from the TII/NRA for repair and rehabilitation works on nine national road bridges in the County. These are Beaghy Bridge, Billis Bridge and Virginia Bridge on the N3 and Doon Bridge, Derryginny Bridge, Killycrin Bridge, Borim Bridge, Cladagh Bridge and Drumconra Bridge on the N87. The contract was awarded to John Craddock Ltd. Construction work commenced in early May 2016. This project is fully complete.

The final Payment certificate was issued on the 22nd November 2018.

National Road Pavement Overlays Schemes

The N87 Lisnamine to Rahaghan Pavement Overlay Scheme is substantially complete and is in its defects period, current expenditure is €0.395m. The N55 Moynehall to North Ballinagh Scheme is awaiting substantial completion and current expenditure is €0.595m



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Photo showing surfacing works on the N55 Moynehall to North Ballinagh Pavement Overlay Scheme

The N3 Cornaslieve to North Virginia Pavement Overlay scheme is to be progressed to construction in 2019.

The following N87 pavement overlay schemes are to be progressed as one project to construction in 2019:

- N87, Snugborough to Ballyconnell Pavement Overlay Scheme,
- N87, Swanlinbar Pavement Overlay Scheme
- N87, Gortullaghan Pavement overlay Scheme
- N87, Killyneary Pavement Overlay Scheme
- The N16 Blacklion West Pavement Overlay is to be progressed through design in 2019



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Gola, Leiter (Kingscourt), Drumfomina, Lattagloghan, Tullantanty, Derryheen, Wilton, Maudabawn, Coracleigh, Carrigan, Cormeen and Aghnaskeagh. An additional €231,000 of own resources was allocated to the design and the rehabilitation of 12 bridges at Cornaslieve, Drumakinneo, Dernakesh, Stramquarty, Lisdrumskea, Lucas, Woodlands, Tierlahood, Cloughbally Beg, Roebuck, Burnew and Dowra. During the course of the year a number of unforeseen changes occurred in relation to four of the DTTAS funded bridge scheme resulting in an unexpected funding deficient with no contingency identified. The cost of these additional works was €114,400. Cavan County Council applied to DTTAS for this additional expenditure. In December 2018 DTTAS allocated Cavan County Council, the additional funding.



Burnew Bridge Before and After



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Drumfomina Bridge - Before and After

R194: Virginia – Ballyjamesduff (Blackwater Bridge upgrade) – Dunancory Bridge:

A Preliminary Project Appraisal form has been submitted to DTTAS. Cavan County Council have finalised tender documents for the engagement of consultants to design the scheme. Cavan Co have advertised for consultants on e-tenders, these tenders have been returned and are presently being assessed.



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SRLR: East West Road (from Dundalk to Sligo):

Roughan & O'Donovan Consulting Engineers are preparing a preliminary Project Appraisal Plan to be submitted to DTTAS for approval.

NP/NS Safety Barrier Minor Improvements 2018

TII allocated €373,000 late September for repair and replacement of Safety Barrier along the National Primary and Secondary routes. Lagan Operation & Maintenance were the successful tender. They mobilised on site late October and have completed a section of replacement barrier on the N3.

R178: Virginia – Bailieborough at Enagh:

A Project Appraisal Plan has been completed for this scheme.

Community Involvement Schemes

Cavan County Council's Roads and Transportation section continues to support Community Involvement in the improvement of Local Roads. In 2018, 5 Community Involvement Schemes were funded out of the Council's Restoration Improvement Grant, with the applicants providing 20% of the cost of the works. These schemes were located at Castlerahan, Ballyjamesduff; Fraal, Ballyjamesduff; Lisnasasna, Kingscourt; Drumbeagh/Coraclassy, Ballyconnell and Kilcogy.

Local Improvement Schemes (Private Lanes)

The Local Improvement Schemes received funding from the Department of Rural and Community Development in April 2018 of €295,000 and additional funding was received on the 2nd November 2018 of €341,680. This enabled Cavan County Council to complete twelve lanes.



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Road Maintenance

Ongoing maintenance of the road network is critical in maintaining the investment of improvement works of previous years. The table below shows the value of maintenance works carried out during the year on each road type.

Road Category	Kms	Maintenance Costs 2018 (€)
National Primary	62	269,162
National Secondary	61	170,726
Regional	399	564,420
Local	2489	3,197,582
Total	3011	4,201,890

National Road Maintenance

During 2018 Cavan County Council received €439,888 in funding for maintenance of the national primary and secondary network in Cavan under the Winter Maintenance, Route Lighting and Ordinary Maintenance programmes. Additional maintenance funding has been provided by TII for specific maintenance works.

Regional & Local Road Maintenance

In 2018 the DTTAS provided an allocation of €2.65m in the form of a Discretionary Grant specifically for the maintenance of the Regional & Local Road network. Cavan County Council provided an additional €1.74m from its own resources for the same purpose. The principle maintenance operations included drainage and surface repair work.



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Winter Maintenance

Cavan County Council treats a designated 530km of the Road network as part of its Winter Maintenance Service which accounts for 18% of the entire network. A Winter Service Response Plan and maps of the salting routes are posted on the Council's Website for public viewing. The National Road Network is prioritised as it carries the greatest volume of traffic and caters for higher speeds. Winter Maintenance is carried out as a pre-treatment on the basis of forecast conditions.

Public Lighting

Cavan County Council provides and maintains Public Lighting to a total of 29 towns and villages. Throughout the year the Council upgraded sections of the lighting infrastructure within each of the three Municipal Districts, including the use of LED technology which reduces the energy and maintenance costs and decreases carbon emissions. SSE Airtricity Utility Solutions Ltd is the Council's Maintenance Contractor for public lighting and Energia provide the supply of unmetered electricity.

Smarter Travel

Active Travel Towns 2014-2016

This scheme is now substantially complete. Some surfacing of cycle lanes is outstanding and will be completed once weather conditions are favourable.

Cavan Leitrim Railway Greenway

In partnership with Waterways Ireland, Cavan County Council has successfully obtained funding for a section of Greenway / Blue way from Ballyconnell Town to Bellaheady along the Woodford Canal. On Road Works are substantially complete. Tenders for the construction of the off-Road Works have been received and have been evaluated. Tender prices received are significantly higher than the available funding. Works will not be completed by Q4 of 2018 as previously envisaged. Waterways Ireland



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and Cavan County Council have met the Department on 5th December 2018 and have successfully secured increased funding and extension to the project completion date. Waterways Ireland are to proceed with the appointment of a contractor once formal approval of increased funding has been received.

Funding was also secured to develop a recreational trail from Belturbet to Lock 1 Corraquill. This trail is approximately 6 kilometres long and is being developed in partnership with Waterways Ireland. Cavan County Council have tendered for Consultancy Services to progress the scheme through design, planning and construction. The scheme is to be completed by Q4 2019.

Road Safety

The Cavan Road Safety Action Plan 2017-2020 was launched in May, 2017. The plan was prepared by the Cavan Road Safety Working Together Group which is a multi-agency, multi-disciplinary group established in 2015 to ensure a co-ordinated, collaborative and consistent approach to improving safety for all road users.

The Cavan Road Safety Working Together Group includes representatives from Cavan County Council, The Fire Service, The RSA, The TII, An Garda Síochána, The HSE, The Ambulance Service and The Cavan Monaghan Education & Training Board.

The objectives of the Action Plan are: -

- To make the road network in Cavan safe for all road users.
- To apply the principles of the National Road Safety Strategy 2013-2020, in particular to focus on the four main elements of road safety, namely Education, Engineering, Enforcement and Evaluation.
- To promote a collective sense of responsibility towards road safety.



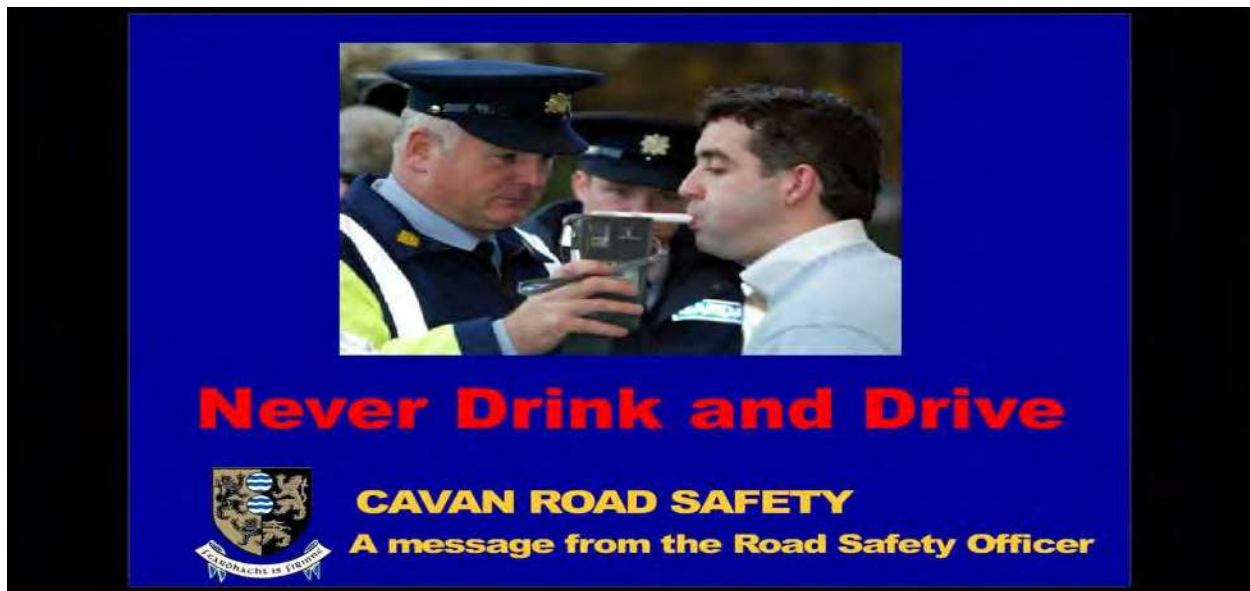
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- To address the key behaviours which have been identified within the National Road Safety Strategy as requiring to be changed.
- To address any particular behaviours applicable to Co. Cavan and to develop strategies to address these behaviours.
- To continue and strengthen cross border linkages and cooperation, particularly in the area of education and enforcement.

The Plan will be monitored and reviewed on a regular basis and the hope and expectation is that the Cavan Road Safety Action Plan 2017-2020 will significantly contribute towards improving road safety in Co. Cavan.



Strategic Policy Committees

One of the main objectives of Better Local Government was to enhance Local Democracy and as a result Strategic Policy Committees were set up. These provide a new forum for Elected Representatives of the Council



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and Representatives of Community and State Organisations to work together to develop new policies and review old ones. Each Committee is chaired by a Member of the Council and is serviced by a Director of Services.

Strategic Policy Committee for Roads and Transportation;

Cllr	Paddy	Reilly	Chairman Roads SPC
Cllr	Paddy	McDonald	Member of Cavan County Council
Cllr	Paddy	Smith	Member of Cavan County Council
Cllr	Sean	Smith	Member of Cavan County Council
Cllr	Philip	Brady	Member of Cavan County Council
Mr	Jim	Maguire	Community Representative
Mr	Philip	Smith	Agriculture Representative
Mr	Gary	Meehan	Business Representative
Ms	Pauline	Brady	Business Representative

2 Meetings took place during 2018 and the following topics were discussed and progressed:

2018 Roadworks Programme, Local Improvement Schemes, Community Involvement Schemes, Virginia Bypass, Hedge Cutting, Winter Maintenance, Bridge Rehabilitation Programme 2018, TII Funding.

Cavan County Fire Service

Cavan County Council employed 88 retained Firefighters in 10 fire stations located around the County at the end of 2018. During 2018 Four firefighters retired from the Fire Service and Eight new firefighters were recruited and completed initial training. Noel O'Reilly was appointed as Chief Fire Officer on 2nd October 2018.



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Service Indicators

F1: Cost per Capita of the Fire Service

Cost per Capita of the Fire Service

€ 57.43

F2: Service Mobilisation

	Fire	Non-Fire
Average time taken, in minutes, to mobilise fire brigades	05:57	05:46

F3: Percentage Attendance Times at Scenes

	Fire		Non-Fire	
	%	No.	%	No.
First attendance at the scene is within 10 minutes	27.62	50	26.68	91
First attendance at the scene is after 10 minutes but within 20 minutes	58.01	105	42.23	144
First attendance at the scene is after 20 minutes	14.36	26	31.09	106

Fire Service Call Outs

Type of Call / Number Callouts	2012	2013	2014	2015	2016	2017	2018
Chimney fires in Houses	49	64	40	45	47	32	35
Other Domestic Bldg Fires	37	36	40	60	33	41	44
Other fires	24	37	35	28	47	45	47
Bog/Forest Fires	16	38	12	17	17	39	18
Motor Vehicle Fires	18	23	25	28	19	20	21
Road Traffic Accidents	57	55	82	73	69	58	67



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Flooding	15	8	15	16	4	14	11
Chemical Incidents	0	0	0	0	0	0	0
Special Services	191	194	147	218	244	338	377
False Alarm (Good Intent)	33	20	19	18	51	36	50
False Alarm (Malicious)	16	4	1	3	2	2	2
Total Calls	529	456	479	416	506	533	594

The Fire Service had 768 responses to 681 incidents in 2018, which is the highest since 2008.

