

## APPLICATION FORM

**Improvement works to a private water supply where, in the opinion of the housing authority, the existing water supply is non-compliant with the Drinking Water Regulations or the quantity supplied is insufficient to meet the domestic needs of the household and the house is not connected to, or cannot reasonably be connected to an Irish Water or Private Group Water Scheme.**

**Please note:** All water sampling, analysis, and certification must be carried out by a recognised, independent laboratory **accredited for all parameters** bar odour and taste. Analysis by non-accredited bodies will **not** be accepted. Samples cannot be taken by the applicant.

- Please read the information notes before completing the application form.
- All questions on the form must be answered and, where specified, supporting documents must be provided. Incomplete forms or those which are not accompanied by the appropriate documents, will **not** be processed.
- Work must NOT start before the housing authority or its representative's visit. If work has commenced before that date, your application will not be considered.
- The grant scheme is administered by housing authorities. All matters relating to the day-to-day operation of the grant scheme, including applications and payments, are a matter for the relevant housing authority.
- Address any enquiries about the grant to Water Services, Cavan County Council, Farnham Street, Cavan. Phone 049 4378422. Email: [waterservices@cavancoco.ie](mailto:waterservices@cavancoco.ie)

### 1. Details of the Applicant

Name of applicant:	
Address (location of PWS to be installed or improved):	
EIRCODE (required):	
Daytime telephone No:	

### 2. Details of existing PWS (if applicable)

Age of the house, the subject of the water supply:	
If there is an existing supply of piped water in the house, in what respect is it not wholesome and clean:	

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<p>Do the proposed works involve:</p> <ul style="list-style-type: none"> <li>▪ an upgrading of an existing supply</li> <li>▪ the provision of a new supply</li> <li>▪ treatment works</li> </ul>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Yes</td> <td style="width: 10%; text-align: center;"><input type="checkbox"/></td> <td style="width: 10%;"></td> <td style="width: 10%;">No</td> <td style="width: 10%; text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Yes</td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> <td>No</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Yes</td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> <td>No</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	Yes	<input type="checkbox"/>		No	<input type="checkbox"/>	Yes	<input type="checkbox"/>		No	<input type="checkbox"/>	Yes	<input type="checkbox"/>		No	<input type="checkbox"/>
Yes	<input type="checkbox"/>		No	<input type="checkbox"/>												
Yes	<input type="checkbox"/>		No	<input type="checkbox"/>												
Yes	<input type="checkbox"/>		No	<input type="checkbox"/>												

<p>Will the new or upgraded supply of water be used for non-domestic purposes? If yes, please give details of such uses:</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Yes</td> <td style="width: 10%; text-align: center;"><input type="checkbox"/></td> <td style="width: 10%;"></td> <td style="width: 10%;">No</td> <td style="width: 10%; text-align: center;"><input type="checkbox"/></td> </tr> </table>	Yes	<input type="checkbox"/>		No	<input type="checkbox"/>
Yes	<input type="checkbox"/>		No	<input type="checkbox"/>		

must also be attached)

**5. Previous payments**

<p>Was any grant paid in respect of this house in the last 7 years?</p> <p>If yes, please provide details: (a) by whom:</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Yes</td> <td style="width: 10%; text-align: center;"><input type="checkbox"/></td> <td style="width: 10%;"></td> <td style="width: 10%;">No</td> <td style="width: 10%; text-align: center;"><input type="checkbox"/></td> </tr> </table> <p>(a)</p>	Yes	<input type="checkbox"/>		No	<input type="checkbox"/>
Yes	<input type="checkbox"/>		No	<input type="checkbox"/>		

(b) amount: (c) date paid:	(b) € (c)
<b>6. Details of Contractor(s)</b> (copy of Tax Clearance Certificate and VAT number <b>for each</b> contractor <u>must</u> be provided) Please ensure you insert the name of your preferred contractors.	
Contractor 1	Contractor 2 (if applicable)
Contractor name:	Contractor name:
Contractor address:	Contractor address:
EIRCODE:	EIRCODE:
<b>7. Declaration</b>	
<p>I hereby declare that the information provided by me on this application form, and all other documentation submitted in support of this application, is correct and true.</p> <p>I understand that the provision of any false or misleading information or invalid supporting documentation may result in this application being cancelled.</p> <p><b>Signature of applicant:</b> _____</p> <p><b>Date:</b> _____</p>	

### PAYMENT CLAIM FORM

**Improvement works to a private water supply where, in the opinion of the housing authority, the existing water supply is non-compliant with the Drinking Water Regulations or the quantity supplied is insufficient to meet the domestic needs of the household and the house is not connected to, or cannot reasonably be connected to, an Irish Water or Private Group Water Scheme.**

- Please read the information notes before completing the claim form.
- All questions on the form must be answered and, where specified, supporting documents must be provided. Incomplete forms or, those which are not accompanied by the appropriate documents, will not be processed.
- Work must NOT have started before the housing authority or its representative's visit. If work has commenced before that date, your claim will not be considered.
- The grant scheme is administered by housing authorities. All matters relating to the day-to-day operation of the grant scheme, including applications and payments, are a matter for the relevant housing authority.
- Any enquiries about the grant should be addressed to the relevant housing authority's Rural Water Programme Liaison Officer.

#### 1. Details of the Applicant

Name of applicant:	
Address (location of PWS installed or improved):	
EIRCODE (required):	
Daytime telephone No:	
Email address	
PPSN	

#### 2. General description and cost of works undertaken (itemised receipt(s) must be provided for all works completed)

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**3. Details of Contractor(s)** (copy of Tax Clearance Certificate and VAT number for each contractor *must* be provided if different from the contractor listed on the application form )

Contractor 1

Contractor 2 (if applicable)

Contractor name:

Contractor name:

Contractor address:

Contractor address:

EIRCODE:

EIRCODE:

**4. Declaration**

I declare that the information provided by me on this claim form, and all other documentation submitted in support of this claim, is correct and true.

I understand that the provision of any false or misleading information or invalid supporting documentation may result in this claim for payment being cancelled.

**Signature of claimant:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## **PRIVACY**

Cavan County Council is a data controller. We process this personal data

- Under Art 6(1)(e), GDPR and in exercise of official authority vested in us as the controller under Section 3 of Local Government (Sanitary Services) Act, 1962, and the Water Services Act 2007 – 2017

### **Sharing of Personal Data**

We may share your personal data with selected third parties, including for example Government Departments and other government agencies, where required to do so by law. We may also share your data with other Local Authorities, suppliers and other third parties (labs and water analysis companies) who assist us in fulfilling our functions. Further information regarding the sharing of your personal data can be found in our Privacy Notice which is available at: **[www.cavancoco.ie/privacy](http://www.cavancoco.ie/privacy)**

For further information about how Cavan County Council processes your personal data, you can contact the Data Protection Officer by email at **[dpo@cavancoco.ie](mailto:dpo@cavancoco.ie)**