Storm Eleanor on the 2nd of January saw a significant number of responses from each brigade in the county in response to a large number of fallen trees, an RTC and a chimney fire. The Department of Housing, Planning and Local Government provided an additional €20,000 to the Council in support of the fire service response.



© Zudane Photography

In May 2018 firefighters from Cavan Town were on the front page of a national paper for dealing with a van fire on the hottest day of the year so far.

Capital Programme

The Department of Housing, Planning and Local Government approved a new Fire Appliance for Cavan County Fire Service in the Capital Programme in 2017. The design of this new appliance was completed, and construction commenced in 2018. Delivery is expected in the second quarter of 2019. In addition, the National Directorate for Fire & Emergency Management funded the purchase of two new 4x4 vehicles to support front line fire service response activities and twenty-four gas tight suits for the protection of firefighters dealing with incidents involving hazardous materials during 2018.

Following the Tender process for the construction of a new fire station in Virginia, Gowna Construction were appointed as the principal contractors on 28th August 2018. Works on site are progressing as per the agreed schedule with planning operational date in the third quarter of 2019.



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The Construction of a new Fire station at Ballyjamesduff was identified in the 2016 – 2020 Fire Service Capital Programme as one of 16 new priority projects – the programme schedule indicates that Ballyjamesduff project would be expected to get approval to go to tender during 2018 and that delivery would generally take 1 to 2 years after this point. The Council prepared and submitted full Tender documentation, with updated cost plan and letter seeking approval to proceed with tendering this project on 11th October 2018. This is in line and on timeframe with the 2016 – 2020 Fire Service Capital Programme laid down and approved by the Minister on 1st February 2016.



Pictured at the sod-turning of the new Virginia Fire Station on Wednesday, 24 October were: (left to right) Bernice Smith, Cavan County Council, Cllr Noel Connell, Cllr Shane P O'Reilly, Brendan Smith, Area Manager; Des Maguire, Head of Finance; Cllr Winston Bennett, Cathaoirleach, Virginia-Ballyjamesduff M.D, Paul Clarke, Engineer, Cavan County Council; Noel O'Reilly, Cavan Chief Fire Officer; John Clancy, Virginia Fire Brigade; Olga Brady, Cavan County Council; Patrick McQuade, Gowna Construction; Cllr Paddy O'Reilly; Thomas Reilly, Engineer, Cavan County Council.



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Major Emergency Planning

The first Cavan County Council Major Emergency Plan under the 2006 Framework for Emergency Planning was issued in September 2008 and the latest Plan was revised and issued at the start of 2016. The appendices to the plan were revised during 2018 to reflect staff changes.

The Courthouse in Cavan is the Local Co-Ordination Centre in the event of a Major Emergency in the County and is used for regional working group and steering group meetings during the year. Regional training for the role of On-Site Co-Ordinator and Information Management Officer took place during 2018 with members of staff from Cavan County Council attending each course.

A Regional Mass Fatality Unit and ancillary equipment was provided through grant aid from the Department.

Fire Safety in Ireland

The Report of the Fire Safety Task Force was published by the National Directorate for Fire & Emergency Management on the 28th May 2018. The report identifies current arrangements for fire safety in Ireland and describes the actions that were taken post the devastating Grenville Tower fire in London. While the report primarily looks at building design and management regarding fire safety, it also describes arrangements for intervention by local authority fire service in the event of an outbreak of fire. The implementation of the recommendations within the report are continuing.



Training



Unusual start to Day 3 of a recruit's course – Recruits clear snow from the drill yard as Storm Emma approaches (The beast from the East).

In 2018 dedicated training courses were provided in a wide range of potential activities that fire service personnel may encounter during the course of their employment, these included : 3-week Recruit Induction Course, , Breathing Apparatus Refresher and Initial Wearers, Breathing Apparatus Maintenance, Compartment Fire Behaviour, Advance Driver Training in preparation for assessment by RSA Testers for compliance with the Emergency Services Driving Standards, Incidents involving Hazardous Materials, Chainsaw Operator Refresher, Emergency Fire Responder, Health & Safety, National Directorate for Fire & Emergency Management Courses for both Junior & Senior Fire Officers.



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Cavan County Fire Service, Breathing Apparatus Initial Wearers Course, Dundalk Training Centre 21st May -1st June 2018. Back Row: Luke Bailey (Leixlip), Connall O'Reilly (Bailieborough), Leonard Tierney (Ballyjamesduff), Renars Martinsons (Killeshandra), Gary Crosby (Kingscourt), Dayle Irwin (Kingscourt), John Connolly (Killeshandra). Front Row: Fergus McGovern (Dowra), John Flynn (S.O. Belturbet), Martin Kelly (S.O. Kingscourt) Robert Dunne (A/SACFO Cavan), Mark McElearney (S.O. Drogheda), Patrick Farrelly (S.O. Virginia), Andrew Murray (Cavan).

Fire Prevention

Public houses, Hotels, restaurants, community halls, clubs and petrol stations are inspected each year in response to legislative requirements and the processing of applications for liquor licences, dance licences, club licences, dangerous substance licences and Gaming and Lottery Licences.

A continuing programme of community fire safety is carried out each year throughout the County. The fire service endeavours to visit third class in every primary school in the County each year to deliver the primary schools programme. Almost eighty schools were visited, and safety packs given out to every student in the class. The smoke



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alarm programme is another initiative specifically targeted towards identifying vulnerable persons in our community. Free smoke alarms were issued to almost two hundred vulnerable persons. A number of community fire safety talks were delivered by the local firefighters of each station to groups across the County.

Under the Building Control Regulations Fire Safety Certificates are required prior to the construction, extension or material alteration of most buildings excluding dwelling houses and agricultural buildings. A total of 49 Fire Safety Certificate Applications were received in 2017 with fees totalling €44,776.86.

Health and Safety

The process of reviewing the competency and safety standards of the contractors and service providers to the Fire Service is ongoing. The County Council has an occupational Health Scheme and the Firefighters undergo medical examination under the National Firefighters Agreement.

All vehicles are independently checked and tested to ensure that they are roadworthy.

Long Service Awards

On Thursday 15th November 2018, Eoghan Murphy T.D., Minister for Housing, Planning and Local Government awarded long service medals to six Fire Service members from Cavan in recognition of thirty years' service in the fire service





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Pictured are Minister for Housing, Planning and Local Government Eoghan Murphy TD, with John Ryan (Bailieborough Brigade), County Cavan Chief Fire Officer, Noel O'Reilly; Patrick McGovern (Dowra Brigade), Jim Gibson (Bailieborough Brigade), Cllr Madeleine Argue Cathaoirleach, Cavan County Council; John Clancy (Virginia Brigade), and Des Maguire, Head of Finance, ICT and Emergency Services, Cavan County Council. Missing from picture are Patrick Duignan and David Rogers (Ballyconnell Brigade). All six firefighters have completed thirty years' service. PHOTO: MAXWELLPHOTOGRAPHY.IE

Retirement of Fire Service Personnel

Adrian Daly, Firefighter, Ballyjamesduff Fire Brigade retired after 27 years of service and commitment to the Fire Service. Peter Brady, Driver/Mechanic, Killeshandra Fire Brigade retired after over 25 years of service and commitment to the Fire Service. Patrick O'Reilly (R.I.P.), Station Officer, Cavan Fire Brigade retired after over 19 years of service and commitment to the Fire Service. Gerard M. McMullen, Driver Mechanic, Cootehill Fire Brigade retired after over 24 years of service and commitment to the Fire Service.

We thank Adrian, Peter, Patrick and Gerard for everything they did for Cavan County Fire Service.

Tragic Loss during 2018

Patrick O'Reilly (55) – Fire Service Mechanic and recently retired Station Officer with Cavan Town Unit – passed away suddenly on Saturday 22nd September 2018. Dónal Kelly (34) – Firefighter with the Killeshandra Unit – passed away suddenly on Saturday 29th December 2018. May they Rest in Peace.

Cavan County Civil Defence

Cavan County Civil Defence had 140 duties during 2018 which included the usual community and sporting events, assisting the HSE during severe weather and assisting in missing person searches. During the year we also assisted at the Papal Visit.



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In January/February our Drone Crew were involved in helping with a missing person search near Athlone and we provided transport to District Nurses and meals on wheels in West Cavan. March saw Storm Emma with heavy snowfall especially in the East of the County and over 18 volunteers worked 14-hour days to provide transport for both hospital staff and patients as well as transporting District Nurses and Carers.

Cavan Civil Defence operated five four-wheel drive jeeps and one four-wheel drive ambulance to transport Staff to and from work and to bring discharged patients' home to free up hospital beds, we also transported dialysis patients from as far away as Navan to Cavan for treatment.



Cavan Civil Defence four-wheel drive ambulance in Navan transporting dialysis patients

We received delivery of a new Ford Ranger 4WD Jeep, grant aided by the Civil Defence Board, we acquired an inflatable boat specifically for transporting people in flood conditions.



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Civil Defence Jeeps outside CGH during Storm Emma

During March we also attended various St. Patrick's Day Parades throughout the county and assisted Longford CD in providing cover for a soccer match in Longford Town. In April our Drone Team were again in action assisting with a search in Tipperary and we held our County training Exercise in Killykeen Forest Park in glorious weather this was well attended and allowed all volunteers to sample all the various skills in which we train.



Water Rescue with throw bags demonstrated during our County exercise



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During the GAA Ulster championship Breffni Park was unavailable because of work to the grounds and we covered matches in Brewster Park in Enniskillen for which we had to get special permission through the Dept. of Foreign Affairs.

During the Summer we were very busy, and August was particularly so with the Taste of Cavan, the Military and Historical event at Cavan Courthouse, the all-Ireland Fleadh in Drogheda and of course the Papal Visit to Dublin where we had 33 volunteers helping Dublin CD.



One of the First Aid Stations manned by Cavan Civil Defence at the Papal Visit

One of the highlights of the year was partaking in the Cavan/ Monaghan Science Week in November where we engaged with young people over three events to teach basic lifesaving skills in both Cavan Library and in Virginia.



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Hannah Martin engaging with young people during Science Week at Cavan Library

Our normal classes continued from October to May with 13 classes each week in 11 centres around the County plus a Heights Rescue class in our HQ in Rathcorruck and Boat Training every second Sunday of the year.

Five Volunteers completed their Level One rope Rescue training in Dublin in June. 12 members of the Boat Team took part in a navigation exercise on the Shannon from Lough Derg to Athlone in July and we have started training the West Cavan volunteers as water responders to allow them to assist the Boat Crew during searches. David Farrelly qualified as a drone Pilot on the 24th of November, we now have three fully qualified pilots.

During the year Cavan Civil Defence trained 96 volunteers in manual handling and provided first aid and lifesaving courses for the County Council Staff in the Courthouse and County Museum and lifesaving courses for the local secondary schools and St. Louis school in Monaghan and for the public in Cavan and Killeshandra.

During the annual Civil Defence Officers Conference held in Tralee in November our recently retired CDO Mr. Noel Burke received a presentation from the CDOA and made a very moving speech, he was approached afterward by our Guest Speaker, Mícheál O'Muircheartaigh who congratulated Noel on his speech and service to Civil Defence nationally.



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Noel Burke and his wife Bridie with Mícheál Ó Muircheartaigh at the Annual CDOA Conference in Tralee



Noel Burke on his retirement with the Civil Defence Volunteers



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HOUSING CONSTRUCTION

The Housing Construction Section is primarily responsible for the maintenance of the Council housing stock of 2023 houses, the construction of new social housing schemes and the acquisition of existing houses for use as council owned social housing.

In addition, the Housing Construction Section is responsible for pre-letting repairs, energy retrofit works and major renovation works to vacant houses.

Funding for the maintenance of existing houses comes from the Council's own resources and funding for the capital programme for new construction and acquisitions is provided by the Department of Housing, Planning and Local Government.

In 2018, the following Capital Funding was received from the Department of Housing, Planning and Local Government:

(i) Housing Construction Programme	€ 2,700,000
(ii) Housing Acquisition Programme	€ 3,900,000
(iii) Voids Programme	€ 270,779
(iv) Voluntary Housing Bodies - CAS & CALF Funding	€ 381,440
(v) Energy Retrofit Programme	€ 22,000
(vi) Disabled Persons Grant for Social Housing	€ <u>363,000</u>
Total	€ 7,637,219

SOCIAL HOUSING CONSTRUCTION PROGRAMME:

In 2018, 14 No. new social housing units were completed; four in Butlersbridge and eight in Ballyhaise.



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New Housing Scheme in Butlersbridge completed in 2018.

In 2018, significant progress was made on the construction of a further 8 No. houses at Rosehill, Mullagh and these will be completed in Q1, 2019.

In addition, 25 No. houses progressed to STAGE 2 Planning and Design in 2018; 19 No. in Mullagh, 4 No. in Ballinagh and 2 No. in Butlersbridge.



New Housing Scheme in Ballyhaise completed in 2018.

SOCIAL HOUSING ACQUISITION PROGRAMME:

The Council completed the acquisition of 31 No. houses in 2018.



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PROGRAMME OF WORKS TO VOID HOUSING UNITS:

Funding was received from the Department of Housing, Planning and Local Government for the completion of improvement works on 17 vacant houses.

Capital Advance Leasing Facility (CALF) Scheme:

The following schemes were completed in 2018 by the Approved Housing Body, Túath Housing;

- 11No. new social housing units at Drumalee Manor, Cavan and
- 10No. new social housing units at Diamond Court, Belturbet.

In addition, the following 2No. units were acquired by Approved Housing Bodies;

- 24 Creighan Drive Ballinagh Co Cavan – Túath Housing
- 51 Maple Court Bailieborough Co Cavan – Respond Housing

Housing

The policy of the Housing Department is to ensure that every household can obtain an affordable dwelling of good quality, suited to its needs, in a good environment, at a price or rent it can afford.

- Provides Housing for those with a long-term housing need
- Manages and maintains Housing provided by the Council and encourages tenant involvement
- Helps persons to secure their own housing through the provision of loans
- Provides housing for Travellers
- Processes applications for Grants for Housing Aid for Older People and those with a Disability
- Manages Housing provided by Approved Housing Bodies (AHB's) and by the Council through short or long term leasing
- Administers the Rental Accommodation Scheme (RAS) and Housing Assistance Payment Scheme (HAP).



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	2015	2016	2017	2018
Number of House Lettings	162	93	117	89
Number of Extensions Completed	1	2	8	4
Number completed under Scheme of Improvements	1	1	0	0
Number of Sales completed	0	3	8	4
Number of Applications to purchase dwellings under Tenant Purchase Scheme	0	54	13	16

Strategic Policy Committees

The Strategic Policy Committee members are listed on pages 10. 2 meetings took place.

Local Traveller Accommodation Consultative Committee

Under Section 21 and 22 of the 1998 Act, Cavan County Council established the Cavan Traveller Accommodation Consultative Committee to facilitate consultation between the Housing Authorities and Travellers and to advise on all aspects of accommodation for Travellers. During the meetings held in 2018 the following topics were discussed

- Presentation on HAP (Housing Assistance Payment)
- 2019 -2024 Traveller Accommodation Programme

Membership of the committee:

Elected Members: Councillor (Cllr) Daniel Downey, Cllr Damien Brady, Cllr John Paul Feeley and Cllr Paddy Smith.

Traveller Representatives: Teresa Mongan, Thomas Maughan, Winnie



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McDonagh.

Council Officials: Eoin Doyle, Director of Service, John Wilson Senior Engineer, Bridie McBrearty, Senior Executive Officer, Michael Mussi, Administrative Officer, Siobhan Donnelly, Social Worker and Emer Coveney, Community and Enterprise.

Traveller Accommodation Programme 2014-2018

At the end of 2018 the social needs of 100 households in the Travelling Community had been met.

Housing Grants

- **Housing Adaptation Grant for People with a Disability Scheme:** this assists with the provision/adaptation of accommodation to meet the needs of people with a disability.
- **Mobility Aids Housing Grant Scheme:** assists with adaptations to address mobility problems primarily associated with ageing.
- **Housing Aid for Older People Scheme:** provides targeted support to improve conditions in the existing housing of older people.

An allocation of **€1,457,964 (Approval received from the Department regarding overspend)**

Grant	Number	Amount
Housing Adaptation Grant for people with a Disability	56	€1,044,681
Housing Aid for Older People Scheme	37	€301,987
Mobility Aids Grant Scheme	55	€241,788
Total	148	€1,588,456



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A total allocation of €1,588,456 was provided for Housing grants in 2018 out of which 148 grants were paid.

Housing Assistance Payment (HAP)

HAP is a new form of social housing support provided by Local Authorities. The introduction of HAP means that local authorities can now provide housing assistance for households who qualify for social housing support, to live in the private rented sector. Under HAP, local authorities make payments, subject to rent limits and certain conditions, on behalf of the HAP recipient directly to the landlord in respect of rent. The HAP recipient then pays a rent contribution to the local authority. The rent contribution is a differential rent – that is, a rent set by the local authority based on income and the ability to pay.

HAP was introduced to all Local Authorities on a phased basis from the 1st October 2014 to the 1st March 2017. HAP commenced in Cavan on the 1st December 2016. See details of the number of tenancies set up below:

2018	
Total Number of HAP tenancies set up since commencement of HAP in Cavan	321
No. of active HAP Tenancies at 31 st Dec 2018	275
No. of tenancies set up in 2018	178

HAP Tenancies set-up per Municipal District

Bailieborough-Cootehill	48
Ballyjamesduff	25
Cavan-Belturbet	99
Inter- Authority	6
Total	178

There were 88 HAP properties inspected during 2018 (39 first inspections and 49 re-inspections)



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Leasing and Rental Accommodation Scheme (RAS)

There are 78 active lease agreements in place with private landlords and Approved Housing Bodies (AHB) for 2018. There are 475 RAS tenancies in the County.

Housing Estate Management

The Housing Department works in partnership with its tenants, through its Housing Liaison Officer (HLO). Residents of local authority estates are encouraged to take an active part in community life, by working with neighbours to take care of public spaces and by becoming involved with their resident's association.

There are now 71 estate groups, active and in receipt of estate enhancement funding from the housing department, in social housing areas across county Cavan. They work in partnership with the council, in order to care for and maintain public spaces and they work as volunteers to improve the appearance of their locality.

The Housing Department provides grant support to all of these residents' groups and invites them to enter an annual Estate Awards Competition.

An Estate Awards Night for resident's groups was held on Monday 6th February 2019, at the Council Chamber in Cavan. Chairman Councillor Madeline Argue, made presentations to prize winners, under various categories.

The prize categories were: Best Estate, Best Individual House and Garden, Best Youth Group, Best Up cycling Award and Best Special Feature. Litter Free Awards were also presented to a number of estates.

Cavan County Council Estate Awards Winners 2018



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Shane Donnelly Perpetual Shield - The Lakeview The Fairgreen, Cavan Town

Cavan and Belturbet Municipal District

Best Estate – Category A

1st Prize – Lakeview the Fairgreen, Cavan Town

2nd Prize – Kilnavara Heights, Cavan Town

Best Estate – Category B

1st Prize – Cloneary, Templeport

2nd Prize – The Steeples, Cavan Town

Most Improved Estate - The Drumlins, Cavan Town

Best Estate Special Feature - Lakeview The Fairgreen, Cavan Town – ‘Community Garden’



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Best Individual House and Garden

Ashvale House, Un Vets – Post 15, St Patrick's Terrace, Cavan Town.

Bailieborough & Cootehill Municipal District

Best Estate – Category A

1st Prize – Twin Oaks, Bailieborough

2nd Prize – Lisanisky, Kingscourt

Best Estate – Category B

1st Prize – Griffith Park, Cootehill

2nd Prize – New Line, Cootehill

Most Improved Estate

Mount Saint Joseph's, Kingscourt

Best Estate Special Feature

Lisanisky, Kingscourt – 'Wishing Well'

Best Individual House and Garden

Mary Carolan, Twin Oaks, Bailieborough

Ballyjamesduff Municipal District

Best Estate – Category A

1st Prize – Corstruce, Ballinagh

2nd Prize – Kilmore, Ballyjamesduff

Best Estate – Category B

1st Prize – The Fairgreen, Kilnaleck

2nd Prize – Marian Row, Ballinagh

Most Improved Estate

Winner – Forest Park, Virginia



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Best Estate Special Feature

Fairgreen, Kilnaleck – ‘Herb Tyre Planters’

Best Individual House and Garden

Paula Tranmer, Rathdrum, Virginia

Special Awards

Litter Free Status - The Steeples (Cavan Town), Kilnavara Heights (Cavan Town), Kilnavara Crescent (Cavan Town), Highfield Road (Cavan Town), Griffith Park (Cootehill).

Best Upcycling Award

Cloneary, Templeport – ‘Old Man of The Forest’

Best Youth Group

Seangharrai Drive, Ballinagh

Lifetime Achievement

Josephine McDermot, Ballinagh

Planning/Economic Development, Water Services, Waste and Environment

Planning

Introduction

The Planning Department is responsible for implementing the Planning and Development Acts 2000 as amended and the Planning and Development Regulations 2001 as amended. The work of the Planning Department encompasses the following areas:



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- Forward Planning
- Development Management and other Statutory Functions
- Derelict sites & Dangerous Structures
- Taking in Charge of Housing Estates
- Unfinished Estates
- Market Surveillance
- Development Contributions and Bonds
- Building Control
- Development Compliance/Enforcement:
- Heritage
- Planning and Environment SPC
- Performance Indicators

Forward Planning:

Both the Cavan County Development Plan 2014-2020 and the Cavan Town & Environs Development Plan 2014-2020 came into effect in June 2014. Work was ongoing in 2018 preparing for the commencement of the review of these plans. Ongoing implementation and monitoring work of the objectives of the Cavan County Development Plan and Cavan Town and Environs Development Plan was undertaken. This included collation of information on the number and trends of rural housing and urban housing within the county. The forward planning team also collaborated with Community and Enterprise Section in its implementation of the Town and Village Renewal Scheme with the completion of Revitalisation Plans for 20 towns and villages in the County.

During 2018 the forward planning team completed works on the requirements as



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set out by the Urban Regeneration and Housing Act 2015, which seeks to incentivise the development or use of vacant land and properties. A Variation of the Cavan County Development Plan 2014-2020 and the Cavan Town and Environs Development Plan was adopted in 2018.

Architectural Conservation Areas

Work was completed on four Architectural Conservation Areas in the County in 2018. These were in Farnham Street, Cavan Town, Main Street Kingscourt, Lower Market Street Cootehill and Main Street Virginia. These works will be incorporated into the new County Development Plan.

Consultants were engaged in 2018 to carry out works for the following projects

1. Review of Architectural Heritage in the County - this will examine current Protected Structure List and current National Inventory of Architectural Heritage list for the county and compile a new protected structure list for the new development plan.
2. Review all the towns and villages of the county and recommend areas suitable as Architectural Conservation Areas.
3. Produce 4 new Architectural Conservation Areas for Main Street, Mullagh, Redhills Village, Belturbet Diamond and Bridge Street, Cavan Town.

URDF Application for Abbeylands

An application in 2018, for Category B Urban Regeneration and Development Funding for a regeneration project in the centre of Cavan Town around Abbeylands was successful with the allocation of a share of €1.674 million between 4 projects in the Northern and Western Regional Assembly.

Regional Spatial and Economic Strategy

Work continued in 2018 by the Forward Planning Section inputting into the Regional Spatial and Economic Strategy which is expected to be adopted in 2019. A number of submissions representing the views of both the executive and elected members were presented to the Regional Assembly.



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Development Management and other Statutory Functions

The Planning section received 552 planning applications in 2018, a slight increase on the number received in 2017. The majority of applications related to developments such as industrial, rural enterprise, housing schemes, agricultural, commercial, single dwellings, extensions to existing dwellings, domestic garages and retention of existing works.

There were 18 decisions of the Planning Authority appealed to An Bord Pleanála. 16 (89%) of the determinations of An Bord Pleanála confirmed the decision made by the Planning Authority.

There was also a decrease in the number of applications for Extension of Duration of planning applications in 2018. There were 11 EOD applications received in 2018. This reflects the decrease in planning applications in the 2012/2013 period.

Derelict Sites and Dangerous Structures

In December 2018 there were 5 partial registers for derelict sites in the county. These were updated and combined into one register. A draft policy was then formed to ensure the process would be compliant with current legislation and map the way in 2019 toward reducing the number of derelict properties in the county.

Taking in Charge

A taking in charge policy was written and adopted for Cavan in 2007 as directed by the minister John Gormley. This policy was revised in 2016 and the revision adopted by the elected members. The revisions were for clarification and to create a more user friendly document. This document will again be revised in 2019 to reflect new legislation introduced in 2018.

There are currently 236 housing estates in the county. 48 of these estates have been taken in charge. 12 were adopted in 2012, 24 were adopted in 2017, and a further 12 were adopted in December 2018. The remainder are constructed in excess of 12



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years. 5 estates have had their public lighting upgraded to LED. 8 applications for taking in charge have been received in 2018 and these are added to the 29 already on the list. It is intended to take estates in charge on a continuous basis as resources allow, until all historical estates are taken in charge.

Unfinished Housing Estates

There were 9 estates in Cavan remaining on the Departments unfinished estate register in December 2018 after all resolution plans were completed. This was down from 13 in 2017 and 22 in 2016 and represented a decrease of 31%. This exceeded the recommendation outlined in Managing and Resolving Unfinished Housing Developments, where it is proposed to annually reduce this by 25% min. 2016 saw the focus move toward bond drawdown and completion of smaller outstanding works in these estates by the council and this is still the focus going forward. The Team continues to monitor the status of all unfinished estates, and work with financial institutions and developers to resolve outstanding issues in these estates.

Market Surveillance:

Any person or company, manufacturing an item for sale on the European market, including the Irish market, must comply with the Construction products regulations 2013. This means the product must be tested and certified as fit for its intended purpose. It is then issued with a CE number and the manufacturer must attach a declaration of performance (DOP) for the purpose of ensuring consistency across all member states.

Article 40 of the CPR requires each Member State, to designate a notifying authority, that shall be responsible for setting up, and carrying out the necessary procedures for the assessment, and notification, of the bodies, to be authorised to carry out third-party tasks, in the process of assessment and verification of constancy of performance (AVCP) for the purposes of the CPR, and for the monitoring of those notified bodies.



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In the case of Ireland, the Department of Housing, Planning and Local Government is the designated notifying authority under the CPR. The Irish National Accreditation Board undertakes accreditation and monitoring of all notified bodies in Ireland. The notified bodies are the testing houses which have been awarded notification status by the notifying authority.

The market surveillance authority for building products is the building control authority for the county where the product was manufactured, as set out in S.I.225/2013.

Development Contributions:

This 2017 Development Contribution scheme came into effect on applications granted on or after 1st January 2017. This contribution is attached to applications granted in the County and in accordance with the adopted scheme. A number of exemptions and reductions are also available including a newly introduced 10% reduction where development contributions are paid in full within 6 months of lodgement of commencement notices exemptions apply). A total of €1,275,140 (€1,104,674 net of Irish Water deductions) was collected in development contributions.

The Development Contribution Team continue to pursue outstanding development contributions by issuing invoices as commencement notices are lodged and following up on existing accounts to ensure payments are being made. Permissions granted since 2004 where no commencement notices have been lodged are also being checked to establish if development has taken place and payment of development contribution is being sought where appropriate.

Building Control:

May 2014 saw the introduction of the Building Control Management System or BCMS. This is an online system for registering and managing all building applications. The title BCMS was changed in 2017 to BCMP (Building control management Project). The CCMA set up 3 regional authorities, as follows:



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Building Control Regions	Local Authorities
Greater Dublin Area /Eastern and Midland Region	Dublin City, Fingal, South Dublin, Dun-Laoghaire Rathdown, Meath, Louth, Kildare, Wicklow, Longford, Westmeath, Offaly, Laois (12)
Northern and Western Region	Donegal, Sligo, Leitrim, Cavan, Monaghan, Mayo, Roscommon, Galway City, Galway County (9)
Southern Region	Clare, Limerick, Tipperary, Kilkenny, Carlow, Wexford, Kerry, Cork City, Cork County, Waterford City and County (10)

Each region has one representative on the BCMP project board. The Northern and Western Region continues to be represented by Cavan County Council (Senior Executive Engineer over Building Control).

The Building Control Department offer advice and guidance to agents and users of the system as well as conducting site inspections to ensure compliance and accuracy of information submitted. During 2018, Cavan county Councils Building Control Section processed 223 Notices and 39 Certificates of Compliance on Completion.

This total is made up of:

- 15 invalidated Commencement Notices,
- 80 validated Commencement Notices (long form),
- 57 validated Commencement Notices (short form),
- 63 validated Commencement Notices (Opt Outs),
- 8 validated 7 Day Notices,

Of the 39 CCC's processed, 1 was invalidated.



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The Planning Department continue to regularly monitor and inspect developments to ensure that buildings are constructed in accordance with the relevant Planning Conditions and Building Regulations.

Development Compliance/Enforcement:

The Enforcement Section opened 92 new cases which were subject to complaints for the 2018 calendar year. The Section closed 52 cases during the same period. Of the closed files:

- 50% (or 26 cases) were resolved because these were 'statue barred', or were deemed to be 'Exempted development' and no Warning Letter was issued;
- A total of 15% of the files (or 8 cases) were closed as a result of negotiations with the Planning Authority.
- 35% (or 18 cases) were closed following the issue of Warning Letters or an Enforcement Notice.

There are 213 open cases being investigated and these include the preceding years.

Heritage:

Throughout 2018 Cavan Heritage Office continued to promote the conservation and management of Heritage throughout the County of Cavan. In this regard, the Heritage Office ensures that heritage policy is developed at a local level. National and European Heritage Policy is implemented by the Heritage Office where applicable. In addition, the Heritage Office ensures that heritage is made accessible to communities in County Cavan through its range of activities, projects, education and awareness. The Heritage Office received approximately €30,000 from the Heritage Council to implement Heritage Plan Projects as detailed below:



Cavan Golden Way

Another very successful year for Cavan Golden Way and with the number of communities participating in the Golden Way growing. Mentors were appointed to work with participating groups and these successfully developed Heritage inventories and identified areas along the Golden Ways, where aspects of heritage could be improved and developed. A branding exercise was carried out in 2018 which increases the identity and visibility of Cavan Golden Ways in the county. Training was provided including a hedge laying workshop and a children's workshop focusing on the creatures found along our golden ways.





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Historic Graveyard Network

The Historic Graveyard Network has grown in success since its inception in 2017. Expansion of the network has taken place with a number of Council owned historic graveyards participating in the network increasing. The aim of the network is to improve access to these sites, help undertake essentials repairs and provide directional and interpretive panels. Projects this year as part of the Graveyards Network included signage for ‘historic graveyards’, ‘recording of historic graveyards’ and ‘digital mapping of historical graveyards’. In October 2018 a very successful seminar on the Care and Conservation of Historic Graveyards was held. Guest speakers included Pauline Gleeson, Senior Archaeologist National Monuments, Heather Bothwell, Botanist and Bronagh Lanigan, Architectural Recording and Research.



Explore Lough Oughter

In 2018 Abartha Heritage were awarded the contract to develop a heritage tourism product entitled ‘Explore Lough Oughter’. The report produced creates a suggested



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framework to develop Lough Oughter and its surrounding lakes as a unique and special place. The report creates a foundation for developing a heritage tourism identity for the region. The fundamental key to the development of this heritage tourism offering is to harness local communities, business and accommodation providers to develop sustainable heritage tourism.



Heritage Week 2018

The Heritage Office promoted a series of events to mark Heritage Week, 2018, the theme of which was “Sharing Stories”, and embraced all aspects of Heritage throughout the county.





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Built Heritage 2018

The Heritage Office continues to promote the conservation and management of our built heritage in County Cavan. In addition to reviewing and updating the record of protected structures and associated works, the heritage office provides advice and informs policy to the planning department. The general public are also assisted in management of Built Heritage. The Heritage Office of Cavan County Council successfully drew down €62,000 under Structures at Risk Fund under Built Heritage Investment Scheme €50,000. Projects included in SRF were:

- Church of the Rath, Killeshandra €22,000
- The Royal School, Cavan €18,000
- Former See House, Kilmore €7,000
- Knockatudor Mill, Stradone €15,000

And under BHIS:

- Ballyjamesduff Courthouse, Ballyjamesduff
- Loreto College, Drumkeen, Cavan
- 27 Bridge Street, Cavan
- Dernakesh Chapel of Ease, Maudabawn
- Killydoon Forge
- St Michael's Church, Cootehill
- Killeshandra Church of Ireland



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- Cavan Parish Church



Church of the Rath, Killeshandra

The Heritage Office sits on numerous internal committees which actively promote Heritage in County Cavan:

- Cavan Walking Festival - specific heritage walks to promote heritage awareness among walkers.
- Geopark Development Committee
- Creative Ireland, 2017-2022 committee



Planning and Environment Strategic Policy Committee:

The Strategic Policy Committee members are listed below. The Planning and



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Environment SPC met on 4 occasions during 2018 and the meetings included planning presentations on:

- Regional Spatial and Economic Strategies
- Taking in-Charge of Housing Developments (unfinished estates)
- Development Plan Variations

Environment and Planning SPC	Nominating Pillar
Damian Brady	Chair
Winston Bennett	Cavan County Council
Fergal Curtin	Cavan County Council
Val Smith	Cavan County Council
Madeline Argue	Cavan County Council
Fintan McCabe	Environmental
Barry Kavanagh	CPPn
Patrick Denning/Thomas Cooney	Agriculture
Andrew O Gorman	Construction

Planning Performance Indicators:

P1: New Buildings Inspected	
Total number of new buildings notified to the local authority	105
Number of new buildings notified to the local authority in 2018 that were the subject of at least one on-site inspection during 2018	33 (33%)
P2: No./% of Planning decisions confirmed by <i>An Bord Pleanála</i>	
Number of LA planning decisions which were the subject of an appeal in 2018.	18
% of the determinations at A which confirmed decision made by the LA	16 (89%)
P3: % of Planning Enforcement cases closed as resolved	
Total number of planning cases referred to or initiated by the local authority investigated	92
Total number of cases that were closed during 2018.	52
% of the cases at B dismissed under section 152(2), Planning and Development Act 2000 or were closed because statute barred or an exempted development	26 (50%)



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% of the cases at B resolved to the LA's satisfaction through negotiations	8 (15%)
% of the cases at B that were closed due to enforcement proceedings	18 cases (35%)
Total number of planning cases being investigated at 31/12/2018	213 cases
P4: Cost per Capita of the Planning Service	
The 2017 Annual Financial Statement (AFS) Programme D data divided by the population of the LA area per the 2017 Census	Cost per capita €17.15

Water Services

The transition to Irish Water has continued in 2018. Cavan County Council Water Services Section continues to adapt to challenges of our new operating environment. Cavan County Council Water Services Department is to the forefront of shaping and delivering an operating framework to ensure that we as a County and Nation are best positioned to avail of the opportunities presented by the changing circumstances.

From 1st January 2014 delivery of water and wastewater services became the responsibility of Irish Water. We are in year 5 of a 12-year Service Level Agreement (SLA) with Irish Water for the delivery of the services.

Water is considered a 'social good' and activities related to water services support the three aspects (economic, social and environmental) of sustainable development.

The objectives of the section working on behalf of Irish Water are to:

- provide an adequate water supply of sustainable quality for domestic, industrial, agricultural and other users.
- provide sewerage facilities for the safe and adequate disposal of sewage and other waterborne wastes.
- provide the infrastructure to support the above objectives.
- provide an efficient and responsive service to customers at all times.
- plan for future growth and development.
- deliver all of the above at the most economic cost and minimum charge to customers.



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There are 16 Public Water Schemes in the County of which 8 are being supplied by private Group Water Schemes. There are 26 public wastewater treatment plants in the County.

Performance Indicators

Testing of all Public Water supplies and effluent discharges from wastewater plants is undertaken by the Council's own accredited laboratory.

Performance indicators for the section relate to compliance with the Drinking Water Regulations 2007.

The following are the compliance figures for the Public Schemes.

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Compliance	98.4%	98.8%	99.1%	98.4%	98.5%	99.1%	99.4%	99.3%	98.9%	98.9%

Unaccounted for Water (UFW) is currently 35% compared to a National average of 47%.

Major Capital Works

Irish Water Capital Investment Plan 2017 – 2021

Waste Water

52 waste water treatment plants identified across the country for upgrade due to failings on discharge limits and hydraulic capacity.

9 bundles of work planned with Cavan & Leitrim included in call off contract 6 (Ballyjamesduff, Bailieborough, Kingscourt, Cootehill & Virginia)

Consultants were appointed to carry out the following works.

Gate 1-2	30 weeks	Prepare Feasibility Study Report
		Surveys have commenced, and the feasibility reports are currently being completed workshop's planned for late April to June to discuss direction on each upgrade, Reports have been completed and are awaiting IW approval to proceed to planning / procurement stage.



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Gate 2-3 42 weeks Planning & Design of proposed solutions including tendering
Design solutions have begun including 3rd party surveys, Planning applications will be made in 2019 for all sites.

Gate 3-4 52 weeks Contract execution including administration.
Programmed to start 2019

Virginia We are currently investigating the possibility of fast tracking an advance works contract to increase the capacity of the treatment plant and to remove the potential of pollution at the existing main pumping station, prior to the main contract. The consultant is focusing on this at present and a report has been completed and issued to Irish Water Asset Strategy for review / approval.

The initial report focused on providing new pumps to achieve greater flow to the plant. The consultant has been asked to look at other temporary solutions to provide increased capacity. These include the installation of pressure and flow monitoring equipment.

Water Disinfection Project

Upgrade all water treatment plants to IW Drinking Water standards

Tenders received and reviewed

Plants included, Belturbet, Kingscourt, Ballyconnell, Swanlinbar, Bailieborough, Cavan, Ballyjamesduff and Cootehill.

Contract has been awarded.

Timeframe

Stage 1 Contractor on site in Cavan from 08/01/2018 surveying. All initial surveys are completed.

Stage 2 Workshops to determine scope of works have



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been completed.

After a change in the funding stream for this project, installation works were programmed to start in early 2019 and be completed by August 2019

Cavan Town Sewer Rehab

(Contract B)

347 Sewer's, CCTV 13.6Km. Possible rehabilitation of 3.5Km including relining / open cut repair & replacement.

Contract has been awarded. Contractor has started pre-rehabilitation surveys on the sewer network in Cavan Town

Timeframe	2017	Qt2 Tender period
	2017	Qt3 Contractor appointed, and CCTV commenced

Contract split into 3 batches

Batch 1 CCTV 3450m completed December 2017

Batch 2 CCTV 4500m completed January 2018

Batch 3 CCTV 4500m completed February 2018

Batch 1 & Batch 2 repairs commenced on March 1st
completed July 2018

Batch 3 repairs completed August 2018

We have successfully increased the contract scope to include a further 6,700m of sewer for rehabilitation in the following areas, Bailieborough / Virginia / Mullagh / Cootehill and Ballyjamesduff.

Batch 4 (Additional) CCTV 6700m completed October 2018

Batch 4 Rehabilitation due for completion 2019



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Kingscourt Water Treatment Plant

Construction of a new WTP at Kingscourt.

Timeframe Construction on site January 2017

Completion April 2018

€ 2,500,000

Project is 100% complete and is currently supplying Kingscourt and will be handed back to Cavan County Council / Irish Water Operations in June 2019.

Below are some photos from Official opening of Kingscourt WTP.





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Belturbet and Swanlinbar Water supply source upgrade

Investigative works have been completed on both sites to determine whether the



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existing surface / spring raw water sources can be replaced with sealed bore wells which will allow for an increase in production and better water quality.

Final reports received March 2018.

After a prolonged review by IW, additional trial well surveying at Swanlinbar has been agreed and is currently out for tender. Works scheduled to begin 2019

Minor Capital Programmes

Various Minor Capital Projects have been progressed to various stages during 2018 including the following:

Cootehill WTP repairs to Clarifier Tank

Swanlinbar water – Automation of chemical dosing & Automation of filter backwash, slow start/run to waste on filter, replacement of air blowers, installation of static mixer

Belturbet and Ballyjamesduff water treatment plants. Chemical dosing changeover & automation of filter backwash.

Blacklion watermain replacement - 1.1Km

Cootehill watermain replacement – 1km

Dowra watermain replacement 1.3km

Kilnaleck WWTP recirculation pump for trickling filter.

Cavan Regional Water Treatment Plant – Installation of an automatic power washer to the existing plate press.

National Certificate of Authorisation Programme – Gowna, Kilcogy & Redhills WWTP - Carry out an impact assessment of the discharges on the receiving surface water / ground water. Inspection of storm water & emergency overflows in addition to primary & secondary discharges. Planning, design, administration & supervising of upgrade works.

Ballyhaise, Shercock, Kilnaleck, Mullagh & Shercock WWTP. Inlet Works, Storm & Sludge Program.

Ballyconnell WWTP Sludge Press.



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Back Yard Services, (BYS), Projects (for the following locations).

- Cootehill Road, Cavan
- St. Patricks Terrace, Cavan
- Bothar Mhuire, Kingscourt
- Marian Park, Belturbet,
- St. Mary's Terrace, Belturbet
- Marrion Row Belturbet
- Percy French Park, Ballyjamesduff
- Rock Cross, Cavan
- Drumbannon, Bailieborough,
- Griffin Park, Belturbet

Cavan Rural Water Update

In January 2018 we received our 2018 allocation of **€290,000.00** from the Department. Our County Rural Water Monitoring Committee meeting was held on the 10th May and the Programme of Works was agreed for 2018. A total of 11 schemes will receive grant aid funding for their proposed works. Approval for additional grant aid expenditure was received from the Department in November 2018. All requests for payments on hand from various GWSs were processed to maximum grant aid applicable and final approved allocation for 2018 was **€488,772.97**.

Preparation and payment of the technical reports for 5 of the 6 affected schemes with **THM problem** was completed in 2017. In early 2018 Clifferna GWS joined the list of schemes with a THM problem to resolve. Officials from Cavan County Council met with the individual schemes in August 2018 and agreed further courses of action to resolve this issue taking account of recommendations contained in the technical reports received to date. Additional actions have been agreed with the schemes up to the end of 2018.



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A submission will be prepared and forwarded to Department in early 2019 for funding under new Multi Annual Programme. Confirmation of Funding Measures and details of this programme are awaited from department. Details on same are awaited from Department.

Meetings were held with members of the **Stradone Group Sewerage Scheme** in April 2017 and actions agreed to bring the scheme to completion. It is now expected that all construction work will be completed in the fourth quarter 2018 and the takeover of the network by Irish Water should also be concluded at this time.

An overall survey of the existing resources available nationally for the delivery of our responsibilities under the Rural Water Programme was submitted to the LGMA in March 2017. This forms part of an overall review of the delivery of the Rural Water service countrywide and forms the basis for a Business Case presentation which has been prepared by the National Rural Water Review Group for the **delivery of the Rural Water Programme** into the future. The Business Case has now been approved by the Project Board, the PSROG (Public Service Reform Oversight Group) and the Peer Review Group. The next step is to have the recommended course of action implemented by the Minister/Department. The anticipated timeframe for introducing the recommended changes is 18 months to two years when implementation commences.

Arrears of **subsidy** payment due to the qualifying group schemes in Cavan for 2015 and 2016 were processed in April 2018 at an all-in cost of **€315,812.00** and payments forwarded to the schemes. This payment has since been recouped in full by the Department to Cavan County Council. All the scheme's subsidy applications have now been fully processed and they have been paid 2018 subsidy entitlements totalling **€3.2 million**.



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Poles GWS has applied to be taken over by Irish Water and work is ongoing to have the information required gathered together as soon as possible to complete the takeover process in 2019.

Environment, and Waste Management

The Environment and Waste Management Section is the section responsible for all matters related to environment within the county. It also manages the Dog Warden Service, Veterinary Service, Maintenance of Vested Burial Grounds and Casual Trading bye-laws and Energy Management.

Environment

Cavan is a predominantly rural county with numerous rivers and lakes it is therefore no surprise that the issue of water quality demands significant attention. Water quality can be impacted by industrial and commercial discharges, farming practices, discharges from urban wastewater treatment plants and wastewater treatment systems serving one-off housing. The Environment and Waste section play a vital role in the source protection of our many drinking water supplies public, group and private across the County. The section also deal with other environmental issues, including on site wastewater treatment inspections, noise and air pollution, planning applications and environment specific bye-laws. We monitor energy consumption and drive sustainable energy practices and reduced energy consumption within Cavan. Climate change is now recognised as a global challenge with policy responses required in terms of both mitigating the causes of climate change and in adapting to the now inevitable consequences of our changing climate. Action at local level is vitally important to help reduce the risks and impacts of climate change across communities. The process of drafting a Cavan Climate Change Adaptation Strategy began in 2018 and it will become the start of the process of adaptation planning in Cavan County Council and is the first step in increasing knowledge and understanding of our changing climate, growing resilience, and enabling effective responses to the threats posed by climate change.



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Natural Waters

It is said that Cavan has a lake for every day of the year and because of its unique geology Cavan is where two of Ireland's biggest rivers the Shannon and the Erne rise. Our natural waters are an essential part of the attractiveness of the county for residents and visitors alike. By maintaining good quality waters we reduce the cost of treating drinking waters and we also make our county more attractive both for the people of Cavan and visitors. A safe and secure water supply is one of the key drivers of economic activity in County Cavan. The agriculture, food and beverage industries rely on having a clean water supply



Water Framework Directive

The EU Water Framework Directive (WFD) 2000 seeks to protect and improve our natural waters, including rivers, lakes, groundwater, coastal water and transitional waters. The Water Framework Directive objectives are implemented through a River Basin Management Plan which is the government's approach to improve and protect water quality across the country.



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In July 2014, The Department of Environment, Community and Local Government issued the European Union (Water Policy) Regulations 2014, which gave effect to a new, three tier, governance framework and placed new obligations on local authorities to co-ordinate the catchment management and public participation elements of the Water Framework Directive. Every water body has been given a quality status. We are obliged to protect all waters that are either good or high status and those waters that are below good status must be improved.

River Basin Management Plan(RBMP)

On April 17th 2018 the Government published the River Basin Management Plan for Ireland 2018-2021. The Plan sets out the actions that Ireland will take to improve water quality and achieve 'good' ecological status in water bodies (rivers, lakes, estuaries and coastal waters) by 2027. Ireland is required to produce a river basin management plan under the Water Framework Directive (WFD). Water quality in Ireland has deteriorated over the past two decades. The Plan provides a more coordinated framework for improving the quality of our waters — to protect public health, the environment, water amenities and to sustain water-intensive industries, including agri-food and tourism, particularly in rural Ireland.

The Local Authority Waters Programme- LAWPRO

The Local Authority Waters Programme was previously called the Local Authority Waters & Communities Office. This name change was necessary to represent the expansion of the programme in 2018 under the current River Basin Management Plan (RBMP). The programme is a shared service working with Local Authorities and state agencies to develop and implement River Basin Management Plans in Ireland, as required under the EU Water Framework Directive. The core focus of this work is to protect and improve water quality in rivers, lakes, and groundwater. Good water quality, and a healthy water environment, is vital for human health and a myriad of wildlife. It is also underpinning the local economy and supports local jobs in sectors such as tourism, agriculture and manufacturing.



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The three strategic aims of the programme are as follows:

- Support and coordinate public bodies and other stakeholders to achieve the objectives of the RBMP.
- Activate local communities to engage with river catchments in line with the integrated catchment management approach
- Build a foundation and momentum for long-term improvements and inform the development and implementation of the 3rd Cycle RBMP.

River & Lake Monitoring

Nearly 400, river and lake samples were taken across County Cavan during 2018 by Environment Section field staff. These inspections were undertaken in accordance with the Water Framework Directive National Monitoring Programme. The results of analysis from these samples, combined with other biology, ecology & hydro morphology data available to the EPA, is used to classify the water quality of the rivers and lakes for the purposes of the Water Framework Directive. There are a number of different types of pressures on water quality including, urban waste water, agriculture and forestry. Pressures on water quality are diverse and most of the “at risk” waterbodies are subject to more than one pressure. Much of the work we do to improve water quality is not readily apparent. It can take a long time for the water quality in lakes in particular to show improvement. However, given the systems in place, we expect to be able to show steady continuous improvement in the coming years until we achieve good status for all our waters.

Domestic Waste Water Treatment Systems

The Water Services (Amendment) Act was enacted in 2012, to protect ground and surface water quality (particularly drinking water sources) from the risks posed by malfunctioning domestic water treatment systems. All owners of premises connected to a domestic wastewater treatment system were required to register their systems by February 2013. A National Inspection Plan (NIP) set out the inspection requirements on a National basis and prioritises the inspection selection on the basis of pollution risk.



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Environment staff have been trained and have undertaken inspections of wastewater treatment systems in accordance with the NIP. 32 inspections were carried out in 2018 in County Cavan. 2 grant applications were made to Cavan County Council and processed during 2018.

Water Pollution

During 2018, staff from the Environment Section responded to over 100 water related complaints. The investigations relating to these complaints resulted in various forms of enforcement action being initiated. In some cases no further action was required upon investigation and the file was closed or referred to another Section of the Council for inspection. Where enforcement action was deemed necessary due to a discharge of polluting matter or a risk of pollution to waters taking place, the following actions may have been taken depending on the scenario encountered on site by the Inspector –

- Advisory letter
- Warning letter
- Section 12 Notice (Water Pollution Acts)
- Section 3 Notice (Water Pollution Acts)
- Cross Report to the Department of Agriculture

Discharge Licences

Inspectors from the Environment Section monitored 57 discharge licenced facilities during 2018. This involved 224 investigations. These licences provide control over effluent discharges to ground and surface waters, which includes rivers & lakes. These licences place responsibility and accountability on the discharger/licence holder. Cavan County Council is responsible for controlling the discharge of effluent to waters through licensing. The licences include appropriate pollution control conditions as well as emission limit values on the discharge.



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The Environment Section is also involved in the process of licensing discharges to the sewer network. This falls under the remit of Irish Water and the relevant Environment Section Inspectors carry out this work in accordance with the service level agreement with Irish Water.

Air Pollution Acts & Regulations (Solvents/Decopaints/PVE/Smoky Coal)

During 2018, there was one active Air Licence operating in the County, Inspectors attended the site and the operator was in compliance with their licence requirements.

The Solvents Regulations deal primarily with emissions from dry cleaning establishments across County Cavan. Volatile organic compounds (VOCs) are emitted as gases from certain solids or liquids. They include a variety of chemicals, some of which may have short and long-term adverse health effects. These regulations are in force to reduce emissions of volatile organic compounds (VOCs) into the environment, especially through controlling, preventing and reducing emissions to air. This is because VOC releases can have negative impacts on human health and the environment. The operators have assessments carried out and if all is in order, they apply to Cavan County Council for Certification. The Certificates can be issued for up to 3 years if the operator is adhering to the regulations. Shorter time frames may be imposed if non-compliances have to be resolved. There were 5 facilities with the required Certificates in place at the end of 2018.

The Deco Paints Regulations make it an offence to operate a vehicle refinishing or -suppliers also need to comply with these regulations as it is an offence to place non-compliant vehicle refinishing products on the market. The procedure for Certification is similar to that of the Solvent Regulations. There were 13 facilities with the necessary Certificate in place at the end of 2018.

Petrol Vapor Emission Regulations (PVE's) are relevant if a company deals with



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liquid and gas fuels, such as petrol stations, then there is a need to obtain a petroleum vapor emissions (PVE) certificate from Cavan County Council. An assessor undertakes an assessment when petrol is being delivered. The findings of same are submitted to Cavan County Council. If all is in order a Certificate can be issued. 15 facilities had the necessary Certificate in place at the end of 2018.

Smoky Coal Regulations are also referred to as the Air Pollution Act (Marketing, Sale, Distribution and Burning of Specified Fuels) Regulations 2012 (as amended). There is a ban on the burning of smoky coal and certain other fuels in all Low Smoke Zones (LSZ's), this did not include County Cavan. During 2019 there will be an introduction of a nationwide low smoke zone for all of the Republic of Ireland.

Farm Inspections & the Nitrates Regulations

Agriculture plays an important part in the economic and sustainable growth of County Cavan. In order for this to continue, the agricultural community has to ensure that various obligations regarding the law and the environment are applied. Cavan is predominantly a rural County; therefore, one of the potential sources of pollution to our rivers and lakes can be poor agricultural practices. The Nitrates Regulations or GAP (Good Agricultural Practice) Regulations are enforced in County Cavan. During 2017, a review of these Regulations took place and the new version Nitrates Action Plan 4 was introduced in 2018. These Regulations provide statutory support for good agricultural practice to protect waters against pollution from agricultural sources and include measures such as

- Periods when land application of fertiliser is prohibited
- Limits on the land application of fertilisers
- Storage requirements for livestock manure
- Monitoring of the effectiveness of the measures in terms of agricultural practice and impact on water quality.



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Inspectors from the Environment Section undertook 11 farm inspections in accordance with these Regulations during 2018.

Public Drinking Water

Drinking water from public water supply schemes and major group water schemes are monitored. This is done to ensure that the schemes are producing water that meets the highest standards with regard to public health, and to ensure that drinking water complies with the relevant regulations. Environment Section staff undertake the public drinking water monitoring work on behalf of Irish Water under the existing service level agreement.

Public Engagement

The section staff meets with members of the public on a day to day basis. They use these opportunities to educate the public in relation to, improving water quality, maintaining good water quality by protecting our rivers, lakes as well as our drinking water supply sources. On a more formal basis we carry out school visits to spread this message to the younger members of our community by giving presentations on water quality in the school as well as across the County. We have provided information sessions in local library branches and community centres. We regularly use social media and local media to educate and inform the public in relation to seasonal environmental issues.

The Environment Section participated in a dedicated citizen engagement strategy as part of the National Inspection Plan for Domestic Wastewaters during 2018.

Cavan Monaghan Science Festival

Over 600 participants attended science events in County Cavan during the Science festival in November 2018. Cavan and Monaghan County Councils again joined forces hosting a range of events. The objective was to stimulate and sustain the interest of all in science, technology, engineering, arts and math (STEAM) by producing an exciting and educational festival. Environmental staff from the council worked with national school children rolling out a Water workshop.



Fig: Environment section staff demonstrating science workshop

Working across the organisation

The Environment Section works in an integrated way with other Council departments including:

- Pre planning meetings, planning application referrals and responding to issues/queries from Planning with water quality, air or noise elements
- Assisting with green school assessment visits and awareness presentations
- Advising Housing on site suitability for demountable rural housing
- Dealing with queries and referrals from Municipal District Offices, Community & Enterprise, Water Services/Irish Water, Waste Management and Roads in relation to water quality, protection and restoration.



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Certification, Enforcement and Licensing activities	
Number of Section 4 Discharge Licenses	57
Number of Air Pollution Licenses	1
Number of Solvent Regulation Registered Sites	5
Number of Decorative Paints Registered Sites	13
Number of Petroleum Vapour Regulations Registrations	15
Number of Farm Inspections	11
Number of complaints received (water/air/noise excluding waste)	134
Number of cross reports to the Department of Agriculture, Food and the Marine	3
Number of Section 12 Notices served in accordance with the Water Pollution Acts	9
Number of Domestic Waste Water Treatment System inspections	32

Energy Management

Across the entire organisation the Council's Energy Manager undertakes the following

- Reporting on Cavan County Council's Energy Reduction Targets
- Ensuring Cavan County Council's energy supply complies with the Office of Government Procurement national contracts.
- Establishing procedures to monitor energy consumption
- Providing guidance and advice on energy regulations and statutory requirements.
- Raising awareness to improve energy efficiency



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- Encourage sustainable energy practices
- Support energy efficiency improvement projects

Cavan County Council's target is a 33% improvement in energy efficiency by 2020. Based on the Monitoring and Reporting undertaken by the Energy Manager to SEAI for 2017, Cavan County Council has made a 17.3% improvement to energy efficiency since the baseline period of 2001-2005. 2018 figures unavailable from SEAI at time of going to print.

The Energy Manager reports the annual energy consumption and related data to the SEAI in accordance with deadlines imposed each year.

All electricity consumed by Cavan County Council is procured in accordance with the National Procurement Service tender and this is administered by the Energy Manager. The current contract is with Airtricity who supply nearly 60 sites operated by Cavan County Council which include Office Buildings, Libraries, Laboratory, Waste Management facilities, Recreational facilities, Museum, Theatre, etc. Some of the buildings and sites operated are listed below:

1. Cavan Swimming Pool & Leisure Centre
2. Johnston Library Building
3. Cavan Courthouse
4. Old Reference Library Buildings
5. Multi storey Car Park
6. Machinery Yard, Moynehall
7. Corranure Landfill Cavan
8. All Fire Stations
9. All Libraries
10. Various buildings & depots utilised by Area Offices/Municipal Districts
11. Museum



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The Public Lighting electricity supply contract is also administered via the Office of Government Procurement with Energia supplying the electricity to the public lights under Cavan County Council's control. There are approximately 7000 public lights which have to be supplied with electricity (80% of energy cost) and have to be maintained (20% of energy cost). There is an existing public lighting maintenance contract in place with Airtricity Utility Solutions Ltd (AuS). Public lighting is the most significant user of energy within Cavan County Council making up 58% of energy consumed.

Cavan County Councils energy consumption during 2018 which resulted in a spending of just over €1million is detailed in the table below:

Energy Type		Energy Consumption
		kWh
Electricity		9,141,930
Thermal		1,806,765
Transport		1,863,716
Total Energy Consumed		12,812,412

Actions Undertaken during 2018

- Monitoring and Reporting deadline adhered to for statutory energy returns to SEAI for 2017
- Cavan County Council Energy Engagement Strategy Launched.
- National Energy Report issued in 2018 demonstrating Cavan County Council has achieved a 17.3% improvement in energy efficiency from the baseline & 48% reduction in energy consumption.
- Out of Hours Energy Audits commenced
- Monthly meter readings for 3 engagement strategy target buildings commenced.
- "Be Like..." campaign commenced
- Seasonal messages to staff regarding energy efficiency implemented.



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- Energy actions circulated to all Heads of Section for inclusion in all Annual Service Delivery Plans/Business Plans.
- Ongoing engagement with Cavan Sustainable Energy Group – funding applications for public lighting, museum, housing, etc. projects being considered in conjunction with private & community section under remit of SEAI Communities grant scheme.
- Cavan Energy Expo launched the Science Festival in November 2018. This event was subsequently shortlisted as a finalist for a LAMA Award 2019.
- Energy upgrades by the Council's Housing Section on some of Cavan County Councils housing stock.
- Ongoing allocation of sites in accordance with the National Procurement Service winning tenders as new sites come online.
- Establish and improve on procedure for monthly monitoring of energy usage
- Maintain and improve on procedure for frequent meter reads
- 610 public lighting LED replacements undertaken by Cavan County Council.



Energy Strategy Launch 2018



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Actions Planned for 2019

- Quarterly Report on energy efficiency progress to Senior Management Team
- Team Meeting Presentations
- Sign up for Optimising Power at Work programme with OPW Service Level Agreement
- Launch Optimising Power at Work programme
- Out of hours audits
- Review of monthly bills, compare & disseminate info
- Maintain procedure for monthly monitoring of energy usage
- Maintain procedure for frequent meter reads
- Establish Energy Team
- Maintain Energy Team Meetings & Actions.
- Roll our Energy Management training for Energy Team members
- Staff survey via PC
- Formal energy expert building audits
- Review office layout in terms of heating & lighting
- Review existing systems (heating & lighting) in buildings where this is possible, including auxiliary heating/cooling equipment in use
- Creating checklists for staff (canteens, cleaners, last one out, etc.) & liaise with caretakers, canteen staff & cleaning contractors
- Liaising with IT to implement energy saving defaults on equipment & other IT energy efficiency initiatives
- Support Community & Enterprise Section by providing information for a leaflet to be provided for the public regarding all types of funding available for communities/groups/individuals.
- Support Community & Enterprise Section by providing information on electric vehicle charge points. Ref to Town & Village Revitalisation Plans.
- Integrate energy management and personal responsibility for same as part of induction procedures.



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- CPD Luchtime Presentation on Energy Awareness & Management
- Cavan Sustainable Energy Group – input to group actions, investigate opportunities for community grants, establish linkages to CCC projects and finalise Cavan’s Energy Master Plan.
- Liaise with SEAI to co-ordinate school events/workshops with primary & post primary schools in Cavan during Science Week.
- Staff suggestion scheme – Register of Opportunities (ROO) – establish dedicated email address & publicise across the organization.
- Review energy saving suggestions (ROO) & further investigate/prepare business case where appropriate
- Raise staff awareness and improve energy efficiency using seasonal messages and the “Be Like” campaign.
- Public lighting upgrades – maintain progress with a target of approximately 1000 lantern upgrades for 2019.
- In accordance with the requirements of European Union (Energy Performance of Buildings) Regulations 2012, Cavan County Council are required to have a Display Energy Certificate (DEC) for buildings frequently visited by the public. Commencement of DEC process for this statutory requirement in accordance with National Procurement Procedures as well as National Energy Performance requirements.
- Energy Policy updated and ratified by Senior Management Team
- Circulate Energy Policy to all staff and display Energy Policy at Customer Service Desk
- Arrange audit of Cavan Swimming Pool & Leisure Centre as a significant energy user to establish potential for energy efficiency improvements and prepare business case for same
- Continue to allocate new sites in accordance with National Procurement Service winning tenders
- Complete SEAI Monitoring and Reporting in accordance with deadlines imposed



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Waste Management

The Waste Management section of Cavan County Council has responsibility within the County for Waste Management, Litter Management and Environmental Awareness and Education. It also manages the Dog Warden Service, Veterinary Service, Maintenance of vested burial grounds and Casual Trading bye-laws.

Our remit extends from Waste Management Policy and Planning to Managing the Waste Infrastructure and Enforcement of the Waste Regulations

Waste Management Policy and Planning

Cavan is part of the Connaught Ulster Waste Management Planning Region. The Connaught Ulster Waste Enforcement Regional Lead Authority is responsible for coordinating waste enforcement actions in the region.

Recycling Centres & Bring Centres

A recycling centre is a facility provided for the householder where they can dispose of their household waste and recyclable material for a fee. The Bring Centre provides a free to use community service where people in local areas can recycle materials such as clothing, plastic bottles, glass bottles and jars and aluminum food and drink cans.

The County is well served with a full range of recycling infrastructure. With 3 fully operational Recycling Centres located at Corranure, Bailieborough and Ballyconnell and 30 Bring Sites, we continue to provide householders with a local and convenient way to recycle all their household recyclables.



Recycling Map



Waste Regulations and Enforcement

All local authorities are required to prepare annual environmental inspection plans in accordance with a European Parliament and Council recommendation which provided for minimum criteria for environmental inspections in EU member states. We are required to report on inspection and enforcement activities and carry out regular reviews of their respective plans so as to ensure that the plans are being implemented effectively

Inspections carried out by the Waste Management Section can be divided into two categories:

- Routine Inspections (which include businesses/facilities permitted by Cavan County Council). Routine Inspections can be planned in advance as is the purpose of the Annual Inspection Plan
- Non-Routine Inspections which typically involve those inspections associated with the investigation of Waste Complaints.



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Environmental Inspections carried out by the Waste Management Section include inspections under a wide range of Waste Regulations.

Non-Routine Inspections that are carried out are normally associated with complaints received by members of the public, or from within the Cavan Local Authorities or outside agencies and organisations. Typical inspections that are carried out include inspections of unauthorised waste disposal or recovery sites, inspections of fly-tipping and illegal dump sites and inspections relating to general unauthorised waste activities (illegal burning and illegal movement of wastes for example). There were 612 litter and waste complaints received in 2018.

Priorities for Enforcement

The priorities listed in the Inspection Plan for 2018 took regard to the requirements of relevant Government Circulars and Ministerial Policy Directions in relation to waste management and enforcement and also took into account National, Regional and Local requirements.

The priorities included:

- Illegal Dumping including Construction & Demolition Wastes
- Waste Tyres
- Household & Commercial Waste Management Compliance

Historic Landfills

Under the Waste Management (Certification of Historic Unlicensed Waste Disposal and Recovery Activity) Regulations 2008, we are required to carry out a risk assessment of all former town landfills within its functional area. The main purpose of the regulations involves the undertaking of risk assessments at these sites to determine if they still present an environmental threat and the carrying out of remediation works where necessary. In 2018, the former town dump at Virginia underwent assessment and will be subject to licensing by the Environmental Protection Agency.



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Food Waste Regulations

The European Union (Household Food Waste and Bio-waste) Regulations, 2013 (SI Number 71 of 2013) are designed to promote the segregation and recovery of household food waste and divert biodegradable waste from landfills. Waste collectors must provide a separate collection service for household food waste. Householders that produce food waste must segregate such waste and keep it separate from other non-biodegradable waste and make it available for separate collection.

These regulations became effective in Cavan Town in 2014 and in Bailieborough, Ballyjamesduff, Cootehill, Kingscourt and Virginia since 1st July 2015. On 1st July 2016, these food waste regulations also applied to agglomerations with a population > 500 people. The focus in 2018 has been liaising with household waste collectors to ensure the provision of food waste bins.

End-of-Life Vehicle facilities

The main regulations dealing with end-of-life vehicles are the Waste Management (End-of- Life Vehicles) Regulations, 2006 (SI Number 282 of 2006).

These regulations came into operation in June 2006 and introduced higher environmental standards to ensure that specified vehicles and their components are recovered and disposed of appropriately so as to ensure no adverse environmental effects arise with this activity. The regulations set new minimum technical requirements for the collection, storage and treatment of End-of-Life Vehicles.

The new higher standards applied from 1st January 2007 and required that in order for facilities to be recognised as “Authorised Treatment Facilities” they must be operated under a valid waste facility permit in the first instance and secondly the facility should meet the standards as set out in the Second Schedule of the Waste Management (End-of-Life Vehicles) Regulations 2006.



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It is an offence under the Waste Management Act 1996 as amended to operate a waste disposal or recovery business (eg car dismantling) without a waste license. In addition, failure to comply with the provisions of the Waste Management (End-of-Life Vehicles) Regulations 2006 is also an offence.

Litter Management and Enforcement

We are required to implement a litter management plan in respect of our functional area. The current Litter Management Plan which runs to 2019 indicates the key objectives which are used by the Local Authority to prevent and control litter in County Cavan. These objectives are twin track concentrating both on the raising of public awareness and on enforcement.

We provide an enforcement and education function in the areas of litter management, control and prevention. A total of 402 on the spot litter fines were issued for offences committed under the Litter Pollution Act 1997 as amended in 2017. The penalty for an on the spot fine is €150. A larger fine may be issued if court proceedings are initiated. The maximum fine in this case is €4,000.

	2018
Total number of full time Wardens	3
Number of on-the spot fines	150
Number of Litter and waste complaints received	612

Promotion of the Green Schools Programme

Cavan County Council have continued to facilitate the Green Schools Programme in partnership with An Taisce. The participation of the County's schools in the programme increases awareness of the litter problem. The number of schools participating in the programme has increased with over 40 schools assessed under a number of themes including Litter & Waste, Energy, Water, Biodiversity and Global Citizenship since 2017.



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Litter Management staff continued to visit schools throughout 2018 to raise awareness of the harmful effects of litter and graffiti. This ensures educational benefits and awareness fostered at primary and secondary level will be retained by pupils for the long term. Cavan County Council also provided educational materials on litter awareness, waste minimisation, recycling and provided equipment to support schools' participation in anti-litter initiatives such as National Spring Clean and Gum Litter Campaign.

National Spring Clean

The National Spring Clean Campaign which runs throughout Ireland during the month of April has gone from strength to strength in County Cavan. In support of this campaign, we encouraged Schools, Tidy Towns Committees, Local Community Groups and Resident Associations throughout the County to become involved in cleanup projects in their area. Bags, gloves, litter pickers and high-vis vests were among the items provided to groups to assist in their clean ups. Groups from all over the county participated in the campaign and large amounts of roadside litter was collected. In 2018, almost 80 groups registered with An Taisce with over 1,500 participants taking part.



National Spring Clean Launch 2018



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Gum Litter Awareness Campaign

This national campaign highlights the need to dispose of chewing gum into the litter bin and informs the public about the problems caused by gum litter. Cavan County Council fully participated in this awareness campaign and our local campaigns were launched by the Cathaoirleach in Cootehill in 2018. As part of the Green Schools Programme, the Litter Management Officer also provides talks to pupils and has worked in partnership with tidy towns committees to highlight the problems of gum litter.

Workshops / Seminars with Tidy towns

Cavan County Council have held numerous information workshops (Stop Food Waste Challenge and Composter Challenge 2018) and seminars (Waste Minimisation with Belturbet Tidy Towns, Annual Tidy Towns Seminars) and provided information stands at trade shows such as The Taste of Cavan, Virginia Agricultural Show and Arva Agricultural Show. Meetings also took place on an ongoing basis with the Tidy Towns Committees at a local level during the period of the previous litter plan.

The Adopt a Road Litter Programme

This programme was relaunched in February 2018 and involves the collection of litter from roadside verges by businesses or community and voluntary groups who participated in the scheme. The groups and businesses managed and supervised the scheme themselves. Cavan County Council publicly acknowledged the involvement of community groups etc through the provision of signage in each area. Bags, gloves and other litter management materials were provided to assist litter clean ups and maintain litter free road.

The County Cavan Litter League

During 2018, we worked with local communities to improve the cleanliness and appearance of our towns, villages and countryside. We use similar inspections and scoring criteria employed by Irish Business Against Litter for Cavan Town. The County Litter League is based on regular inspections of 28 towns and villages within



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the County. All selected towns and villages are surveyed by Litter Enforcement staff. The development of the County Litter League has improved cleanliness levels in towns and villages throughout Cavan immeasurably over the past few years. This is due to the increased level of activity from businesses and local communities and individuals which has resulted in a reduction in litter levels in the County. All 28 towns and villages obtained a Litter Free Status for 2018.

Tidy Towns

Cavan County Council has developed strong linkages with the network of Tidy Towns Committees. The number of tidy towns has increased from 13 to 24 since 2013. It is noted that satisfactory progress has been made by the Tidy Towns Committees in the Litter and Tidiness category of the National Tidy Towns Competition. Moreover, this represents an important indicator of progress in tackling litter pollution.

Mattress recovery

A free mattress recycling event took place at the Corranure, Ballyconnell and Bailieborough Civic Amenity Centers on 20th October 2018. Four staff members from the Waste Management Section were present across the three centers and assisted those who availed of the free collection. A combined total of 1,046 mattresses were taken in across the three locations.





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Anti-Dumping Initiative (ADI)

The aim of the Anti-Dumping Initiative (ADI) is to tackle illegal dumping and provide local authorities with support to monitor and ensure the surveillance of dumping blackspots and develop an integrated approach to deal with this issue. Cavan County Council tackled this issue by identifying a number of dumping blackspots across the three Municipal Districts which came to our attention from investigations carried out by our waste enforcement staff. As part of the 2018 ADI, Cavan County Council removed over 150 tonnes of waste from 3 separate sites and purchased a drone which will be commissioned for use in 2019.

Location	Description of Project	Period over which Project undertaken	Outcome
Cullaboy, Kilcogy	Clean up of historical dump site	August 2018	137.64 tonnes of waste removed
Fartan Upper, Castletara	Clean up of historical dump site	July 2018	5.72 tonnes of waste removed
Townparks, Cavan Town	Clean up of historical dump site	July 2018	6.72 tonnes of waste removed

Local Agenda 21 Environment Partnership Fund

This fund promotes sustainable development by assisting small scale, non-profit environmental projects at a local level. The funding is provided by the Department of Communications, Climate Action and Environment and Local Authorities. Projects and schemes such as community gardens, allotments and compost schemes and educational initiatives can be funded. Cavan County Council have supported a number of environmental competitions under the Local Agenda 21 Environment Partnership Fund which played a very positive role in tackling litter pollution.



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Dog Warden Service

The Implementation of the Control of Dogs Act 1986 as amended requires the Local Authority to employ a full time Dog Warden. The Dog Warden provides an effective and efficient service, dealing with the control and management of stray dogs, unwanted dogs and anti-social behaviour by dogs and issuing of dog licences.

Veterinary Services

We employ one full time Veterinary Officer who is assisted by 6 part time veterinary inspectors. The Veterinary Officer inspects/licences and audits slaughter houses and small meat plants within the County. Throughout the year, random samples of meat are submitted to The Dept of Agriculture and Foods Central Meat lab in Kildare for testing for residues of antibiotics and other chemicals residues.

Environment and Planning Strategic Planning Committee

Four meetings were held and the topics and issues discussed included, Bring Centre Relocations, Refill Ireland , Review of Adopt a Road Anti-Litter initiative, National Spring Clean – 2018 and the Connaught-Ulster Regional Waste Plan .

Membership of Environment & Planning Strategic Policy Committee

Cathairleach Cllr. Damien Brady

Cllr. Madeline Argue

Cllr. Fergal Curtin

Cllr. Winston Bennett

Cllr. Val Smith

Fintan McCabe, Environmental Pillar

Orla Sheridan, Public Participation Network

Jimmie Jackson, Construction Pillar

Thomas Cooney, Agricultural Pillar



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Finance

The provision of accurate and timely financial information in respect of all Council services and ensuring appropriate effective internal control procedures are in place. The Finance Department plays an important role in the support and delivery of services. It deals with the financial management and financing of the authorities' operations, both of a revenue and capital nature, across all Service Divisions.

The primary objectives are to:

- Achieve the financial objectives of the Council's Corporate Plan
- Provide and promote the best financial management and practices throughout the Council
- Manage the financial affairs of the Council
- Ensure that statutory and financial accounting principles, which apply to all County Council financial transactions, are complied with
- Ensure that adequate internal controls are in operation to safeguard the assets of the organisation, and ensure the accuracy and reliability of the accounting records
- Ensure that value for money is achieved throughout the organization

Loans

The Council has around 200 loan accounts, which generated mortgage repayments of circa €422,377 (incorporating mortgage protection insurance) during 2018.

Throughout 2018 Cavan County Council has continued to proactively engage with customers who have found themselves in unsustainable arrears positions. The Council has empowered customers to address their arrears by way of the Mortgage Arrears Resolution Process (MARP Process) and the Mortgage to Rent Scheme.



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Provision of Payroll Function

This service involves the processing and payment of wages and salaries for all staff including deduction of P.A.Y.E. and P.R.S.I. and other statutory and non-statutory deductions and completion of all relevant returns. In December 2014 MyPay assumed responsibility for processing all payroll payments on behalf of Cavan County Council. There are approximately 520 (excluding elected members and pensioners) employees on Cavan County Council's payroll, spread across the following pay groups:

Wages: (fortnightly), Salaries/Pensioners: (fortnightly) and Firefighters: (Quarterly)

Payments totalling €22,530,218.03 were processed by payroll section during 2018.

Rates

A total of 2,559 Rate Demands were issued for the year 2018 which resulted in a total levy of €14,100,371.58. The Annual Rate on Valuation fixed by the Council for the year was €60.87. An amount of €11,936,669.01 was receipted in respect of commercial rates for the year ending 31st December 2018.

The Revaluation for Co. Cavan will be undertaken by the Valuation Office in early 2019 and this process will modernise and update the effective valuations of all commercial properties in Co. Cavan.

Procurement

Our Mission Statement

"To ensure that Cavan County Council's Procurement function is discharged with probity, transparency and accountability, adheres to EU/National Law and National guidelines, and operates in the most efficient and effective way to support value for money purchasing while achieving the required standards to deliver quality services to the citizens of County Cavan".



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In 2018 a review was carried out to identify the actions delivered during the lifetime of the Council Corporate Procurement Plan 2016 – 2019. The actions successfully delivered where: -

a) Increased Procurement Awareness with Staff through: -

- A Clear line of procurement communication
- A new user-friendly Procurement Procedure Manual
- A new inhouse Procurement Information Website
- Procurement training to Staff.
- Key Performance Indicators (KPI's).
- The provision of Standardised Tender Template Documents for staff.

b) Implemented Measures to uphold Procurement Ethics and Risk Management through: -

- Increased staff awareness and accountability through the use of specific staff self-declaration forms regarding Conflict of interest, confidentiality and compliance with the Public Spending Code.
- The use of a Procurement risk register, to identify procurement related risk, controls and required actions.

c) Promoted Better Spend Analysis through: -

The **mapping** of all the organisations local agresso financial product codes to national financial product codes.

d) Provided Continued Support to SME's through: -

- Supplier information and Training Events
- A strong working relationship with the **Local Enterprise Office (LEO)**.

e) Promoted continued compliance with the Public Spending Code through: -



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- Staff awareness, co-operation and staff self-declarations. The organisations compliance was also confirmed annually through the completion and submission of a Quality Assurance report to the National Oversight and Audit Commission (NOAC),

f) Introduced Stronger Financial Controls through: -

- The implementation of the new Agresso Milestone 4 system, including new Procurement Checks, and new Purchase Order Requisition and Approval procedures.
- Revised Purchase Order Approval Thresholds, and Revised Contract approval Thresholds
- New staff guidance regarding Chief Executive Orders, Agresso Product Code selection, and Low Value Purchase (LVP) cards.

Continued compliance with The Public Spending Code

In 2018 Cavan County Council submitted its Quality Assurance report for 2017 to the National Oversight and Audit Commission (NOAC) as required under the Department of Public Expenditure and Reforms **Public Spending Code**.

The report noted that the checklists completed by Cavan County Council showed a high level of compliance with the Public Spending Code and the in-depth checks carried out on a selection of programmes revealed no major issues which would cast doubt on the Councils compliance with the Code.

Cavan County Councils report coordinated by the Procurement Officer contained: -

- An inventory list for 2017 (totalling **€219,389,453**) of all current and capital Projects / Programmes whose expenditure / lifetime cost in 2017 exceeded €0.5m.
 - **71** Projects/programmes were identified.
 - **24** projects / programmes were being considered in 2017
 - **44** projects / programmes incurred expenditure in 2017
 - **3** projects / programmes ended in 2017



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- A summary of all procurements above €10m,
- A completed set of checklists (7 in total) for the whole organisation based on **20 samples** taken across the organisation, representing **22%** of the total relevant expenditure in the 2017 inventory list.
- A summary of the Internal Auditors in dept checks representing **7%** of the total value of all Current (revenue) projects / programmes identified in the Inventory list for **2017** and **13%** of the total value of all Capital projects / programmes identified in the Inventory list for **2017**.

INTERNAL AUDIT

Internal Audit provides an independent appraisal function that is charged with conducting reviews on policies, plans, procedures, practises and performances of the organisation. Its prime objective is to assess the adequacy and effectiveness of the internal controls within Cavan County Council. The role of Internal Audit contributes to the economic and efficient use of resources and is very much a core element of good corporate governance which is pivotal to achieving the main priorities of the Council's Corporate Plan for 2015-2019.

The core areas covered by Internal Audit assessments are:

- Accounting and management systems
- Compliance with internal controls
- Adequacy and integrity of financial data produced
- Compliance with laws and regulations
- Exposure to fraud and / or corruption
- Effective use and safeguarding of assets
- Economic, efficient and effective use of resources

It is the policy of Cavan County Council to maintain and support a quality Internal Audit function in accordance with the Internal Audit Charter. All Council's activities fall within the remit of Internal Audit. The Internal Auditor reports directly to the Chief Executive and the Audit Committee on a quarterly basis.



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Value for Money

Local authorities including Cavan County Council operate in an environment that requires accountability and transparency of all management decisions taken. The Council must also ensure that its services are operated in an economical, efficient and effective manner with an increased emphasis placed on achieving Value for Money and maximising performance levels through the organisation.

Internal Audit Training & Seminars

Various courses & seminars were attended by the Internal Auditor during 2018. These included an IPA Certification Course in (GDPR) General Data Protection Regulations, SICAP- Social Inclusion & Community Activation Programme Audit Training by Pobal, the CIIA Annual Conference of the Chartered Institute of Internal Auditors and (LGIAN) Synergy Information Sessions held by the Local Government Internal Auditors Network. Regulatory Manual Handling and Serious Incident Training within the Council was also undertaken.

Annual Audit Plan 2018

The Annual Audit Plan is the detailed work programme prepared for each year and concentrates mainly on operational, financial and regulatory risk of the organisation. The plan for 2018 set out specific audit reviews to be undertaken on the basis of availability of staff resources and potential risks identified by the Directors of Service, the Audit Committee and the Local Government Auditor.

Internal Audit Work 2018

Audit work undertaken during 2018 incorporated control inspections in the Motor Tax Office, the Ramor Theatre, Landfill Sites, Cashier Offices, the Civil Defence and Cavan Town Car Parking Charges. Specific audits reviews were undertaken in relation the (LVPCs) Low Value Purchase Card Operation Control Procedures, Procurement / GRN Procedures of the BJD Municipal District, Timesheets Payroll Procedures of the Council, the Public Spending Code In-depth Reviews on the Council's Fire Services Revenue Expenditure Programme, Cavan Bridges



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Rehabilitation Capital Project 2015 and Section B of the N55 Corduff to South Killydoon Roads Improvements Capital Project.

Various audit requests from the Local Government Auditor were also dealt with it by the Internal Auditor. The effectiveness of Internal Audit is a key factor in the Local Government Auditor's assessment of the controlled environment of the Local Authority and the related risks.

Audit Overview

Internal Audits acknowledges that Cavan County Council has effectively managed many difficult challenges in recent years that ensured quality services were maintained regardless of ongoing budget and staff constraints. In doing so accountability and transparency of its operations was of extreme importance. Internal Audit continues to monitor the implementation and compliance of all relevant policies; procedures and controls of Cavan County Council to ensure efficiencies, value for money and improved effectiveness in the provision of all services are maintained.

Audit Committee

The Local Government Reform Act 2014 provided statutory effect to the Action Programme for effective Local Government and re-stated the legislative provisions relating to audit committees.

The Cavan County Council Audit Committee has an independent role in advising the Council on financial reporting processes, internal control, risk management and audit matters as part of the systematic review of the control environment and governance procedures of Cavan County Council.

The current audit committee was established by resolution of the Council upon nomination by the Corporate Policy Group and following consultation with the Chief Executive. The term of the committee is concurrent with that of the current Council which commenced on 1st June 2014 and will terminate on 31st May 2019.



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The committee members are as follows;

<i>Term June 2014 - May 2019</i>
<ul style="list-style-type: none">• Con Dolan (Chairperson)
<ul style="list-style-type: none">• Jim Lalor
<ul style="list-style-type: none">• PJ Dunne
<ul style="list-style-type: none">• Cllr Madeleine Argue
<ul style="list-style-type: none">• Cllr Clifford Kelly

Quarterly meetings of the committee were held between Jan and Dec 2018. The Audit Committee plays a crucial role in the governance framework of Cavan County Council, particularly in the context of scarce resources and increased public sector accountability.

Throughout 2018, the Audit Committee continued its work in monitoring and reviewing the governance framework of Cavan County Council. A number of recommendations were presented to management on potential enhancements to the control and risk environment of the Council.

During the year the Committee met with the Chief Executive Mr Tommy Ryan and various line managers to discuss a broad range of issues. Areas of priority included the Annual Budgets and Financial Statements, the Internal Audit Charters Plans and Annual Audit Work Programme, Annual Performance Indicators, the Irish Water Service Level Agreement, the role of the Community & Enterprise Dept and the Fraud and Corruption and Prevention Policy of the Council.

The committee also acknowledged the important role of the National Oversight Audit Committee and the various report circulated in 2018.



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Motor Taxation

Cavan County Council's Motor Tax Section is responsible for:

- Issue of vehicle licence
- Issue of duplicate Registration Books, Receipts and Trade Plates for motor traders
- Processing change of ownerships and refunds
- Issuing S103's and CT53's Certificates

The continuing decline in the numbers of the public attending the Motor Tax Office to conduct their business was reflected in revenue received during the year for motor tax and other transactions. The total receipts amounted to €4,772,292 in 2018, down from €5,533,395 in 2017; this represents a decrease of €761,103 in revenue over 2017. The main reason for this is the continued growth in the use of the Motor Tax Online service.

Breakdown of income and transactions:

	Total Transactions	Total Income
Vehicle Licences	23596	€4,397,636.
Trade Licences	68	€24,004.
Miscellaneous Receipts	2166	€15,043.
Arrears	4213	€335,609.
Total	30043	€4,772,292.

Motor Tax Online:

In addition, 69,580 transactions were processed online, and revenue collected amounted to €11,235,105. The Motor tax online service is available to owners of private cars, motor cycles, agricultural tractors, exempt vehicles and motor caravans and commercial vehicles for renewal and first-time taxations. Customers are encouraged to avail of the online service by logging onto www.motortax.ie



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Service Indicators

M.1 Number & Percentage of Motor Tax Transactions	2018
Number which are dealt with over the counter	25438
Number which are dealt with by post	4605
% which are dealt with over the counter	84.7%
% which are dealt with by post	15.3 %
M.2 Time Taken to Process Motor Tax Postal Applications	
Number which are dealt with on the same day as receipt of the application	24166
Number which are dealt with on the 2nd or 3rd day from receipt of application	1272
% which are dealt with on the same day as receipt of the application	95%
% which are dealt with on the 2nd or 3rd day from receipt of the application	5%
M.4 Public opening hours	
Average number of opening hours per week	32.5



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Information and Communications Technology (ICT)

The ICT department provides operational and strategic ICT services for Cavan County Council and therein the wider Cavan community. The department is responsible for the ICT infrastructure and future ICT requirements of the organisation.

Cross Functional Team

The Cross Functional Team is the backbone of the ICT Department. All ICT Staff have access to this team and the Head of Information Services manages all project and staff requirements.

- We improved security and GDPR compliance and underpinned this with Cyber Event Insurance for Cavan County Council
- We introduced new project management procedures for the ICT Department
- We build a new online conferencing network space for the ICT Department
- We enhanced collaboration and sharing in dedicated ICT teams

Digital Transformation Team

The Digital Transformation Team focuses on progressing the Digital Strategy and increasing mobility and digital awareness of council staff. Providing better services to the public and involving citizens in digital transformation is also a priority.

- We completed a Digital Readiness Assessment for Cavan County Council
- We have been successful under the WiFi4EU initiative, in securing funding for free, open-access WIFI networks in 4 communities throughout county Cavan.
- We selected 12 Broadband Connection Points improve the availability of high-speed broadband for rural communities in Cavan
- We developed a new Office 365 strategy to improve workflow efficiency and reduce IT Infrastructure Investment. We introduced a new Learning Management System for Cavan County Council

GIS Team

The GIS Team facilitate the development and use of GIS within the Council. This involves implementing the GIS strategy, providing support for existing users, while



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capturing and processing geographic data, promoting GIS throughout the Council, provide GIS training and liaise with external partners.

- We are working in partnership to tender for a new Regional web-based GIS system.
- We are finalising Open Data schema and preparing data for our Open Data Portal.
- We have worked closely with Planning and C&E to create maps and datasets for the Towns and Villages Revitalisation Plans
- We have created a mobile app to allow litter complaints to be captured onsite.
- We have digitised and published maps of all estates currently Taken in Charge.
- We are working with the Environment section in relation to a mobile app that will allow them capture data onsite.
- We have assisted our Heritage Officer in reviewing our Record of Protected Structures.
- We are working with the Vacant Sites Officer to use an app which will help compile the vacant sites register.

Infrastructure Team

The Infrastructure Team provides a robust backbone environment for our Network which facilitates the access to Data for all users and Internal/External communication for Staff.

- We utilize Fixed Broadband Connections where possible in all External Offices to reduce Costs and improve reliability.
- We introduced option to use Cloud based solutions to reduce demand for on-Premise Infrastructure
- We monitor changing needs for Virtual Machines in relation to consumed resources and implement security updates.



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Network Team

The Network Team focuses on the day to day running and housekeeping of the physical and virtual networks within the organisation. Including the staff accounts and many devices and peripherals that attach to the network.

- We identified areas throughout the Network that need addressing prior to Forest Exit
- We facilitate the movement of staff within the organisation by addressing their phone needs. Replaced older end of life Siemens phones, with newer Unify units
- We added some remote offices to the CCC network via Virtual Private Networks. i.e. remote libraries, remote fire stations and Civic Amenity sites.

Security Team

The Security Team works in conjunction with the Network Team and User Department Teams ensuring data is kept safe and protected from viruses or ransomware.

- We use a Multi Layered approach to security – with our Firewall and Anti-Virus protection.
- We scan consistently for spamming and phishing emails.
- We provide constant user awareness training.

User Departments Team.

The User Departments Team provides excellent customer service for all users Indoor/Outdoor of Cavan County Council's IT infrastructure.

- We implemented a new managed Print Solution.
- We Liaised with the LGMA in getting setup for Online Rents, Rates & Traffic Fine payments
- 2,726 Logged Calls completed in IT Helpdesk in 2018



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Summary of Expenditure and Income Revenue Account 2018

	2018 €000	2017 €000
Expenditure (A)	68,452	61,599
Receipts		
State Grants	27,150	21,900
Good & Services	17,725	16,801
Commercial Rates	13,931	13,193
Other Local Authorities	165	224
Local Government Fund	9,481	9,481
Total Income (B)	68,452	61,599
(Deficit) / Surplus (B-A=C)	0	0
Opening Revenue		
Balance 1st January (D)	1,743	1,743
Closing Revenue		
Balance at 31st December (C+D+E)	1,743	1,743

Revenue Expenditure 2018

	€M	%
Housing and Building	9.02	13.18
Road Transport and Safety	21.98	32.11
Water Supply and Sewerage	7.95	11.61
Development Incentives and Control	7.12	10.40
Environment Protection	7.66	11.19
Recreation and Amenity	5.63	8.22
Health Welfare, Education and Agriculture	0.70	1.02
Miscellaneous	5.78	8.44
Transfer to Capital	2.61	3.81
Total	68.45	100



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Expenditure and Income on Capital Account 2018

Programme Group	Expenditure	Income
	2018 €000	2018 €000
Housing and Building	9,680	9,846
Road Transport and Safety	8,241	7,915
Water Supply and Sewerage	1,159	1,098
Development Incentives and Control	709	1,995
Environment Protection	687	294
Recreation and Amenity	1,142	1,346
Health Welfare, Education and Agriculture	22	0
Miscellaneous	943	1,145
Total	22,583	23,639

Revenue Income 2018

	€M	%
Housing and Building	9.46	13.82
Road Transport and Safety	14.69	21.46
Water Supply and Sewerage	8.03	11.73
Development Incentives and Control	3.76	5.49
Environment Protection	2.51	3.67
Recreation and Amenity	1.93	2.82
Health Welfare, Education and Agriculture	0.49	0.72
Miscellaneous	4.17	6.09
Rates	13.93	20.35
Local Government Fund	9.48	13.85
Pension Levy	0	0.00
Total	68.45	100



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